

**Arrowhead Library System  
Librarians' Meeting  
Wednesday, May 18, 2022  
Beloit Public Library  
605 Eclipse Blvd., Beloit  
9:30 a.m.**

**This meeting is being held at the [Beloit Public Library](#), 605 Eclipse Blvd., Beloit.**

1. Call to order 9:30a.m. – Chair – Nick Dimassis
  2. Secretary – Tovah Anderson
  3. Approval of the April 2022 Minutes
  4. Unfinished Business
    - a. SHARE/Technology Update
      1. Statistics
      2. Items for SHARE agenda
    - b. Hoopla
    - c. WPLC/Overdrive
    - d. Gale Courses /Lynda.com/Transparent Languages
    - e. Budget 2022
    - f. Merger Exploration Update
    - g. Covid-19 Updates
    - h. Youth Services update- Jeni Schomber
    - i. Inclusive Services Update – Rene Bue
    - j. Public Library System Redesign Project
    - k. ALS Board Report – Sarah Strunz
  5. New Business
    - a. Rock County Ag Ambassador Program – Katie Purkapile
    - b. ARPA Update
    - c. LSTA CE Grants
    - d. Second 2022 State Aid Payment - \$135,214
  6. ALS Activities
  7. Activities in Member Libraries
  8. Adjourn
- Dates to Remember:**  
**ALS Board Meeting – June 8<sup>th</sup> – 6:00 pm @ MPL**

*There may be a quorum of the Joint Merger Exploration Committee present, but no business will be conducted on behalf of the Committee.*

**Minutes**  
**Arrowhead Library System**  
**Librarians Meeting via GoToMeeting**  
**Wednesday, April 20, 2022**  
**9:30 a.m.**

Join GoToMeeting: <https://global.gotomeeting.com/join/710683725>

Meeting ID: 710-683-725

Dial in: [+1 \(872\) 240-3311](tel:+18722403311)

**Attendees:** Tovah Anderson, Kirsten Almo, Jeni Schomber, Ashlee Kunkel, Jim Novy, Joseph Langer, Michael DeVries, Megan Kloeckner, Steve Platteter, Sarah Strunz, René Bue, Wyatt Ditzler

1. Call to order 9:33a.m. – Chair – Kirsten Almo
2. Secretary – Tovah Anderson
3. Approval of the March 2022 Minutes  
Motion: Megan Kloeckner ; Second: Sarah Strunz ; Motion Carried
4. Unfinished Business
  - a. SHARE/Technology Update  
BC Mobile App (SHARE Anywhere) should launch mid may.
    1. Statistics  
Up over last few months
    2. Items for SHARE agenda  
None at this time
  - b. Hoopla  
Up over last few months. LLS has launched their system-wide subscription at 5 checkouts/month.
  - c. WPLC/Overdrive  
Up over last few months. Meeting cancelled – membership meeting to be held at WAPL Conf.
  - d. Gale Courses /Lynda.com (LinkedIn Learning)/Transparent Languages  
Statistics emailed out separately.
  - e. Budget 2021/22  
System Directors meeting, DPI announced second state aid payment expected the end of April.
  - f. Merger Exploration Update  
Had first phase II meeting in person at Elkhorn. Phase two works through the issues/questions identified in phase I. Goal is to have enough information and vote to merge or not in June.  
Next meeting is virtual on May 2, 2022.
  - g. Covid-19 Updates  
Plan on an in-person meeting in Beloit next month. Hoping Governor Evers will attend.
  - h. Youth Services update- Jeni Schomber  
DPI team added a Data Analyst team member.  
Beanstack webinars coming up.  
Offering a 2022 annual report activity tracker, will share via email  
WLA YSS chair shared upcoming webinars.

WLA introduced a page to find people to present together at conference

Looking for new director for CCBC, director retiring.

i. Inclusive Services Update – Rene Bue

No meeting since ALS last directors meeting. If you'd like inclusive services guide training, let Steve and René now, they'll be happy to schedule a date.

ALS is sponsoring WAPL and SSCS. Let ALS know if you want to go, ALS can help. Presenters desperately needed.

j. Public Library System Redesign Project

System Directors meeting included a demonstration of the new certification portal. Only ready for new directors. The renewal portion is more complicated and not ready yet.

k. ALS Board Report – Sarah Strunz

Nothing new to report.

5. New Business

a. ARPA Update

One sheets, SBCD information, and press releases are ready. Will be creating some social graphics and blurbs for newsletters.

6. ALS Activities

Working on SLP, director visits, etc.

Steve will be on vacation next week.

7. Activities in Member Libraries

**Beloit Public Library:** Governor Evers may be at the library in May. 4/25/22 Starting a week of Roy Chapman Andrews events with the RCA society. 4/29/22 closing early for awardee to do an acceptance speech. Wong family event coming up. Having trouble filling several vacant positions.

**Milton Public Library** opened play space. Planning for summer. 5/1/22 food truck rally at the library.

**Clinton Public Library** Working on summer reading program. Doing a baking program at a local church. A couple movies coming up, including at the SLP kickoff. Working on bilingual storytime and craft afternoons. Finishing up marketing plan draft.

**Eager Free Public Library** Hiring a library clerk and soon a shelver. School district is starting strategic planning, Megan is on that committee.

**Orfordville Public Library** June will have fundraiser and pancake breakfast. Will have the breakfast in the library instead of the park.

**Hedberg Public Library** May is traditionally a programming break – will have children's and all ages May the Fourth programs. May 19, social justice program. 4/29 after hours foundation fundraiser event, live jazz music, cash bar, light refreshments – tickets \$60 – contact Bryan. Beginning live music in the library Thursday afternoons – encourage musicians you know to contact René Bue. Had quite a few applicants for public service position. 7/26 partnering with 4H fair for family movie night with book mobile. No immediate plans to open on Sundays, only MPL is only rock county library open on Sundays.

**Edgerton Public Library** New staff member started last week. SLP school visits are allowed this year. Helping at a school family literacy night. HCAC project still ongoing. In-person storytime is going well. Beginning in May and June doing some pollinator programming. Doing monarch programming to go along with statewide gardening programs and Mayors for Monarchs initiative in Edgerton.

8. Adjourn at 10:25 am

Motion Charles Teval; Second Sarah Strunz; Motion Carries

**Dates to Remember:**

**ALS Board Meeting – May 4<sup>th</sup> – 6:00 pm @ remote**

*There may be a quorum of the Joint Merger Exploration Committee present, but no business will be conducted on behalf of the Committee.*

## Circ by station library and owning library

Trans Stat Month	April									
Trans Stat Station Library	BELOIT	BELOITCUR B	CLINTON	EDGERTON	EVANSVILL E	JANESV_NS	JANESVILL E	MILTON	ORFORDVIL L	Total
BELOIT	10,159	113	236	424	303	40	1,236	308	71	12,890
BURLINGTON	25	9	19	31	20	4	121	30	3	262
CL-S	32	5	13	46	22	2	171	24	11	326
CL-TL	17	3	8	42	12	1	111	20	9	223
CLINTON	85	25	841	75	68	4	358	69	56	1,581
DARIEN	14	4	3	38	16	1	84	27	7	194
DELAN	48	5	14	41	26	4	174	28	13	353
EAST_TROY	15	2	8	29	22		61	14	1	152
EDGERTON	99	29	41	3,867	124	13	485	106	61	4,825
ELKHORN	67	7	38	59	45	6	242	35	24	523
EVANSVILLE	121	25	58	138	2,292	6	381	119	49	3,189
FONTANA	30	1	7	22	16	4	91	19	5	195
GENOA_CITY	29	2	8	36	23	2	107	12	12	231
JANESV_NS	20	10	12	13	5	497	163	12	6	738
JANESVILLE	733	46	132	540	334	111	31,421	543	135	33,995
KPL-BKM	8	2	2	15	9	1	37	4	2	80
KPL-NS	75	16	14	50	32	1	229	63	10	490
KPL-SI	11	3	8	21	7		50	18	4	122
KPL-SW	145	16	29	90	73	9	426	112	38	938
KPL-UP	6	3	2	9	1	1	14	20	2	58
LAKEGENEVA	15	3	3	20	21	1	99	26	8	196
MILTON	108	17	69	190	108	13	866	4,773	46	6,190
ORFORDVILLE	67	8	38	56	42	6	181	56	1,172	1,626
RACINE_BKM	5	1	1	9	5	2	15	1	1	40
RACINEMAIN	201	19	60	105	104	13	553	153	42	1,250
ROCHESTER	28	5	8	27	11	2	96	25	7	209
SHARON	21	3	4	12	1	3	57	9	4	114
UNIONGROVE	16	2	17	22	16	4	91	25	6	199
WALWORTH	24	5	9	20	14	4	92	31	7	206
WATERFORD	63	6	22	43	31	8	160	31	10	374
WILLIAMSBAY	27	3	16	27	33	4	129	17	5	261
WTFORDHS	11	1	2	10	12		27	4		67
Total	12,325	399	1,742	6,127	3,848	767	38,328	6,734	1,827	72,097



April 2022 ALS circ from LLS KCLS

# Circ by station library and owning library

Trans Stat Month	April									
Trans Stat Station Library	BELOIT	BELOITCURB	CLINTON	EDGERTON	EVANSVILLE	JANESV_NS	JANESVILLE	MILTON	ORFORDVILL	Total
BURLINGTON	25	9	19	31	20	4	121	30	3	262
CL-S	32	5	13	46	22	2	171	24	11	326
CL-TL	17	3	8	42	12	1	111	20	9	223
DARIEN	14	4	3	38	16	1	84	27	7	194
DELAVAN	48	5	14	41	26	4	174	28	13	353
EAST_TROY	15	2	8	29	22		61	14	1	152
ELKHORN	67	7	38	59	45	6	242	35	24	523
FONTANA	30	1	7	22	16	4	91	19	5	195
GENOA_CITY	29	2	8	36	23	2	107	12	12	231
KPL-BKIM	8	2	2	15	9	1	37	4	2	80
KPL-NS	75	16	14	50	32	1	229	63	10	490
KPL-SI	11	3	8	21	7		50	18	4	122
KPL-SW	145	16	29	90	73	9	426	112	38	938
KPL-UP	6	3	2	9	1	1	14	20	2	58
LAKEGENEVA	15	3	3	20	21	1	99	26	8	196
RACINE_BKM	5	1	1	9	5	2	15	1	1	40
RACINEMAIN	201	19	60	105	104	13	553	153	42	1,250
ROCHESTER	28	5	8	27	11	2	96	25	7	209
SHARON	21	3	4	12	1	3	57	9	4	114
UNIONGROVE	16	2	17	22	16	4	91	25	6	199
WALWORTH	24	5	9	20	14	4	92	31	7	206
WATERFORD	63	6	22	43	31	8	160	31	10	374
WILLIAMSBAY	27	3	16	27	33	4	129	17	5	261
WTFORDHS	11	1	2	10	12		27	4		67
Total	933	126	315	824	572	77	3,237	748	231	7,063
							KCLS	2,237	LLS	4,826

## Circ by station library and owning library

Trans Stat Month	April								
Trans Stat Item Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESV_NS	JANESVILLE	MILTON	ORFORDVILL	Total
BURLINGTON	134	28	26	32	2	199	27	3	451
CL-S	86	10	18	14	3	118	19	3	271
CL-TL	51	13	15	12	2	95	10	4	202
DARIEN	17	6	1	6	1	15		2	48
DEHAVAN	98	12	18	17	2	150	23	8	328
EAST_TROY	33	5	12	7	3	55	5		120
ELKHORN	252	37	42	46	5	322	65	10	779
FONTANA	17	4	7	13		41	4		86
GENOA_CITY	68	10	6	4		95	10	4	197
KPL-AD						2			2
KPL-BKM	41	9	10	6	2	67	3	2	140
KPL-NS	253	27	53	43	10	372	44	15	817
KPL-NSCURB	6		2	2	1	5	3		19
KPL-SI	32	7	3	8	5	67	13		135
KPL-SW	454	60	81	59	18	711	86	25	1,494
KPL-SWCURB	14	3	5	5		26	3		56
KPL-UP	15	3	2		1	25	1		47
LAKEGENEVA	100	17	38	31	5	166	43	6	406
LAKESHORES				1		1	1		3
RACINE_BKM	105	12	23	14	2	155	24	3	338
RACINEMAIN	583	97	130	104	26	1,029	126	16	2,111
ROCHESTER	38	6	13	7	2	59	17	4	146
SHARON	21	5	4	2		7	1		40
UNIONGROVE	87	4	11	6	3	141	11	7	270
WALWORTH	67	12	11	12	3	64	17	4	190
WATERFORD	157	26	29	24	2	242	37	4	521
WILLIAMSBAY	57	5	23	7	3	128	18	1	242
WTFORDHS	6			1		6			13
Total	2,792	418	583	483	101	4,363	611	121	9,472
						KCLS	3,183	LLS	6,289

Arrowhead - hoopla April 2022

Library Name	Total Registered (All Time)	New Patrons (Last Month)	Patrons Served (Last Month)	Sales (Last Month)	Circs (Last Month)	Sales (YTD)	Circs (YTD)
Beloit Public Library	1687	19	285	\$1,883.85	965	\$7,405.77	3770
Clinton Public Library	254	4	54	\$373.13	170	\$1,484.03	676
Eager Free Public Library	525	10	90	\$499.95	244	\$1,999.38	1010
Edgerton Public Library	707	9	109	\$597.00	282	\$2,364.32	1168
Hedberg Public Library	4531	60	928	\$5,662.68	2760	\$21,508.20	10808
Milton Public Library (WI)	667	7	122	\$650.49	318	\$2,599.67	1338
Orfordville Public Library	196	2	34	\$210.25	109	\$898.76	470
Total	8567	111	1622	\$9,877.35	4848	\$38,260.13	19240



# 2022 April Overdrive Statistics

Library	Ebooks	Audiobook/Music	Magazines	Video/Streaming Video	Total by Library	OD Users	Holds (5-2-22)
Clinton Public Library	89	136	2	0	227	45	171
Orfordville Public Library	149	65	14	0	228	37	132
Milton Public Library	406	406	24	0	836	152	557
Eager Free Public Library	369	499	6	0	874	164	664
Edgerton Public Library	474	481	4	0	959	165	646
Beloit Public Library	809	729	147	2	1687	320	894
Hedberg Public Library	3031	3091	129	1	6252	1074	2927
HPL Mall Branch	1	11	0	0	12	3	16
<b>Total by type</b>	<b>5328</b>	<b>5418</b>	<b>326</b>	<b>3</b>	<b>11075</b>	<b>1960</b>	<b>6007</b>

# Arrowhead Library System Information Center

[Log Out](#)[Dashboard](#)[Student Search](#)[Reports](#)[Resources](#)

April 2022

[Lifetime](#)[Month](#)[Session](#)Date Range:  to 

42

total enrollments

198

total course logins

21,791

total minutes in class

## Top 20 Courses

Course	Students
Speed Spanish	3
Fundamentals of Technical Writing	2
Introduction to Guitar	2
Discover Sign Language	2
Introduction to InDesign CC	2
Introduction to Microsoft Excel 2019/Office 365	2
Creating Web Pages	1
Start and Operate Your Own Home-Based Business	1
Write Your Life Story	1
Understanding the Human Resources Function	1
Computer Skills for the Workplace	1
Resume Writing Workshop	1
Administrative Assistant Fundamentals	1
Creating a Successful Business Plan	1
Keys to Effective Communication	1
Grammar Refresher	1
Personal Finance	1
Beginner's Guide to Getting Published	1
Introduction to Journaling	1
Accounting Fundamentals II	1

[View Course Activity](#)

## New Courses

Course	Date Added
Managing Remote Teams	01/11/2022
Introduction to Windows 11	01/11/2022
UI/UX Design	09/14/2021
Winning RFP Responses	08/31/2021
Introduction to Machine Learning	05/04/2021
Business Budgeting for Beginners	04/13/2021
Introduction to Microsoft Outlook 2019/Office 365	01/12/2021
Introduction to Artificial Intelligence	01/05/2021
Blockchain Fundamentals	10/12/2020
Certificate in Mindful Relationships	09/14/2020



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# Language Usage Report

Start Date: 04/01/2022

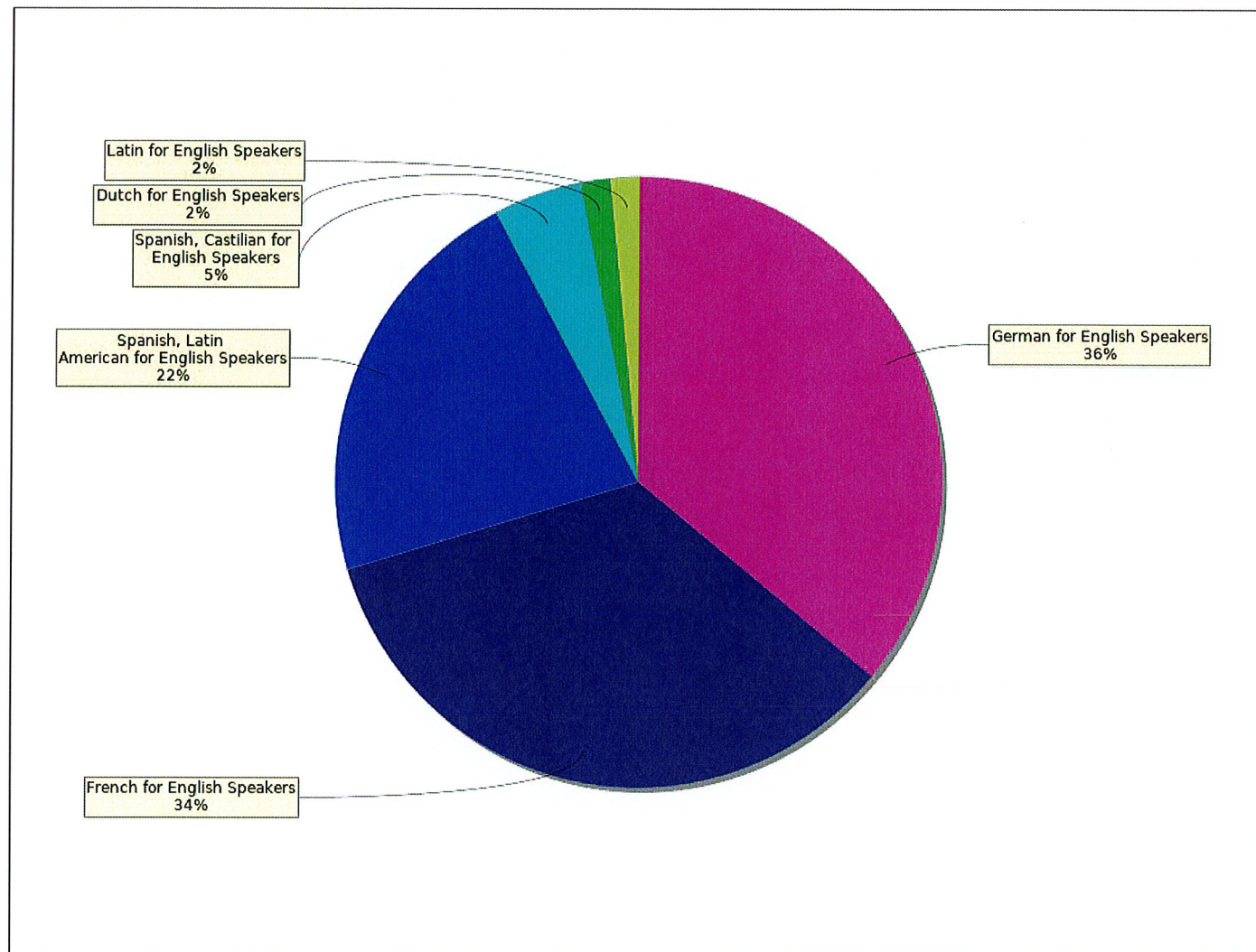
End Date: 04/30/2022

Languages: All Languages for All Languages

Reporting Group(s): All Admins (system.admin), All Learners (system.learner), All Users (system.all), Beloit Public Library (BeloitPL), Clinton Public Library (ClintonPL), Eager Free Public Library (EagerFreePL), Edgerton Public Library (EdgertonPL), Hedberg Public Library (HedbergPL), Milton Public Library (MiltonPL), Orfordville Public Library (OrfordvillePL)

Membership: Group members from reporting period

Content: All Content



Total Access Count: 64

Language Name	Access Count	Calculated Percentage
German for English Speakers	23	35.94%
French for English Speakers	22	34.38%
Spanish, Latin American for English Speakers	14	21.88%
Spanish, Castilian for English Speakers	3	4.69%
Dutch for English Speakers	1	1.56%
Latin for English Speakers	1	1.56%

Group Name	Start Date	End Date	Total Sessions	Total Circulations	Total Unique Users	Total Registrations	Total User Sessions	Web Sessions	Web Unique Users	Avg. Web Session Time	Total Web Session Time	Mobile App Sessions	Mobile App Unique Users	Avg. Mobile App Session Time	Total Mobile App Session Time	Total Course Downloads	Total Lesson Downloads	KidSpeak Access Count	KidSpeak Unique Users	Avg. KidSpeak Learning Time	KidSpeak Learning Time
All Admins	4/1/22	4/30/22	1	0	1	0	0	0	1	0:01:58	0:01:58	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
All Learners	4/1/22	4/30/22	37	359	11	4	25:26:03	30	9	0:50:44	25:22:09	7	3	0:00:33	0:03:54	1	1	0	1	0:00:40	0:00:40
All Users	4/1/22	4/30/22	38	359	12	4	25:28:01	31	10	0:49:09	25:24:07	7	3	0:00:33	0:03:54	1	1	0	1	0:00:40	0:00:40
Beloit Public Library	4/1/22	4/30/22	0	0	0	0	0:00:00	0	0	0:00:00	0:00:00	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
Clinton Public Library	4/1/22	4/30/22	0	0	0	0	0:00:00	0	0	0:00:00	0:00:00	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
Eager Free Public Library	4/1/22	4/30/22	0	0	0	0	0:00:00	0	0	0:00:00	0:00:00	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
Edgerton Public Library	4/1/22	4/30/22	0	0	0	0	0:00:00	0	0	0:00:00	0:00:00	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
Hedberg Public Library	4/1/22	4/30/22	8	10	5	3	0:18:40	4	4	0:04:15	0:17:03	4	2	0:00:24	0:01:37	0	0	0	1	0:00:00	0:00:40
Milton Public Library	4/1/22	4/30/22	1	1	1	1	0:02:21	1	1	0:02:21	0:02:21	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
Orfordville Public Library	4/1/22	4/30/22	23	345	2	0	24:57:31	23	2	1:05:06	24:57:31	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00



# Creativebug

April 2022

Date	Class Title	Class Category	Class Duration (min)	Unique Viewers	Average Viewed Duration (min)	Class Completions
2022 April	Color Theory for Modern Quilters	Art + Design	24.1	1	25.1	1
2022 April	Digitizing Sketches: Making Patterns in Photoshop and Illustrator	Art + Design	67.2	1	200	1
2022 April	Introduction to Drawing	Art + Design	40.7	1	8.8	0
2022 April	Bead-Weaving Roundabout Necklace	Jewelry	33	1	1.3	0
2022 April	How to Attach Binding Tape	Quilting	13.3	1	26.6	1
2022 April	Make a Doodle Quilt	Quilting	56.7	1	23.5	0
2022 April	Pop Rocks Block	Quilting	13	1	39.5	1
2022 April	Quilt Finishing and Binding	Quilting	42.7	1	33.1	0
2022 April	Trudy Block	Quilting	15	1	15.3	1
2022 April	How to Sew Potholders	Sewing	38.8	1	8.9	0
2022 April	Melting Snowball Tote	Sewing	52.9	1	208.1	1
2022 April	Sew a Reversible Sun Hat	Sewing	25.3	1	52.8	0
				12	16:48:00	6

Beloit	Total Usage	Database Usage	Writing Lab	Unique Visits
january	2		2	0
february	13		13	0
march	10		10	0
april	22		22	0
may				
june				
july				
august				
september				
october				
november				
december				
	47		47	0

Clinton	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0		0	0
february	0		0	0
march	0		0	0
april			9	0
may				1
june				
july				
august				
september				
october				
november				
december				
	0		9	0

Eager Free	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0		0	0
february	0		0	0
march	0		0	0
april	0		0	0
may				
june				
july				
august				
september				
october				
november				
december				
	0		0	0

Edgerton	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0		0	0
february	0		0	0
march	2		2	0
april	0		0	0
may				
june				
july				
august				
september				
october				
november				
december				
	2		2	0

Hedberg	Total Usage	Database Usage	Writing Lab	Unique Visits
january	108		98	0
february	145		133	3
march	69		63	2
april	14		14	0
may				
june				
july				
august				
september				
october				
november				
december				
	336		308	5

Milton	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0		0	0
february	2		2	0
march	6		6	0
april	15		15	0
may				
june				
july				
august				
september				
october				
november				
december				
	23		23	0

Orfordville	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0		0	0
february	0		0	0
march	0		0	0
april	0		0	0
may				
june				
july				
august				
september				
october				
november				
december				
	0		0	0

Total	Total Usage	Database Usage	Writing Lab	Unique Visits
	408		389	5

Monthly Total Usage	Monthly Total Unique Users
Jan 110	16
Feb 160	17
Mar 87	18
Apr 51	6
May 0	0
Jun 0	0
Jul 0	0
Aug 0	0
Sep 0	0
Oct 0	0
Nov 0	0
Dec 0	0

# Business Planning Just Got Easier

Apr 27, 2022 | [Announcement](#), [News](#), [Services](#) | [0 comments](#)

*Wednesday, April 27, 2022 – Rock County, Wis* – Rock County and Arrowhead Library System have teamed up to provide small business planning kits, available for checkout at all seven Rock County public libraries. These Small Business Chrome Kits include a Chromebook, mobile Internet hotspot, case, and free access to LivePlan business and sustainability software.

This American Recovery Plan Act (ARPA) funded collaboration is aimed at supporting the economic growth of Rock County by eliminating technological barriers, such as access to computers and Internet service, and by providing professional business planning resources to local entrepreneurs.

“When we were looking at how to best apply the county’s ARPA funding, we realized many Rock County residents would benefit from the availability of more computer equipment and Internet access, whether it’s for small business planning, job searching, or online education,” said Rock County Supervisor Genia Stevens, one of the County Board members responsible for initiating the project.

Forty-eight Small Business Chrome Kits are now available for check-out through Rock County’s public libraries. A free library card is needed to check out a kit. It is easy to get a library card, bring a photo ID and proof of address (like a bill) to any Rock County public library. They’ll ask a few questions about contact information and notification preferences and you’ll have a card in-hand in under 10 minutes.

Other local resources include the Rock County Small Business Development Center (SBDC) and COVID-19 grant/loan funding for small business and nonprofits. The SBDC can provide a range of no-cost, confidential and customized consulting and related technical assistance for emerging entrepreneurs, small businesses and nonprofits too. In addition to this technical assistance, the SBDC can also help guide and/or prepare applicants for local COVID-19 relief funding. For more details, visit [rcbizgrants.org](http://rcbizgrants.org)

## ALS/LLS Joint Exploration Committee

### *Meeting Agenda*

**May 2, 1:30-3:30 PM**

Meeting location

**Via Zoom\***

**1. Call to Order / Roll Call / Welcome Guests (Chair)**

**2. Public Comment (Chair)**

**3. Approval of 4/7/2022 [Meeting Minutes](#) (Chair)**

**4. Elect Co-Chair (Chair)**

Background: A. Dinnes, previous co-chair has stepped off of the Committee due to term limits on ALS board membership. A new co-chair, preferably from ALS, will need to be elected.

**5. Informational: Review Process to Date (WiLS)**

Background: With the change to Committee membership, the project managers will offer background on why this process was started and what decisions have been made thus far. This will help acclimate new members and remind the other members of decision points as the phase moves forward.

*During the meeting:* The Committee will review the process background

*Additional Documentation:* [Issues spreadsheet](#); and [background overview](#)

**6. Discussion: Changing the Value Proposition (WiLS)**

Background: In the last meeting, Committee members discussed changing the principle of “Saves Money” to a principle that is more reflective of the desired outcome. The Committee will discuss how this might change, either to a new principle (example: “extends service”) or is actually reflected in existing principles (“Saves Time” or Improves Services”).

*During the meeting:* The Committee will discuss the value proposition

*Additional Documentation:* None

**7. Informational and Discussion: System Director Communication with Stakeholders (S. Ohs and S. Platteter) minutes**

Background: In the last meeting, the Committee discussed methods of keeping stakeholders informed and making sure feedback is encouraged. System Directors will share how they have been keeping stakeholders informed.

*During the meeting:* System Directors will share their communication work with the Committee.

*Additional Documentation:* None

**8. Information and Discussion: Review any information gathered to date (WiLS)**

Background: Some items on the Pre- Merger List have begun to be answered by either project managers or system directors and their staff. The Committee will review and discuss the following new items:

- [Letter from Ben Miller, Director of the Library Services Team, Division for Libraries and Technology](#) (Issue: How does this system merger contribute to the greater good of public library management in the state.)
- [Member Costs to be in the System](#) (Issue: Cost(s) to be in the system / How might member library costs be impacted?)
- [Opportunities for More Efficient Use of Revenue \(Internal/System Focused\)](#) and [Opportunities for More Efficient Use of Revenue \(External/Member and Patron Focused\)](#) (Issue: Can our study committee show evidence that a merged system will be more efficient in the use of revenue? any reduction in per patron cost?)



- [Opportunities or Potential for Improved Access to Materials](#) (Issue: Can our study committee show evidence that with a merged system our patrons could have improved access to materials?)
- [Risks of Not Merging](#) (Issue: What are potential risks to not merging?)

The Committee will also review the following items that have been edited after the last meeting:

- [IT Readiness for Merger](#) (Issue: IT Infrastructure: Is the current server capacity and location in the Waterford Public Library of adequate size and the appropriate location if our systems merge?)
- [Library System Merger Impact Statement Regarding System Contracts](#) (Issue: How (if it does) will the relationship change between ALS and LLS and other Entities?)

*During the meeting:* The Committee will discuss each item and decide if it addresses related issue or if more information is need.

*Additional Documentation is linked above*

#### **9. Discussion: Additional June Meeting (WiLS)**

*During the meeting:* The Committee will discuss if a second meeting should be added to June.

#### **10. Informational: Recap of Next Steps and Expected Data and Information at June 7 Meeting (WiLS)**

#### **11. Adjourn (Chair)**

*Next meeting:* June 7, 2022 1:30-3:30 PM via Zoom

#### **\*Join Zoom Meeting**

<https://us02web.zoom.us/j/85233349509?pwd=T0hIWmRHMnNITFo4bnJrQ24ySzhxdz09>

Meeting ID: 852 3334 9509

Passcode: 231380

Dial by your location

+1 312 626 6799 US (Chicago)

## Steve Platteter

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**From:** Laurie Freund <lffreund@bridgeslibrarysystem.org>  
**Sent:** Wednesday, December 1, 2021 8:59 AM  
**To:** Janice Martin; Jennifer Schmidt; Karol Kennedy; meisenhauer@mykpl.info; Steve Platteter; Riti Grover; Robert Nitsch; sohs@lakeshores.lib.wi.us; Steve Hesel  
**Subject:** SEWI LSTA CE Grants available

**SEWI Partners:** Below is the email message you are welcome to send out to your member libraries. Please feel free to contact me if you have any questions. Laurie

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### SEWI LSTA CE Grants

<https://sewilibraries.org/continuing-education-grants/>

The SEWI library systems (Arrowhead, Bridges, Kenosha County, Lakeshores, Milwaukee County and Monarch) are collaborating to provide continuing education grants, funded by IMLS and made available through the Wisconsin Department of Instruction. The grants will be awarded to member libraries through an application process, enabling staff to participate in library-related continuing education programs produced by a library or educational organization other than SEWI and its public library system partners. Learning activities include in-person or virtual library conferences and pre-conference programs (i.e. WAPL, WLA, Government Information Day, SSCS One-Day Conference, PLA, ARSL, ALA...) as well as relatable non-library conferences. In-service staff trainings are also eligible, so libraries can apply for grant funds to help cover the cost of a presenter's or trainer's fee. These grant funds will be coordinated by Laurie Freund, SEWI/Bridges Library System with Lakeshores Library System serving as the fiscal agent. Grant funds are for reimbursing libraries, not individuals or other organizations, for continuing educational activities January through June 2022.

Here are some highlights worth noting:

1. **Uses:** Grant funds are for continuing education activities January through June 2022, including substitute library staff costs or costs for extra staff hours to cover library services in order for regular staff to attend a learning activity. Libraries may also request grant funds to help cover a presenters' or trainer's fee for staff in-service or staff training.
2. **Funds:**
  - a. Grant funds are limited and will be available until they are used up.
  - b. Be sure to check to see the total amount your library is eligible to request. The maximum levels are based on a library's service population. These are limits, not guaranteed amounts.
  - c. Each grant application may request up to \$500. Higher amount requests may be submitted for library director certification courses and in-service staff training. Higher requests must not exceed maximum amounts for the library's category (see Libraries Eligible CE Amounts chart listed below).
  - d. New grant applications will be reviewed and applicants notified the first week of each month regarding acceptance, beginning January 2022. ***You may submit requests before January and you will be notified the first week of January.***
1. **Libraries (not individuals or other organizations) will be reimbursed** for continuing education activities after the activity has been completed and a reimbursement request form has been submitted.

On the SEWI Libraries ([sewilibraries.org](https://sewilibraries.org)) site, you will find the tab for the [SEWI CE Grants](#) page. Under the SEWI LSTA CE Grants heading, you will find links for the following items:

- [Guidelines and Process](#)
- [Libraries Eligible CE Amounts chart](#) (be sure to click on the tabs)

- [Winter/Spring Library CE 2022 Opportunities List](#)
- [Grant application link](#) (online form)
- [Grant Reimbursement](#) (online form)
- [Grant Evaluation link](#) (online form)

Please contact Laurie Freund ([ljfreund@bridgeslibrarysystem.org](mailto:ljfreund@bridgeslibrarysystem.org)) if you have any questions or problems.

Laurie Freund  
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Bridges Library System  
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Waukesha, WI 53186  
262-896-8083  
[bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)  
SEWI CE: [sewilibraries.org](http://sewilibraries.org)



State of Wisconsin

Payment Advice

To:

Supplier Name: Arrowhead Lib Sys  
Supplier Address: 430 East High Street Ste 200  
Milton WI, 53563-1579  
USA

Reference Information  
Pay Cycle: DLYACH  
Pay Cycle Seq Number: 1728  
Supplier Number:

Payment Information

Payment Reference:  
Payment Date: 04/25/2022  
Payment Method: Automated Clearing House

Bank To Information:  
Bank To Account: \*\*\*\*\*013

Branch ID  
Branch Name  
FIRST NATIONAL BANK AND TRUST

QUESTIONS? Contact wivendors@wi.gov or 608-264-6600 with ref# and amt

AP Unit	Voucher ID	Invoice Number	Invoice Date	Gross Amount	Discount Amount	Paid Amt
DPI			04/18/2022	135,214.00	0.00	135,214.00
Reimbursement for Public Library System Aid				135,214.00	0.00	135,214.00
Total:						USD