

**Arrowhead Library System  
Librarians Meeting via Zoom  
Wednesday, September 15, 2021  
9:30 a.m.**

Join GoToMeeting: <https://global.gotomeeting.com/join/710683725>

Meeting ID: 710-683-725

Dial in: [+1 \(872\) 240-3311](tel:+18722403311)

1. Call to order 9:30a.m. – Chair – Ashlee Kunkel
  2. Secretary – Tovah Anderson
  3. Approval of the August 2021 Minutes
  4. Unfinished Business
    - a. SHARE Update
      1. Delivery Update
      2. Statistics
      3. Items for SHARE agenda
    - b. Technology
    - c. Hoopla
    - d. WPLC/Overdrive
    - e. Gale Courses /Lynda.com/Transparent Languages
    - f. Budget 2021/22
    - g. Merger Exploration Update
    - h. Covid-19 Updates
    - i. Youth Services update- Jeni Schomber
    - j. Public Library System Redesign Project
    - k. ALS Board Report – Sarah Strunz
  5. New Business
    - a. Compassion Resilience Initiative Update
    - b. ARPA Updates
    - c. 2022 ALS System Plan
    - d. 2022 Exemption Letters
  6. ALS Activities
  7. Activities in Member Libraries
  8. Adjourn
- Dates to Remember:**  
**ALS Board Meeting – October 13 – 6:00 pm @ remote**

**Arrowhead Library System**  
**Librarians Meeting**  
**Wednesday, August 18, 2021**  
**Online | 9:30 a.m.**

**Join GoToMeeting:** <https://global.gotomeeting.com/join/710683725>

Meeting ID: 710-683-725 | Dial in: [+1 \(872\) 240-3311](tel:+18722403311)

**Attendees:** Steve Platteter, Tovah Anderson, Kirsten Almo, Charles Teval, Jeni Schomber, Ashlee Kunkel, Sarah Strunz, Michael DeVries, Nick Dimassis, Joseph Langer **Guests:** René Bue (Hedberg Public Library), Genia Stevens (Rock County Board Supervisor for District 17, Executive Director of Rock County Jump Start), Steve Ohs (Lakeshores Library System)

1. Call to order 9:30a.m. – Chair – Charles Teval
2. Secretary – Tovah Anderson
3. Approval of the July 2021 Minutes
  - a. Motion: Ashlee Kunkel
  - b. Second: Sarah Strunz
  - c. Approved: Unanimously
4. Unfinished Business
  - a. Shared System
    - i. Delivery
    - ii. July Statistics: *Statistics in packet*. Holding steady from June.
    - iii. Items for Share Agenda
  - b. Technology: Monitors are on the way.
  - c. Hoopla: Circ is up a little from June.
  - d. WPLC/OverDrive  
OverDrive app begins its sunset in February of 2022, it will be removed from app stores.  
Find more details at <https://resources.overdrive.com/libby/>
  - e. Gale Courses/Lynda.com/Transparent Language/Creative Bug: *Statistics emailed*
  - f. Budget 2021/22  
County funding is going up a bit because most municipal appropriations maintained and county borrowers maintained. Money out to adjacent counties is down a bit.
  - g. Merger Exploration Update  
Committee has been formed: Steve Platter (ALS Director), Adam Dinnes (ALS Board President/Hedberg Public Library Board Vice President), Bill Wilson (ALS Board/Rock County Supervisor); Annette Smith (ALS Board Vice President/Milton Public Library Board President) may serve as a backup so long as her employment at DPI is not a conflict, Bryan McCormick (ALS/Hedberg Public Library Director), Kirsten Almo (ALS/Edgerton Public Library Director), Lauri Kant-Hull (LLS Board President/ Walworth County Trustee), Gary Tilleros (LLS Board Treasurer/Racine County Trustee), Angie

Zimmerman (LLS/Racine Public Library Director), Jeff Gartman (LLS/East Troy Lions Public Library Director)

LSTA funds have been approved for this merger project. Meeting scheduled to determine fiscal agency and how funds may be allocated.

h. COVID-19 Updates

Rock County facilities and the City of Janesville now require masks be worn by all people regardless of vaccination status. Current county health officer is not in favor of shutting things down unless it gets dire. In regard to programming, County health sanitarian said at this time masks should be worn, social distancing if possible, any snacks/drinks should be individually packaged, registration is great to limit crowds.

ALS purchased a Meeting OWL unit for hybrid meetings-360° camera and voice activated directional mics. Still planning on keeping this meeting virtual until at least October. [<https://owllabs.com>]

i. Youth Services Update – Jeni Schomber

State Consultants meeting yesterday. If subscribed to the YSS Blog, the feedburner subscription is going away. If you want to resubscribe using the new service, visit this site: <https://yssevents.blogspot.com/2021/08/subscriber-alert-yss-blog.html>

j. Public Library System Redesign Project

Sorting out the order of objectives to put on the implementation list. The discovery layer envisioned by the work group is no longer considered feasible, waiting to see what other options exist.

k. ALS Board Report – Sarah Strunz

Nothing new to report

5. New Business

a. Compassion Resilience Initiative – Jeni Schomber & Rene Bue

Considering ways and timeframe to implement toolkit with ALS Library staffs if there is interest among the directors. Watch the video before September meeting [<https://www.youtube.com/watch?v=9SDzucDsXNw&t=5s>].

b. Rock County ARPA Small Business Project Update

Purchasing LivePlan cloud-based software will be installed laptops and hotspots provided by this funding. Developing a consulting program with the Small Business Development Center (SBDC) to go along with this software collaboration. Can use home computer to checkout library's software. Library staff will show patrons how to open, check out, navigate the software, and get in touch with the SBDC collaborator hired through the county to work with LivePlan users or Genia Stevens–Rock County District 17 Supervisor and Executive Director of Rock County Jump Start. Software is not authenticated with a library card, does not harvest information for advertising purposes.

c. 2022 Intersystem Agreement with Lakeshores Library System

Approved at August ALS board meeting. Moves from average cost of circ to specific cost of circ by library.

d. CE Scholarship LSTA Grants through SEWI CE.

DPI has set aside CE funds, ours will run through SEWI. Policies still being worked out.

e. Revised Librarian's Meeting Schedule

Includes the changed November meeting (due to WLA)

6. ALS Activities

Spending a lot of time working with DPI on content and redesign of the LAWDS section of the

website, and working with the System Marketing Cohort's LAWDS marketing team on developing an informational/instructional webinar for library staff highlighting the LAWDS project and where to find information and training resources to assist patrons with workforce issues.

Gearing up for Rock County Senior Fair Friday, September 10 at Holiday Inn Express in Janesville.

7. Activities in Member Libraries

Beloit Public Library: Staff is wearing masks. Doing some hiring.

Clinton Public Library: Wrapped up summer reading. Bridging Generations Paint Pour collaboration went well. Working on fulfilling a couple grant commitments.

Eager Free Public Library: Not present at this meeting.

Edgerton Public Library: Hiring. 5 hours shy of pre-covid hours. Have not been planning much for fall yet, continuing outdoor story time. One in-person book club. Virtual programming has not been going well and staff is burnt out on packets. LED lighting conversion is dragging on. Good kid participation in summer reading program.

Hedberg Public Library: Cancelled outdoor QuestCon event due to weather, will reschedule the movie screening of Labyrinth. A lot of in-person fall programs planned, considering possible pivot options. Halloween drive in movie planned. Will have storytime outside for as long as possible. Expanding evening hours beginning September 7. Slowing moving more furniture and computers out.

Milton Public Library: Interviewing for Library Assistant Position, will open full hours beginning September 7. Will do some in-person programming in the fall. Toys will not come out until vaccine is available to younger kids. Food Truck Rally August 29, trucks scattered around east side of town. Roof will be replaced next week.

Orfordville Public Library: Hired 2 new people for the open positions. Will be part of the Parkview open house next week. Bookmobile visiting this weekend at Orfordville Block Party. Smokey Bear Campfire Cookout Night coming up. Showed wall of Sharks representing kids reading, summer reading went great.

8. Adjourn at 10:52 a.m.

- a. Motion: Jeni Schomber
- b. Second: Kirsten Almo
- c. Approved: Unanimously

**Dates to Remember:**

- SHARE Meeting – Tuesday, September 7 – 9:30 am @ online
- ALS Board Meeting – Wednesday, September 8 – 6:00 pm @ Online
- ALS Librarians Meeting – Wednesday, September 15 – 9:30 am @ online

2021 August ALS Circ

ALS Circ from all libraries											
Checkouts											
	Station Library										
Item Library	BELOIT	B_CURB	CLINTON	EDGERTON	EVANSVILLE	J_BKM	J_NS	JANESVILLE	MILTON	ORFORDVILL	Total
All	14498	596	1844	5762	4237	384	671	38252	6097	1756	74097
BELOIT	12120	160	96	273	304		22	1155	307	90	
BURLINGTON	19	5	11	27	22		5	110	17	12	228
CLINTON	107	20	1281	68	70	1	6	363	113	59	
CL-S	62	16	6	20	29		2	172	23	11	341
CL-TL	41	9	6	17	20		4	96	17	12	222
DARIEN	25	2	3	11	17			68	17	11	154
DELAVAN	99	14	19	22	40		8	218	38	7	465
EAST_TROY	22		2	10	16		1	59	9	2	121
EDGERTON	90	37	33	4220	118		11	370	107	53	
ELKHORN	104	20	19	43	30		5	224	40	16	501
EVANSVILLE	110	18	46	97	2743		8	381	99	44	
FONTANA	29	3	3	16	9		1	82	21	3	167
GENOA_CITY	26	1	5	14	15		1	72	9	9	152
JANESV_BKM	8		1			369	3	73	1	1	
JANESV_NS	1						491	140	1		
JANESVILLE	740	110	102	415	301	14	66	31868	500	120	
KPL-BKM	11	6	4	12	6			32	6	1	78
KPL-NS	80	18	17	26	31		5	205	42	6	430
KPL-SI	13		6	13	8			45	9	7	101
KPL-SW	160	41	28	60	73		11	377	92	14	856
KPL-UP	9	2	1					11	4	3	30
LAKEGENEVA	17							8			25
MILTON	89	29	43	121	131		7	764	4350	36	
ORFORDVILL	95	15	23	67	51		2	225	54	1169	
RACINE_BKM	12	2		1	4			16	4	1	40
RACINEMAIN	215	29	34	98	80		8	580	113	25	1182
ROCHESTER	27	6	11	21	25			68	15	12	185
SHARON	18	5	1	12	13		1	62	20	4	136
UNDEFINED			1								1
UNIONGROVE	20	8	11	12	8			82	16	7	164
WALWORTH	16	6	5	7	11		1	74	10	9	139
WATERFORD	75	7	17	46	40		1	142	33	8	369
WILLIAMSBAY	38	7	8	13	22		1	110	10	4	213
WTFORDHS			1								1
										Non-ALS Items	6301

## 2021 August ALS circ from LLS &amp; KCLS

ALS Circ from LLS						
Checkouts						
	Station Library					
Item Library	BELOIT	B_CURB	CLINTON	EDGERTON	EVANSVILLE	J_NS
BURLINGTON	19	5	11	27	22	5
CL-S	62	16	6	20	29	2
CL-TL	41	9	6	17	20	4
DARIEN	25	2	3	11	17	
DELAVAN	99	14	19	22	40	8
EAST_TROY	22		2	10	16	1
ELKHORN	104	20	19	43	30	5
FONTANA	29	3	3	16	9	1
GENOA_CITY	26	1	5	14	15	1
KPL-BKM	11	6	4	12	6	
KPL-NS	80	18	17	26	31	5
KPL-SI	13		6	13	8	
KPL-SW	160	41	28	60	73	11
KPL-UP	9	2	1			
LAKEGENEVA	17					
RACINE_BKM	12	2		1	4	
RACINEMAIN	215	29	34	98	80	8
ROCHESTER	27	6	11	21	25	
SHARON	18	5	1	12	13	1
UNDEFINED			1			
UNIONGROVE	20	8	11	12	8	
WALWORTH	16	6	5	7	11	1
WATERFORD	75	7	17	46	40	1
WILLIAMSBAY	38	7	8	13	22	1
WTFORDHS			1			
	1138	207	219	501	519	55
						Total KCLS
					2913	565
						184
						Total LLS
						4243

ALS Items to LLS						
Checkouts						
Item Library						
Station Library	BELOIT CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON ORFORDVILL Total	
BURLINGTON	137 <b>90</b>	14 <b>11</b>	23 <b>10</b>	17 <b>14</b>	171 <b>115</b>	5 <b>2</b>
<b>CL-S</b>						
<b>CL-TL</b>						
DARIEN	9	3	1	3	27	1
DELAVAN	84	18	22	9	129	22
EAST_TROY	22	7	5	6	31	6
ELKHORN	240	37	41	35	299	63
FONTANA	24	3	5	11	26	8
GENOA_CITY	40	8	4	11	59	12
KPL-AD	4	1	2	1	4	
KPL-BKM	50	6	13	1	74	4
KPL-NS	208	29	40	29	347	41
KPL-NSCURB	6	1			5	
KPL-SI	42	5	10	6	68	5
KPL-SW	449	62	98	54	620	56
KPL-SWCURB	48	4	12	5	64	9
KPL-UP	16	7	1	1	35	3
LAKEGENEVA	162	17	42	33	194	35
LAKESHORES	2				2	1
RACINE_BKM	92	23	26	22	151	24
RACINEMAIN	565	95	129	118	1071	94
ROCHESTER	31	7	15	3	41	10
SHARON	4		1	3	15	1
UNIONGROVE	68	5	6	13	104	10
WALWORTH	70	10	3	9	64	8
WATERFORD	136	33	45	20	253	30
WILLIAMSBAY	74	10	12	12	107	9
	2714	427	572	440	4182	490
				Total KCLS	3023	8969
				Total LLS	5946	5946

Arrowhead - hoopla August 2021

Library Name	Total Registered (All Time)	New Patrons (Last Month)	Patrons Served (Last Month)	Sales (Last Month)	Circs (Last Month)	Sales (YTD)	Circs (YTD)
Beloit Public Library	1517	23	246	\$1,782.62	888	\$12,978.11	6578
Clinton Public Library	236	3	45	\$323.78	161	\$2,370.99	1143
Eager Free Public Library	470	9	87	\$500.28	274	\$3,999.90	2051
Edgerton Public Library	646	10	110	\$641.79	335	\$4,998.38	2473
Hedberg Public Library	4073	59	827	\$5,242.34	2709	\$38,987.35	19472
Milton Public Library (WI)	597	10	98	\$635.82	307	\$4,834.67	2393
Orfordville Public Library	183	1	36	\$288.40	156	\$1,928.66	989
Total	7722	115	1449	\$9,415.03	4830	\$70,098.06	35099

# 2021 August Overdrive Statistics

Library	Ebooks	Audiobook/Music	Magazines	Video/Streaming Video	Total by Library	OD Users	Holds (9-1-21)
Clinton Public Library	114	172	0	0	286	52	156
Orfordville Public Library	146	53	2	0	201	35	100
Milton Public Library	402	358	24	2	786	149	478
Eager Free Public Library	353	410	2	0	765	153	603
Edgerton Public Library	521	428	3	2	954	168	566
Beloit Public Library	803	757	93	0	1653	326	976
Hedberg Public Library	3250	2923	229	0	6402	1047	2806
HPL Mall Branch	3	8	0	0	11	3	4
<b>Total by type</b>	<b>5592</b>	<b>5109</b>	<b>353</b>	<b>4</b>	<b>11058</b>	<b>1933</b>	<b>5689</b>

# Arrowhead Library System Information Center

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July 2021

[Lifetime](#)[Month](#)[Session](#)Date Range:  to 

41

total enrollments

223

total course logins

20,265

total minutes in class

## Top 20 Courses

## New Courses

Course	Students
Basic CompTIA A+ Certification Prep	1
A to Z Grant Writing	1
Speed Spanish	1
Grammar for ESL	1
Computer Skills for the Workplace	1
Write Fiction Like a Pro	1
Accounting Fundamentals	1
Leadership	1
Merrill Ream Speed Reading	1
Introduction to Stock Options	1
Administrative Assistant Fundamentals	1
Individual Excellence	1
Grammar Refresher	1
Introduction to Criminal Law	1
Introduction to Nonprofit Management	1
Understanding Adolescents	1
Beginning Conversational French	1
Project Management Fundamentals	1
Interpersonal Communication	1
Become a Veterinary Assistant II: Canine Reproduction	1

Course	Date Added
Introduction to Machine Learning	05/04/2021
Business Budgeting for Beginners	04/13/2021
Introduction to Microsoft Outlook 2019/Office 365	01/12/2021
Introduction to Artificial Intelligence	01/05/2021
Blockchain Fundamentals	10/12/2020
Certificate in Mindful Relationships	09/14/2020
Explore a Career as a Clinical Medical Assistant	06/02/2020
Intermediate QuickBooks Online	05/12/2020
Discover Sign Language II	04/07/2020
Veterinary Medical Terminology	03/17/2020

[View Course Activity](#)

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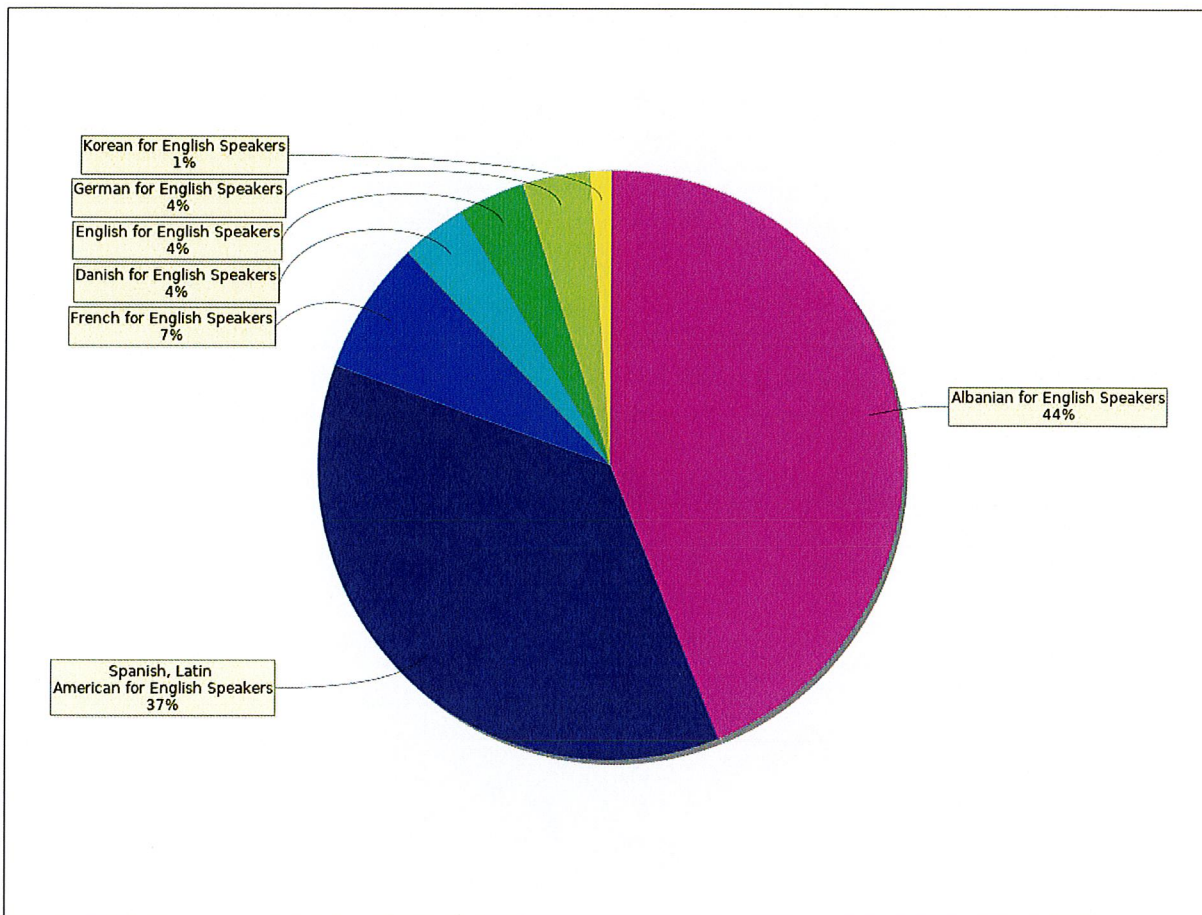
Gale Courses  
July 2021 Session

Patrons	Library Card	Zip Code	Course Title	Session	Enrollment	C Verification	Last Login	Time Spent(r)	Completion Status	Enrollments
<b>4</b>										
<b>Beloit Public Library</b>										
1	2.1537E+13	53511	Computer Skills for the Workplace	Jul-21	6/24/21	Unverified	7/14/21 12:38	141	Incomplete	4
2	2.1537E+13	53511	Beginning Conversational French	Jul-21	7/1/21	Unverified	7/16/21 16:00	391	Incomplete	
3	2.1537E+13	53511	Certificate in Brain Health	Jul-21	7/3/21	Verified	8/28/21 22:35	1980	Completed	
4	2.1537E+13	53511	Project Management Fundamentals	Jul-21	7/3/21	Unverified	7/3/21 10:40	0	Incomplete	
<b>13</b>										
<b>Hedberg Public Library</b>										
1	2.1828E+13	61063	Become a Veterinary Assistant II: Canine Reproduction	Jul-21	7/9/21	Unverified	8/9/21 12:14	0	Incomplete	28
	2.1828E+13	61063	Certificate in Integrative Behavioral Health	Jul-21	7/9/21	Unverified	8/9/21 12:14	0	Incomplete	
	2.1828E+13	61063	Certificate in Violence Prevention and Awareness	Jul-21	7/9/21	Unverified	8/9/21 12:14	0	Incomplete	
2	2.1828E+13	53548	Advanced Fiction Writing	Jul-21	7/10/21	Verified	7/26/21 0:18	6	Incomplete	
	2.1828E+13	53548	Mystery Writing	Jul-21	7/10/21	Verified	7/26/21 0:18	6	Incomplete	
	2.1828E+13	53548	Writing Young Adult Fiction	Jul-21	7/10/21	Verified	7/26/21 2:19	124	Incomplete	
	2.1828E+13	53548	Write Fiction Like a Pro	Jul-21	7/10/21	Verified	7/26/21 0:18	4	Incomplete	
	2.1828E+13	53548	Writing the Fantasy Novel	Jul-21	7/10/21	Verified	7/26/21 0:18	4	Incomplete	
	2.1828E+13	53548	Romance Writing	Jul-21	7/10/21	Verified	7/26/21 0:18	4	Incomplete	
	2.1828E+13	53548	Conversational Japanese	Jul-21	7/10/21	Verified	7/26/21 0:18	126	Incomplete	
3	2.1828E+13	53545	Speed Spanish	Jul-21	7/1/21	Unverified	7/1/21 10:53	0	Incomplete	
	2.1828E+13	53545	Grammar for ESL	Jul-21	7/1/21	Unverified	7/1/21 10:53	0	Incomplete	
	2.1828E+13	53545	Grammar Refresher	Jul-21	7/1/21	Unverified	7/1/21 10:53	0	Incomplete	
4	2.1828E+13	53545	Intermediate QuickBooks 2017	Jul-21	7/8/21	Verified	9/1/21 15:59	1084	Incomplete	
5	2.1828E+13	53546	Performing Payroll in QuickBooks 2015	Jul-21	6/24/21	Verified	7/22/21 7:39	869	Incomplete	
6	2.1828E+13	53545	Basic CompTIA A+ Certification Prep	Jul-21	5/11/21	Verified	9/1/21 12:16	7192	Incomplete	
7	2.1828E+13	53545	Introduction to Photoshop CC	Jul-21	7/27/21	Verified	8/4/21 8:16	124	Incomplete	
8	2.1828E+13	53548	Introduction to Interior Design	Jul-21	7/18/21	Verified	8/1/21 12:22	606	Incomplete	
9	2.1828E+13	53546	Introduction to Stock Options	Jul-21	7/10/21	Verified	9/3/21 8:51	1508	Completed	
10	2.1828E+13	53534-8505	A to Z Grant Writing	Jul-21	6/24/21	Unverified	6/24/21 16:25	0	Incomplete	
	2.1828E+13	53534-8505	A to Z Grant Writing II - Beyond the Basics	Jul-21	6/24/21	Unverified	6/24/21 16:25	0	Incomplete	
11	2.1828E+13	53545	Blogging and Podcasting for Beginners	Jul-21	7/24/21	Unverified	7/24/21 16:34	125	Incomplete	
12	2.1828E+13	53534	Start Your Own Small Business	Jul-21	7/17/21	Unverified	7/17/21 16:45	126	Incomplete	
13	2.1828E+13	53546	Interpersonal Communication	Jul-21	7/16/21	Verified	7/26/21 21:40	184	Incomplete	
	2.1828E+13	53546	Administrative Assistant Fundamentals	Jul-21	7/16/21	Verified	8/31/21 17:41	518	Incomplete	
	2.1828E+13	53546	Individual Excellence	Jul-21	7/16/21	Verified	8/9/21 23:45	32	Incomplete	
	2.1828E+13	53546	Introduction to Criminal Law	Jul-21	7/16/21	Verified	7/26/21 22:11	153	Incomplete	
	2.1828E+13	53546	Real Estate Law	Jul-21	7/16/21	Verified	7/26/21 22:15	131	Incomplete	
<b>6</b>										
<b>Milton Public Library</b>										
1	2.7462E+13	53563	Merrill Ream Speed Reading	Jul-21	7/12/21	Verified	8/23/21 15:59	2106	Completed	9
2	2.7462E+13	53563	Accounting Fundamentals	Jul-21	7/24/21	Unverified	7/24/21 18:46	141	Incomplete	
3	2.7462E+13	53548	Leadership	Jul-21	5/21/21	Unverified	6/7/21 11:53	0	Incomplete	
	2.7462E+13	53548	Understanding Adolescents	Jul-21	5/21/21	Unverified	6/7/21 11:53	0	Incomplete	
4	2.7462E+13	53563-9462	Teaching Students With ADHD	Jul-21	6/29/21	Unverified	7/10/21 5:22	0	Incomplete	
5	2.7462E+12	53563	Starting a Nonprofit	Jul-21	6/29/21	Verified	8/31/21 8:16	2404	Completed	
	2.7462E+12	53563	Nonprofit Fundraising Essentials	Jul-21	6/29/21	Unverified	7/15/21 15:27	139	Incomplete	
	2.7462E+12	53563	Introduction to Nonprofit Management	Jul-21	6/29/21	Unverified	7/15/21 15:07	24	Incomplete	
6	2.7462E+12	53534	Real Estate Investing	Jul-21	7/12/21	Unverified	8/3/21 6:28	0	Incomplete	

None

# Language Usage Report

Start Date: 08/01/2021  
 End Date: 08/31/2021  
 Languages: All Languages for All Languages  
 Reporting Group(s): All Admins (system.admin), All Learners (system.learner), All Users (system.all), Beloit Public Library (BeloitPL), Clinton Public Library (ClintonPL), Eager Free Public Library (EagerFreePL), Edgerton Public Library (EdgertonPL), Hedberg Public Library (HedbergPL), Milton Public Library (MiltonPL), Orfordville Public Library (OrfordvillePL)  
 Membership: Group members from reporting period  
 Content: All Content



Total Access Count: 82

Language Name	Access Count	Calculated Percentage
Albanian for English Speakers	36	43.90%
Spanish, Latin American for English Speakers	30	36.59%
French for English Speakers	6	7.32%
Danish for English Speakers	3	3.66%
English for English Speakers	3	3.66%
German for English Speakers	3	3.66%
Korean for English Speakers	1	1.22%

Transparent Language Data  
To Date 2021

Total		Total		Web		Avg. Web		Total Web		Mobile App		Avg.		Total	
Sessions	Circulations	Unique Users	Registrations	Web Sessions	Web Unique Users	Web Session Time	Web Unique Users	Web Session Time	Web Sessions	Mobile App Sessions	Mobile App Unique Users	Mobile App Session Time	Avg. Mobile App Session Time	Mobile App Sessions	Mobile App Session Time
166	255	22	8	93	0:00:00	0:18:47	8	20:36:00	5:32:54	73	5	0:03:43	5	0:03:43	4:31:20
120	232	9	3	86	8	20:36:00	8	20:36:00	5:32:54	34	2	2:47:00	2	2:47:00	1:34:52
85	123	16	6	50	16	0:15:28	16	0:15:28	12:53:20	35	3	0:02:54	3	0:02:54	2:41:50
62	75	17	4	29	15	0:08:28	15	0:08:28	4:05:40	33	4	0:02:32	4	0:02:32	1:23:48
21	45	11	1	13	11	0:17:21	11	0:17:21	3:45:41	8	1	0:02:29	1	0:02:29	0:19:56
12	13	8	2	11	7	0:09:12	7	0:09:12	1:41:12	1	1	0:00:36	1	0:00:36	0:00:36
17	34	10	2	17	10	0:11:28	10	0:11:28	3:15:04	0	0	0:00:00	0	0:00:00	0:00:00
78	112	12	7	48	12	0:14:50	12	0:14:50	11:52:26	30	2	0:02:56	2	0:02:56	1:28:02
September															
October															
November															
December															
561	889	105	33	347	99	2:46:27	99	2:46:27	96:14:06	214	18	0:22:46	18	0:22:46	12:00:24

Data for all learners

Date	Class Title	Class Category	Class Duration (min)	Unique Viewers	Average View Class Completions
2021 August	Beginning Watercolor	Art + Design	133.4	1	114.2
2021 August	Cricut Paper Flowers: Make a Hydrangea	Art + Design	11.5	1	2.6
2021 August	Daily Painting Challenge: 31 Flowers to Paint with Yao Cheng	Art + Design	214.9	1	23.3
2021 August	How to Make Watercolor Cards	Art + Design	23.5	1	1.9
2021 August	Make a Classic Macramé Plant Hanger	Art + Design	13.1	1	1.4
2021 August	Make Art Where You Are: A Daily Practice	Art + Design	160.1	1	2.7
2021 August	STEAM: Make a Flying Squirrel Glider	Art + Design	19.6	1	20.3
2021 August	STEAM: Make a Paper Zoetrope	Art + Design	15.5	1	16.1
2021 August	STEAM: Make a Balloon Propelled Vehicle	Art + Design	23.9	1	24.6
2021 August	Crocheted Banana	Crochet	32.5	1	33.2
2021 August	Plant Talk with the Tender Gardener: Repotting and Propagation of Houseplants	Food + Home	43.7	1	2.4
2021 August	Spooky Heads in Jars: 10/31/17	Holiday + Party	13.8	1	55.1
2021 August	Japanese Side Sewn Sketchbook	Paper	69.6	1	3.1
2021 August	Turkish Map Fold	Paper	5.7	1	3.6

Beloit	Total Usage	Database Usage	Writing Lab	Unique Visits
january	11	11	0	5
february	8	0	0	3
march	3	3	0	2
april	0	0	0	0
may	0	0	0	0
june	4	4	0	1
july	7	7	0	1
august	6		0	3
september				
october				
november				
december				
	39	25	0	15
Clinton	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0	0	0	0
february	0	0	0	0
march	5	5	0	1
april	0	0	0	0
may	0	0	0	0
june	0	0	0	0
july	0	0	0	0
august	0	0	0	0
september				
october				
november				
december				
	5	5	0	1
Eager Free	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0	0	0	0
february	0	0	0	0
march	3	3	1	1
april	0	0	0	0
may	0	0	0	0
june	0	0	0	0
july	0	0	0	0
august	0	0	0	0
september				
october				
november				
december				
	3	3	1	1
Edgerton	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0	0	0	0
february	0	0	0	0
march	7	7	0	2
april	0	0	0	0
may	0	0	0	0
june	0	0	0	0
july	3	3	0	1
august	0	0	0	0
september				
october				
november				
december				
	10	10	0	3
Hedberg	Total Usage	Database Usage	Writing Lab	Unique Visits
january	10	10	0	3
february	0	1	0	1
march	15	15	0	3
april	0	0	0	0
may	56	56	0	5
june	8	8	0	1
july	2	2	0	1
august	0	0	0	0
september				
october				
november				
december				
	91	92	0	14
Milton	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0	0	0	0
february	0	0	0	0
march	5	5	0	1
april	17	17	0	2
may	0	0	0	0
june	0	0	0	0
july	0	0	0	0
august	8	8	1	2
september				
october				
november				
december				
	30	30	1	5
Orfordville	Total Usage	Database Usage	Writing Lab	Unique Visits
january	0	0	0	0
february	0	0	0	0
march	0	0	0	0
april	0	0	0	0
may	0	0	0	0
june	0	0	0	0
july	0	0	0	0
august	0	0	0	0
september				
october				
november				
december				
	0	0	0	0
Total	Total Usage	Database Usage	Writing Lab	Unique Visits
	178	165	2	39

## **American Rescue Plan Act Grants - 9/8/2021 Update**

DPI shared some new details with the systems in advance of a more formal information release that was supposed to be coming out on September 7<sup>th</sup>. Keep in mind that this has not been formalized and portions of the below may need to be thrown-out the window when the official info comes out.

### **Initial Timeline**

- September 7th (?)-- Initial guidelines are expected to be published.
- September 13th (on or about) -- Window for accepting grant proposals opens.
- October 11th (on or about) -- Window for accepting grant proposals closes.
- End of June 2022 -- Period of performance (spend-out+implementation) for the grants ends.
- End of August 2022 -- Final evaluations of grant projects due.

### **Grant Categories**

#### **1. The Library as a Center of Community Resilience (Competitive)**

This category is intended to support projects geared toward helping libraries continue to serve through the pandemic. The example that DPI gave us was supporting things like curbside service, or other modes of service to the community that can provide “rapid relief” or support to the community in times of crisis.

#### **2. Support for Hybrid Service Models (Competitive)**

DPI indicated that expanded use of self-checks or mobile apps are a couple of examples. Anything that broadens the means of the library to get resources - whether digital, electronic, streaming, etc.- into the lives of people in the community seems to be the focus of this.

#### **3. Library Space Improvement (Competitive)**

This one will be geared toward the physical spatial aspect of library service. Creating or upgrading meeting rooms, improving room booking capability through software, and reorganization of a library’s space to accommodate distance & patron movement were all given by DPI as examples.

#### 4. IT Hardware Improvements and Upgrades (Non-Competitive, Probably by System)

DPI is going to apportion a certain amount of funding to each system according to a formula (TBA). The intent of this funding is to support upgrades or replacement of network and other IT-related hardware that supports the wide-area-networks of the systems. There may be an individual library component to this as well, but we don't know that for certain yet.

#### 5. Statewide Projects (Non-Competitive, Projects Chosen by DPI)

DPI intends to put some funding toward one or more statewide projects. The ideas that they have floated to us include a statewide subscription to canva, funding some sort of statewide database inventory down to the individual library level, or other ideas TBD.

#### **Who Can Apply?**

There is a fair amount of uncertainty here. DPI's guidance to the systems is currently that applications can be submitted a) by individual libraries, b) by a system - as a system, c) by a system - on behalf of member libraries, or c) by a consortium (One would naturally think SHARE here, but DPI's criteria seems to be "two or more libraries working together").

One big issue we anticipate is that DPI is moving to a new system to track grant projects. Grant applicants will need to register as an entity on the SAM.gov website (because this is federal money) and possibly also in DPI's WISElearn portal. We don't want to get too far in the weeds on this just yet because the division is still putting the details together, but this may present a barrier to some libraries.

#### **Initial Plans**

LLS would like to apply for a grant (under the hybrid service model category, on behalf of all three systems in SHARE) to fund the purchase of the SirsiDynix mobile app for all SHARE member libraries.

LLS also intends to use IT hardware/improvement dollars to upgrade the ILS server, firewall, WAN server, head-end router and storage server. Doing this would eliminate the need to spend-down the SHARE server replacement fund. As ALS is part of the LLS WAN, ALS may be part of this application.

**Other Notes**

The minimum amount of a system (?) grant project application must be \$50,000. There is no maximum amount indicated as yet.

Grant awardees, once announced, might be able to start expending funds around the second week of November (2021).

Because of the way ALS's accounting is handled by the County it will be difficult for ALS to act as a fiscal agent for a "clearing house" style grant, also because the funds for these grants is coming from the IMLS, CIPA rules apply.

Counties and municipalities are also receiving ARPA fund that CIPA rules do not apply to. ALS is working with Rock County on Small Business Startup Grant which will provide circulating Chromebooks and Hotspots to member libraries. Your municipality may have similar projects you may be able to piggyback on to.



Required by Wis. Stat. §§ 43.17(5) and 43.24(3)

## GENERAL INFORMATION

Library System

Arrowhead Library System

Describe significant needs, opportunities, and challenges that influenced the development of this and other system plans.

Going into 2022, the greatest challenge facing the Arrowhead Library System (ALS) remains the ongoing COVID-19 pandemic. At the time of this writing, September 2021, an upswing of cases of the Delta variant of the virus is signaling a new surge of the disease that could well last into 2022 which could cause a continued reduction in hours, capacity, and programing for the member libraries.

Resulting from strategic planning in 2020, Arrowhead along with the Lakeshores Library System (LLS) have formed a joint committee to explore a possible merger between the two systems. This exploration will be a major focus for ALS in 2022 with a new system being formed as early as January 2023 being a possible outcome of this process. Should a merger not occur, ALS will continue to explore new collaborations with LLS.

Did the library system consult member libraries in the development of this plan?

- ☐ No, the library system did not include member libraries in the development of this plan.
- ☒ Yes, the library system included member libraries in the development of this plan.

**If yes, describe the planning environment and process for this system plan. Include how member libraries are involved in plan development and review:**

The monthly librarian meetings are the principal place that the seven libraries have input into the system plan and services. Regularly on the agenda are the shared system, technology, budgets, ALS Board report and reports of activities in the member libraries. The Arrowhead Library System Board also meets monthly and participates in planning and reviewing programs offered by the system. Ex-officio members of the Board include the director of the Hedberg Public Library; the director of the Beloit Public library; and the director of one of the other five public libraries, who is elected by the librarians. As ex-officio Board members they are directly involved with the approval of the system plan.

Does the library system have a formally appointed advisory committee under Wis. Stat. § 43.17(2m)?

- ☐ No, the library system does not have a formally appointed advisory committee.
- ☒ Yes, the library system has a formally appointed advisory committee.

**If the system appoints an advisory committee under Wis. Stat. § 43.17(2m), describe how the system makes appointments, posts meetings, and how the advisory committee reports to the library system board. Include a list of any additional system planning documents with the period covered and attach any planning documents which have not previously been provided to the Division:**

A committee of the ALS member library directors serves as the advisory committee for the Arrowhead Library System Board. Besides physical postings, meeting packets are also posted on the ALS website, <https://www.als.lib.wi.us/site/services-for-libraries-boards/library-directors-meeting/>. A member of the Librarians' Committee is elected to serve as an ex-officio member of the ALS Board and as part of the Board agenda reports to the Board monthly. Two other members of the Librarians' committee, the directors of the Hedberg Public Library and the Beloit Public Library also serve as ex-officio members of the System Board.

At its August 12th, 2020 meeting, the ALS Board approved the Arrowhead Library System Strategic Plan 2020 – 2023. The two main goals of the plan include “Strategically Supporting Member Libraries Through Crisis” and “Develop a System Merger Exploration Process.” The formation of a Joint Merger Exploration Committee with Lakeshores LS was approved by the Arrowhead Board at its June 9th, 2021, meeting, the committee is to consist of two system board members, the resource library director, and the director of a small library from both systems.

	<b>ASSURANCES</b>	
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The following plan and compliance document provides assurance that your public library system intends to comply with all statutory requirements for public library systems for calendar year **2022**. Indicate, with a check, your system's intent to comply with each system requirement and provide the requested information under each system requirement.

**Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:**

#### Membership Agreements

- ☒ Wis. Stat. § 43.24(2)(a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4 with all member libraries.
- ☒ The system will provide a sample copy of the agreement with a list of all members signing and the dates signed to the Division by January 15. (The system does not need to file multiple copies of the same agreement; only a sample copy of each type of agreement is necessary.)

**If the system is providing the sample copy and list of members signing through a publicly available webpage, provide the URL here:**

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#### Resource Library Agreement

- ☒ Wis. Stat. § 43.24(2)(b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- ☒ The system will provide a signed copy of the resource library agreement to the Division by January 15.

**If the system is providing the resource library agreement through a publicly available webpage, provide the URL here:**

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#### Reference Referral, Interlibrary Loan, and Technology

- ☒ Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

##### List ongoing activities related to this requirement:

The Resource Library also provides staff to assist with reference questions and maintains records of these requests. Reports are made to the Arrowhead Library System on an annual basis by the resource library of these reference request statistics.

ALS, along with the Lakeshores and Kenosha County library systems, is a member of the SHARE consortium. SHARE provides a shared catalog and ILS to its members which facilitates the exchange of materials between the member libraries. ALS also assists member libraries with interlibrary loan through WISCAT

ALS also has both ILS support and Network/IT support agreements with the Lakeshores Library System (LLS) which facilitates ILS and technology support and enables IT cooperative purchasing. Currently both ALS and LLS member libraries are on the same Wide Area Network (WAN) which is administered by LLS.

To increase efficiency for resource sharing and delivery within SHARE, ALS initiated an RFID tagging project in 2020. The goal of the project was to RFID tag as many member library collections as possible by the end of first half of 2021. Library closures in the wake of the COVID-19 actually allowed for 90% of those collections being tagged by September of 2020. An added benefit of tagging the materials has been the ability of no hands sorting of materials, through the use of an automated sorter at the SHARE sorting hub at Racine Public Library, greatly increasing sorting efficiency.

**Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):**

none

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	<b>ASSURANCES (cont'd)</b>	
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**Inservice Training**

- ☒ Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.

The Division interprets inservice training to incorporate a range of in-person and virtual professional learning opportunities.

**List ongoing activities related to this requirement.**

Arrowhead has set aside funding for inservice training. With only seven member libraries ALS has found collaborating with other systems to be a more efficient way to utilize budgeted funds. Currently ALS is a member of the Southeastern Wisconsin Continuing Education (SEWI CE) consortium. Arrowhead is also a cosponsor of the "Wild Wisconsin Winter Web Conference" and "Trustee Training Week." In 2016, Arrowhead started offering scholarships to help library staff attend distant CE training activities

**Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):**

None

**Identify the names and email addresses of professional learning staff employed by the system for professional learning services:**

Arrowhead Library System Director, Steven Platteter (platteter.steve@als.lib.wi.us) is the inservice training/CE coordinator for ALS. ALS Youth Services consultant Jeni Schomber (jschomber@beloitlibrary.org) coordinates youth services related continuing education opportunities. Inclusive Services consultant Rene Bue (renebue@yahoo.com) has provided inclusive services training to member library staff and trustees.

**If the system contracts with another system or entity to plan and conduct professional learning services, list that system or entity and provide a link to, or copy of, the current agreement:****Delivery and Communication**

- ☒ Wis. Stat. § 43.24 (2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

**List ongoing activities related to this requirement. For physical delivery reference resources, personnel, and vendors.**

ALS provides five day a week delivery to each of its member public libraries. For this service Arrowhead employs three part time drivers: Steven Fernan, Ron Oberle and Mike Willger. ALS pays for state-wide delivery service, through SCLS, 4 days per week. To facilitate resource sharing with other SHARE members, ALS provides a five day a week delivery run to the Lakeshores Library System delivery hub at the Racine Public Library through a contract with Koene Courier Service. In addition ALS provides delivery service to Beloit College, Blackhawk Technical College, Beloit Schools, Milton Schools and Parkview Schools as well as the Wisconsin School for the Blind and Visually Impaired.

ALS also provides email services for five of its seven member libraries. ALS also provides five email lists for use by member library staff. The Hedberg (Janesville) and Beloit Public Libraries maintain their own mail servers. The ALS electronic Newsletter, the "Monthly Memo," is not only highly regarded locally but also statewide.

**Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):**

None

**Service Agreements**

- ☒ Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.
- ☒ The system will provide a copy of the agreements to the Division by January 15. The agreements with adjacent systems – including consulting agreements, consortium agreements, etc. – must include a list of all systems signing the agreement.

If the system is providing the service agreements through a publicly available webpage, provide the URL here:

If the system is providing the service agreements through a publicly available webpage, provide a brief description of the types and number of agreements here:

## ASSURANCES (cont'd)

### Other Types of Libraries

- ☒ Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
- ☒ The system will have agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. The system will provide a copy of the agreement with a list of all signing libraries to the Division by January 15.

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide the URL here:

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide a brief description of the types and number of agreements here:

### Library Technology and Resource Sharing Plan

- ☒ Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every fifth January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.
- ☒ The system will provide the current plan for library technology and resource sharing to the Division by January 1, 2022, if the system amended the plan since last submitting it to the Division or if the plan on file with the Division is no longer valid. See [the Library System Technology and Resource Sharing plan webpage](#) for the most current version of the system library technology and resource sharing plan.

If the system is providing the current technology and resource sharing plan through a publicly available webpage, provide the URL here:

Is the plan current and comprehensive for the technology and resource sharing services the system provides?

- ☒ Yes, the library system technology and resource sharing plan is current and comprehensive for the technology and resource sharing services the system provides.
- ☐ No, the library system technology and resource sharing plan is not current or comprehensive for the technology and resource sharing services the system provides or will provide.

If no, describe what the system has added, changed, or eliminated from the plan in effect (and describe how the changes were reviewed with member libraries and approved by the system board):

Indicate new or priority activities relating to this requirement for the plan year:

Arrowhead and Lakeshores Library Systems are jointly exploring a possible merger, this will undoubtedly lead to more collaboration, if not a new library system.

### Professional Consultation

- ☒ Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.

Identify consultants, specific service areas, and related activities. If the consultant is employed by a member library, indicate the library and the consultant's title:

The Arrowhead Library System provides consulting in inclusive services, administration, public information and promotional materials, and certification. ALS Director, Steven Platteter, handles administration, some inclusive services, continuing education, certification and some technology consulting. Public Information Coordinator, Tovah Anderson is responsible for public relations consulting, the ALS newsletter "the Monthly Memo", some outreach and the creation of promotional materials. Office & ILL Manager, Anita Schultz specializes in interlibrary loan, jail and nursing home outreach, and the ALS delivery network. Youth Services consulting is handled by contract with the Beloit P L, currently BPL Head of Library Services, Jeni Schomber serves as the ALS Youth Services Consultant. Rene Bue also provides inclusive services consulting. General technology consulting is currently handled under an agreement with Lakeshores Library System.

Indicate new or priority activities relating to this requirement for the plan year (if no change from current year, indicate *None*):

Youth Services consulting will continue through contract with Beloit Public Library.

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**ASSURANCES (cont'd)**

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**Inclusive Services**

- ☒ Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.

The Division interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

**Indicate new or priority activities relating to this requirement for the plan year:**

ALS will continue its focus educating member libraries and their boards in regards to DPI's "The Inclusive Services Assessment and Guide For Wisconsin Public Libraries".

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**Other Service Programs**

Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

**List each "other" service program individually with ongoing activities and new or priority activities for the plan year under each program. For instance, if the system provides a bookmobile service program, list ongoing activities and new or priority activities for the bookmobile program. (Do not lump miscellaneous activities under a single "other" program.)**

Arrowhead maintains a public information coordinator to produce promotional information about library services, special programs, youth and adult ongoing programs, brochures, website design, SHARE, computer classes and other activities in the libraries. The promotions include news releases to local media, bookmarks, posters. This position provides service to all seven ALS member libraries, it also provides some PR & marketing services to the Lakeshores Library System. Budget for this program is included in the Public Information line of the Annual Program Budget.

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**Administration**

- ☒ The system will not expend more than 20 percent of state aid received in the plan year for administration.
- ☒ The system will submit the 2021 system audit to the Division no later than September 30, 2022.

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**Budget**

- ☒ The system completed and included the budget by service program category and fund source for the plan year ([see guidelines](#)).
-

# COLLABORATIVE ACTIVITIES

Summary of Activities Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's 2022 resource library contract.

2022 will mark the fifth year of the Arrowhead Library System's largest collaboration to date, becoming a member of the SHARE Consortium. SHARE is a partnership of the Arrowhead, Lakeshores and Kenosha County Library Systems providing a shared catalog and ILS to 24 public libraries and one school district library. The new combined SHARE catalog features approximately 1,875,245 items and provides improved functionality, for both patrons and library staff, over Arrowhead's previous ILS, RockCat.

Joining SHARE also opened up other collaborative possibilities. ILS support and Network/IT support agreements with the Lakeshores Library System facilitates ILS and technology support and enables IT cooperative purchasing. Currently both ALS and LLS are on the same Wide Area Network (WAN) which is administered by LLS. Also in 2022 Arrowhead and Lakeshores will continue to collaborate with the RFID project. To facilitate SHARE delivery, the two systems are also sharing the cost of the delivery run between the ALS delivery hub in Milton to the LLS hub in Racine. In late 2020, the two systems began talks on a collaborative PR/Marketing Service, with a signed agreement in March 2021.

When Arrowhead began its 1000 Books before Kindergarten project in 2014, it found many potential community partners in western Walworth County. This led to discussions with the Lakeshores Library System. Lakeshores helped ALS automate its MailChimp based notification system which works with the 1000 Books patron database that ALS had developed. To further promote its 1000 Books before Kindergarten program, Arrowhead has commissioned a 1000 Books Before Kindergarten App to be completed in late 2021 or early 2022. The app will be SHARE branded and will be available to any SHARE member.

The Arrowhead Library System is part of the WPLC E-Content buying pool collaboration. The amount each system funds as part of the WPLC buying pool collaboration shares the cost of a digital library platform, provides access to the entire multi-million dollar collection already in the digital library and will purchase more than \$1,340,944 worth of new content in 2022. In regard to Continuing Education, Arrowhead LS intends three collaborations. First ALS intends to continue its membership in the SEWI CE consortium. The Arrowhead LS will remain a cosponsor for both the Wild Wisconsin Winter Conference and Trustee Training Week. These collaborations makes available to ALS member library directors and staff a wealth of CE opportunities. These opportunities include face to face programs and webinars.

Finally in 2022 Arrowhead and Lakeshores will explore the ultimate in collaborations, that of a possible system consolidation.

Cost Benefit For each activity above, list the activity name and estimated cost benefit realized.

Activity	Amount
1. Share Consortium with Lakeshores & Kenosha County library systems	\$50,000
2. ILS/network/IT support/PR agreements with Lakeshores Library System	\$65,000
3. RFID project with Lakeshores Library System	\$15,000
4. SHARE Delivery	\$5,000
5. SHARE 1000 Books Before Kindergarten App	\$6,500
6. WPLC/Econtent Buying Pool	\$1,313,593
7. SEWI CE Consotium	\$12,000
8. Wild Winter Web Conference/Trustee Week	\$4,500

Cost Benefit For each activity above, list the activity name and estimated cost benefit realized.

Activity	Amount
9.	
10.	
<b>Cost Benefit Total</b>	<b>\$1,471,593</b>

**CERTIFICATION**

**WE, THE UNDERSIGNED, CERTIFY** that to the best of our knowledge, the information provided in this document and any attachments is true and correct, and that the system will be in full compliance with all applicable provisions of Chapter 43 of the Wisconsin Statutes for the year **2022**.

Name of System Director Steven Platteter	Signature of System Director ➤	Date Signed Mo./Day/Yr.
Name of System Board President Adam Dinnes	Signature of System Board President ➤	Date Signed Mo./Day/Yr.

**FOR DPI USE  
LIBRARY SYSTEM PLAN APPROVAL**

Pursuant to Wis. Statutes, the plan contained herein is: <input type="checkbox"/> Approved <input type="checkbox"/> Provisionally Approved See Comments. <input type="checkbox"/> Not Approved See Comments.	DLT Assistant Superintendent Signature ➤	Date Signed Mo./Day/Yr.
Comments		

**PUBLIC LIBRARY SYSTEM 2022  
ANNUAL PROGRAM BUDGET**

Program	2022 Public Library System Aid	System Aid Carryover and Interest Earned	Other State and Federal Library Program Funds	All Other Income	Total
<b>Technology, Reference, and Interlibrary Loan*</b>					
1. ALS Technology	\$56,505				
2. SHARE ILS & Suppot				\$161,408	
3. Resource Contract (no OD)	\$35,000				
4.					
5. Electronic Resources	\$55,837			\$123,040	
<b>Program Total</b>	<b>\$147,342</b>	<b>\$0</b>	<b>\$0</b>	<b>\$284,448</b>	<b>\$431,790</b>
<b>Professional Learning and Consulting Service*</b>					
1. Continuing Education	\$19,933				
2. Consulting	\$17,934				
<b>Program Total</b>	<b>\$37,867</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,867</b>
<b>Delivery Services</b>	<b>\$95,997</b>	<b>\$30,000</b>		<b>\$3,438</b>	<b>\$129,435</b>
<b>Inclusive Services</b>	<b>\$22,934</b>			<b>\$2,000</b>	<b>\$24,934</b>
<b>Library Collection Development</b>	<b>\$16,302</b>				<b>\$16,302</b>
<b>Direct Payment to Members for Nonresident Access</b>	<b>\$15,934</b>			<b>\$1,238,125</b>	<b>\$1,254,059</b>
<b>Direct Nonresident Access Payments Across System Borders</b>	<b>\$15,934</b>			<b>\$81,828</b>	<b>\$97,762</b>
<b>Youth Services</b>	<b>\$25,934</b>				<b>\$25,934</b>
<b>Public Information</b>	<b>\$103,648</b>				<b>\$103,648</b>
<b>Administration</b>	<b>\$58,965</b>	<b>\$10,000</b>		<b>\$1,800</b>	<b>\$70,765</b>
<b>Subtotal</b>	<b>\$355,648</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$1,327,191</b>	<b>\$1,722,839</b>
<b>Other System Programs</b>					
1.					\$0
2.					\$0
<b>Program Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Grand Totals</b>	<b>\$540,857</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$1,611,639</b>	<b>\$2,192,496</b>

\*These programs may be divided into subprograms at the discretion of the system. If choosing not to use subprograms, enter amounts on line 1.  
Line 5 is reserved for the amounts budgeted for electronic resources ([see program budget guidelines](#)).

Exemption values 2022 Highlighted

	EV 2020	EV 2021	Exempt 2022
Beloit			
Clinton	\$1,687,473,700	\$1,897,739,200	\$ 585,255
Edgerton	\$114,964,000	\$127,489,100	\$ 39,317
Evansville	\$401,982,500	\$432,116,300	\$ 133,263
Janesville	\$453,038,100	\$486,612,600	\$ 150,069
Milton	\$5,274,011,200	\$5,697,907,300	\$ 1,757,211
Orfordville	\$396,694,100	\$426,169,500	\$ 131,429
	\$78,175,200	\$86,369,200	\$ 26,636
	8,406,338,800	9,154,403,200	
Rock County			
EV Lib Service	\$12,446,225,600	\$13,586,952,946	
	4,039,886,800	4,432,549,746	
2021 Rock County LIB Expenditures			
	1,245,884	1,247,684-1800 per diems	
Levy Rate -libraries	0.030839576990%		
Levy Rate +libraries	0.010010135121%		

September 13, 2021

Eric Miller, Finance and Administrative Services Director  
Beloit City Hall  
100 State Street  
Beloit, WI 53511

Dear Mr. Miller:

Pursuant to Wisconsin Statutes 43.64(2) any city, town or village in a county levying a tax for county library service under subsection (1) shall, upon written application to the county board, be exempted from the tax levy, if the city, town or village making application appropriates and expends for a library fund during the year for which the tax levy is made a sum at least equal to the sum it would have to pay toward the county tax levy for the prior year.

For 2021, Rock County appropriated \$1,245,884 for library service. This amount represents a levy of .308/\$1,000 equalized valuation (EV) for that portion of Rock County outside the seven cities and villages, which levy a tax for library service.

Using its 2021EV (\$1,897,739,200), the City of Beloit would have to have projected 2022 library using expenditures of at least \$585,255 to exempt from the county tax.

In order to apply for exemption from the countywide tax levy for library services with Arrowhead Library System, please complete the information on page two. Because your municipality's exemption depends on next year's expenditures, we are asking that you certify that your library expenditures next year will qualify you for the exemption. Return to me at the below address as soon as possible but not later than Monday, November 8, 2021 I will forward the information to Rock County.

Please contact me if you have questions.

Sincerely,

Steven T. Platteter  
Director

Cc: Nick Dimassis, Library Director

LETTER OF EXEMPTION

Page 2

Return to: Arrowhead Library System – no later than Monday, November 8, 2021.  
430 E. High St., Suite 200  
Milton, WI 53563

The City/Village of \_\_\_\_\_ hereby applies for exemption to the  
2022 Rock County library levy and certifies that the City/Village will meet the statutory  
requirements for exemption from the county library levy.

By: \_\_\_\_\_ Date: \_\_\_\_\_