

**Arrowhead Library System
Librarians Meeting via Zoom
Wednesday, March 17, 2021
9:30 a.m.**

Join GoToMeeting: <https://global.gotomeeting.com/join/710683725>

Meeting ID: 710-683-725

Dial in: [+1 \(872\) 240-3311](tel:+18722403311)

1. Call to order 9:30a.m. – Chair – Kirsten Almo
 2. Secretary – Tovah Anderson
 3. Approval of the February 2021 Minutes
 4. Unfinished Business
 - a. Shared System
 1. Share update
 - a. Delivery Update
 - b. February Statistics
 - c. Items for SHARE agenda
 - b. Technology
 - c. Hoopla
 - d. WPLC/Overdrive
 - e. Gale Courses /Lynda.com/Transparent Languages
 - f. Budget 2020/21
 - g. Covid-19 Updates
 - h. Youth Services update- Jeni Schomber
 - i. Public Library System Redesign Project
 - j. ALS Board Report – Sarah Strunz
 5. New Business
 - a. Marketing Agreement with Lakeshores Library System
 - b. Preliminary 2022 Rock County funding calculations
 6. ALS Activities
 7. Activities in Member Libraries
 8. Adjourn
- Dates to Remember:**
ALS Board Meeting – April 14th – 6:00 pm @ remote

**Arrowhead Library System
Librarians Meeting via Zoom
Wednesday, February 17, 2021
9:30 a.m.**

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Attendees: Steve Platteter, Sarah Strunz, Charles Tevel, Megan Klockner, Michael DeVries, Jeni Schomber, Ashlee Kunkel

Guest: Jim Novy

Excused: Tovah Anderson

1. Call to Order 9:30 a.m. – Chair Sarah Strunz
2. Secretary – Ashlee Kunkel
3. Approval of the January 2020 Minutes
 - a. Motion: Megan Kloeckner
 - b. Second: Charles Teval
 - c. Vote: Unanimous
4. Unfinished Business
 - a. Shared System -
 - i. SHARE update - Working on getting the Favorite Authors Club updated
 - ii. Delivery Update - Nothing new; please be patient with the weather.
 - iii. January Statistics – *In Packet*. Slight increase over December
 - iv. Items for SHARE agenda - None.
 - b. Technology - State looking at BadgerNet contract. LLS doing background cleanup work with wi-fi connections.
 - c. Hoopla - Statistics in packet. 2021 funds have been allocated to accounts.
 - d. WPLC/OverDrive - Statistics in packet. Magazines are now available through Overdrive thanks to funding from a handful of libraries.
 - e. Gale Courses/Lynda.com/Transparent Languages (Creativebug, Brainfuse) – In Packet, nothing unusual. New classes at the end of last year for Gale Courses. Spanish and sign language the most popular on Transparent Languages.
 - f. Budget 2020/21 - Spreadsheet in packet of 2020 actual. Used a little over \$15,000 of fund balance due to more efficient RFID rollout and operational changes to COVID-19.
 - g. COVID-19 Updates - County had surplus N-95 masks (protects the wearer only because of valve). Offering a case of 80 to each ALS libraries.
 - h. Youth Services Update – Jeni Schomber - Youth Services consultant meeting yesterday. A lot of youth librarians have been taking part of Project READY through DPI, including several ALS librarians. CCBC and IFLS are working on equity and intellectual training for collection development. DPI paid for Beanstack through 2023; discussing if they should continue funding it for Wisconsin's libraries. Document being created on how to produce STEAM take and make kits.
 - i. Public Library System Redesign Project - DPI in the process of looking for a consultant to examine the discovery layer recommendations and provide suggestions on implementation. Working on calendar for continuing education; won't have a finished product for awhile.
 - j. ALS Board Report – Sarah Strunz - Nothing new to report. Mentioned that Directors were working on annual reports.
5. New Business
 - a. 2020 ALS & member library annual reports - Glitching and calculating issues look to be sorted out. Two signed copies to Steve, at least one paper clipped together.
 - b. 2020 SHARE lost items reconciliation charges - Spreadsheet in packet. If a library owes, ALS will be sending an invoice.
 - c. Current ALS Board - Considerable amount of turnover in the last few months.
6. ALS Activities
 - a. Marketing Check-ins underway

- b. Fair Vendor/Performance – 3 Options: Booth, Library Day like was planned, forgo it. Registration for booths due soon.
 - c. Project idea pitch - bolster online job services, similar to what Plainfield Public Library is doing.
 - d. Any libraries go to farmers markets to promote online library cards, seed library, gardening/cooking/health resources?
7. Activities in Member Libraries
- a. Edgerton - Still doing open hours but closing 12 to 1; things going well. Packets still popular; sending out about 40 a week. Working towards a virtual summer. Grant from Edgerton Community Fund to buy archive boxes for Edgerton Reporter.
 - b. Milton - Working on summer programming and grant writing for Story Gardens.
 - c. Eager Free - Working on strategic plan; community survey is live. Working on wage study with Baker/Tilly. With recent changes to school district, might open back up. Received a grant from BASE to purchase LGBTQ+ books. Planning for summer.
 - d. Hedberg - Will be posting part-time position for public services assistant. Short four positions, but still have restricted hours. Starting to look at summer and a virtual/in person hybrid. Was an election site for primary. Site for free AARP tax preparation program.
 - e. Beloit - Summer program planning. Received a \$10,000 grant from American Family Insurance to do school pictures for Beloit students. Very popular. Drive up window up and running
 - f. Orfordville - Open for normal hours; things moving along. Planning for summer; several events at the park.
8. Adjourn at 10:20 a.m.
- a. Motion: Charles Tevel
 - b. Second: Kirsten Almo
 - c. Vote: Unanimous

Dates to Remember:

SHARE Directors' Council – Tuesday, March 2nd – 9:30 am @ remote
 ALS Board Meeting – Wednesday, March 10th – 6:00 pm @ remote
 SHARE Coordination – Tuesday, March 16th – 9:30 am @ remote
 ALS Librarians Meeting – Wednesday, March 17th – 9:30 am @ remote

2021 February ALS Circ

ALS Circ from all libraries										
Checkouts										
Station Library										
Item Library	BELOIT	B_CURB	CLINTON	EDGERTON	EVANSVILLE	J_NS	JANESVILLE	MILTON	ORFORDVILL	Total
All	12449	501	2002	5287	2564	660	35010	3413	1814	63700
BELOIT	10132	194	176	451	319	31	1408	302	85	
BURLINGTON	28	3	24	35	32	1	136	39	8	306
CLINTON	102	20	902	85	91	9	364	85	64	
CL-S	57	5	17	40	40	6	189	35	8	397
CL-TL	38	5	6	20	20	3	148	28	12	280
DARIEN	26	2	12	31	37		84	18	10	220
DELAVAN	69	4	23	91	28	1	233	33	9	491
EAST_TROY	18	1	9	19	10	4	66	16	5	148
EDGERTON	108	21	62	3190	147	8	456	101	33	
ELKHORN	82	6	33	44	36	2	266	40	19	528
EVANSVILLE	103	23	95	152	774	5	447	104	61	
FONTANA	27	5	10	20	13		110	12	5	202
GENOA_CITY	19	3	3	18	24	1	102	16	2	188
JANESV_NS					5	484	112			
JANESVILLE	699	83	184	418	332	61	27673	540	152	
KPL-BKM	3		4	11	8		29	7	2	64
KPL-NS	76	7	20	32	40	4	232	47	7	465
KPL-SI	17	4	7	10	14	1	33	15	6	107
KPL-SW	130	15	79	85	62	4	455	79	12	921
KPL-UP	7		1	10	10		37	7	2	74
LAKEGENEVA	69	7	18	30	39	1	136	36	12	348
MILTON	135	18	94	129	160	11	569	1529	38	
ORFORDVILL	74	7	39	68	49	2	239	63	1176	
RACINE_BKM	7		1	12	4		15	4	2	45
RACINEMAIN	233	44	86	157	136	13	771	130	47	1617
ROCHESTER	28	5	12	22	13		110	17	9	216
SHARON	24	3	7	4	27		73	11	3	152
UNIONGROVE	24	2	17	8	8		71	19	2	151
WALWORTH	24	1	28	15	14	2	81	12	4	181
WATERFORD	51	7	16	39	35	4	208	39	8	407
WILLIAMBAY	30	3	14	35	32	2	138	27	7	288
WTFORDHS	9	3	3	6	5		19	2	4	51
									Non-ALS Items	7847

2021 February ALS items to LLS & KCLS

ALS Items to LLS					
	Checkouts				
	Item Library				
Station Library	BELLOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE
MILTON	ORFORDVILL				
BURLINGTON	156	26	34	16	277
CL-S	81	15	11	12	162
CL-TL	33	11	13	11	94
DARIEN	15	2	8		33
DELAVER	96	11	21	13	122
EAST_TROY	32	2	13	5	46
ELKHORN	230	28	53	24	402
FONTANA	14		1	4	31
GENOA_CITY	74	1	12	10	91
KPL-AD	8				10
KPL-BKM	75	11	12	11	88
KPL-NS	187	25	39	37	331
KPL-NSCURB	18	5	4	7	34
KPL-SI	54	3	10	6	42
KPL-SW	388	47	96	37	766
KPL-SWCURB	95	11	28	10	165
KPL-UP	19	1	5	6	26
LAKEGENEVA	150	27	39	29	285
LAKESHORES	3				4
RACINE_BKM	93	7	33	17	147
RACINEMAIN	663	112	153	135	1177
ROCHESTER	45	5	17	9	44
SHARON	13	1	3	3	24
UNIONGROVE	80	7	10	7	128
WALWORTH	52	12	10	6	86
WATERFORD	144	23	31	17	239
WILLIAMSBAY	75	8	18	17	110
WTFDRHS	1				3
Total KCLS	2894	401	674	449	4967
Total ILLS					573
					154
					10112
					6716

Arrowhead - hoopla February 2021

Library Name	Total Registered (All Time)	New Patrons (Last Month)	Patrons Served (Last Month)	Sales (Last Month)	Circs (Last Month)	Sales (YTD)	Circs (YTD)
Beloit Public Library	1397	17	255	\$1,615.57	888	\$3,100.82	1652
Clinton Public Library	226	1	37	\$263.27	140	\$491.61	246
Eager Free Public Library	429	7	95	\$509.06	286	\$999.93	544
Edgerton Public Library	601	8	113	\$670.65	360	\$1,270.56	661
Hedberg Public Library	3770	53	767	\$4,503.77	2336	\$9,485.83	4836
Milton Public Library (WI)	543	10	112	\$649.49	334	\$1,199.23	592
Orfordville Public Library	176	2	32	\$192.97	101	\$422.86	218
Total	7142	98	1411	\$8,404.78	4445	\$16,970.84	8749

2021 February Overdrive Statistics

Library	Ebooks	Audiobook/Music	Magazines	Video/Streaming Video	Total by Library	OD Users	Holds (3-1-21)
Clinton Public Library	118	98	3		219	43	135
Orfordville Public Library	106	56	15		177	30	108
Milton Public Library	400	256	15	2	673	135	418
Eager Free Public Library	383	301	12		696	144	532
Edgerton Public Library	546	400	4	2	952	152	533
Beloit Public Library	934	747	24		1705	313	965
Hedberg Public Library	3078	2864	133	1	6076	1035	2700
Total by type	5565	4722	206	5	10498	1852	5391

Arrowhead Library System Information Center

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January 2021

[Lifetime](#)[Month](#)[Session](#)Date Range: to

57

total enrollments

716

total course logins

72,253

total minutes in class

Top 20 Courses

New Courses

Course	Students
A to Z Grant Writing	3
Accounting Fundamentals	3
Music Made Easy	3
Introduction to Journaling	3
Discover Sign Language	3
Speed Spanish	2
Employment Law Fundamentals	2
Writing Essentials	2
Introduction to PC Troubleshooting	1
Explore a Career as a Paralegal	1
Computer Skills for the Workplace	1
Introduction to Networking	1
Stocks, Bonds, and Investing: Oh, My!	1
Write Fiction Like a Pro	1
Introduction to Stock Options	1
Intermediate Networking	1
Keys to Effective Communication	1
Listen to Your Heart, and Success Will Follow	1
Grammar Refresher	1
Fundamentals of Supervision and Management	1

Course	Date Added
Introduction to Microsoft Outlook 2019/Office 365	01/12/2021
Introduction to Artificial Intelligence	01/05/2021
Blockchain Fundamentals	10/12/2020
Certificate in Mindful Relationships	09/14/2020
Explore a Career as a Clinical Medical Assistant	06/02/2020
Intermediate QuickBooks Online	05/12/2020
Discover Sign Language II	04/07/2020
Veterinary Medical Terminology	03/17/2020
Introduction to the Medical Laboratory	02/26/2020
Beginning Writer's Workshop	08/13/2019

[View Course Activity](#)

GALE
COURSES

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Gale Courses
January 2021 Session

Patrons	Library Card	Zip Code	Course Title	Session	Enrollment Date	Verification	Last Login	Time Spent(minutes)	Completion Status
Beloit Public Library									
1	2.1537E+13	53511	Fundamentals of Supervision and Management	Jan-21	1/11/21	Unverified	1/13/21 18:27	8	Incomplete
	2.1537E+13	53511	Start Your Own Small Business	Jan-21	1/11/21	Unverified	1/13/21 18:43	15	Incomplete
	2.1537E+13	53511	A to Z Grant Writing	Jan-21	1/12/21	Verified	1/14/21 12:11	205	Incomplete
	2.1537E+13	53511	Lose Weight and Keep It Off	Jan-21	1/13/21	Unverified	1/13/21 20:54	130	Incomplete
2	2.1537E+13	53511	Introduction to Journaling	Jan-21	12/25/20	Verified	3/5/21 20:45	1217	Completed
3	2.1537E+13	53511	Explore a Career as a Paralegal	Jan-21	1/5/21	Unverified	1/15/21 10:47	324	Incomplete
Hedberg Public Library									
1	2.1828E+13	53548	Accounting Fundamentals	Jan-21	1/2/21	Verified	2/15/21 15:55	921	Incomplete
2	2.1828E+13	53511	Keys to Effective Communication	Jan-21	1/1/21	Unverified	1/1/21 17:25	0	Incomplete
3	2.1828E+13	53545	Introduction to Python 3 Programming	Jan-21	1/11/21	Verified	3/8/21 10:07	1276	Incomplete
	2.1828E+13	53545	Keys to Successful Money Management	Jan-21	12/30/20	Verified	3/1/21 12:59	1986	Incomplete
4	2.1828E+13	53548	Introduction to QuickBooks Online	Jan-21	1/18/21	Verified	3/5/21 6:47	3350	Incomplete
	2.1828E+13	53548	Introduction to Microsoft Excel 2016	Jan-21	1/18/21	Verified	2/20/21 15:37	2687	Incomplete
5	2.1828E+13	53548	Write Fiction Like a Pro	Jan-21	12/1/20	Unverified	1/19/21 18:15	0	Incomplete
6	2.1828E+13	53545	A to Z Grant Writing	Jan-21	1/4/21	Unverified	1/18/21 12:38	0	Incomplete
	2.1828E+13	53545	Write Effective Web Content	Jan-21	1/4/21	Unverified	1/18/21 12:38	0	Incomplete
	2.1828E+13	53545	Introduction to Journaling	Jan-21	1/4/21	Unverified	1/18/21 12:38	0	Incomplete
	2.1828E+13	53545	Writing Essentials	Jan-21	1/4/21	Verified	1/18/21 15:47	188	Incomplete
	2.1828E+13	53545	Grammar Refresher	Jan-21	12/30/20	Unverified	1/18/21 12:38	0	Incomplete
	2.1828E+13	53545	Project Management Fundamentals	Jan-21	1/18/21	Unverified	1/18/21 13:30	0	Incomplete
7	2.1828E+13	53545	Wow, What a Great Event!	Jan-21	12/14/20	Unverified	12/14/20 12:16	0	Incomplete
	2.1828E+13	53545	Computer Skills for the Workplace	Jan-21	12/14/20	Unverified	12/14/20 12:16	0	Incomplete
8	2.1828E+13	53545	Blogging and Podcasting for Beginners	Jan-21	1/11/21	Unverified	1/25/21 14:10	129	Incomplete
9	2.1828E+13	53545	Intermediate Networking	Jan-21	11/29/20	Verified	2/28/21 22:42	6322	Completed
	2.1828E+13	53545	Employment Law Fundamentals	Jan-21	11/29/20	Verified	3/2/21 2:30	5018	Incomplete
10	2.1828E+13	53546	Accounting Fundamentals	Jan-21	1/5/21	Verified	3/4/21 17:14	876	Completed
11	2.1828E+13	53548	Advanced Fiction Writing	Jan-21	12/31/20	Verified	2/26/21 19:45	797	Completed
12	2.1828E+13	53546	Employment Law Fundamentals	Jan-21	1/19/21	Verified	1/29/21 14:13	602	Incomplete
13	2.1828E+13	53546	Supply Chain Management Fundamentals	Jan-21	11/16/20	Verified	1/20/21 13:57	339	Incomplete
	2.1828E+13	53546	Stocks, Bonds, and Investing: Oh, My!	Jan-21	11/16/20	Verified	3/1/21 19:57	2631	Completed
	2.1828E+13	53546	Writing Essentials	Jan-21	11/16/20	Verified	2/28/21 12:09	4005	Completed
14	2.1828E+13	61063	Become a Veterinary Assistant	Jan-21	1/24/21	Unverified	3/5/21 15:29	0	Incomplete
15	2.1828E+13	53545	Speed Spanish	Jan-21	1/6/21	Verified	3/8/21 11:08	5560	Completed
16	2.1828E+13	53546	Introduction to Networking	Jan-21	1/9/21	Verified	2/23/21 7:22	4395	Completed
17	2.1828E+13	53121	Starting a Nonprofit	Jan-21	1/22/21	Unverified	1/22/21 16:14	124	Incomplete
18	2.1828E+13	53546	Speed Spanish	Jan-21	1/15/21	Verified	2/21/21 20:19	2881	Incomplete
19	2.1828E+13	53545	Speed Spanish II	Jan-21	1/5/21	Verified	2/7/21 12:38	1471	Incomplete
	2.1828E+13	53545	Speed Spanish III	Jan-21	1/5/21	Unverified	1/19/21 16:16	120	Incomplete
Edgerton Public Library									
1	2.4511E+13	53534	Introduction to PC Troubleshooting	Jan-21	1/12/21	Verified	1/25/21 16:07	1817	Incomplete
2	2.4511E+13	53545	Interpersonal Communication	Jan-21	1/5/21	Unverified	1/13/21 5:58	0	Incomplete
3	2.4511E+13	53546	Introduction to Microsoft Excel 2010	Jan-21	12/31/20	Verified	3/4/21 7:22	1559	Completed
4	2.4511E+13	53534	Accounting Fundamentals	Jan-21	1/20/21	Unverified	1/26/21 20:02	387	Incomplete
Eager Free Public Library									
1	2.5353E+13	53536	Drawing for the Absolute Beginner	Jan-21	1/14/21	Unverified	1/14/21 5:48	132	Incomplete
2	2.5353E+13	53536	Medical Math	Jan-21	1/16/21	Verified	2/4/21 15:32	618	Incomplete
3	2.5353E+13	53536	Intermediate Microsoft Excel 2019/Office 365	Jan-21	1/7/21	Verified	1/27/21 15:13	550	Incomplete
Milton Public Library									
1	2.7462E+13	53563	Teaching Students With ADHD	Jan-21	1/4/21	Verified	3/1/21 14:19	1736	Completed
2	2.7462E+13	53548	A to Z Grant Writing	Jan-21	1/4/21	Verified	2/24/21 15:31	449	Completed
	2.7462E+13	53548	Introduction to Nonprofit Management	Jan-21	12/21/20	Verified	2/24/21 16:23	361	Incomplete
	2.7462E+13	53548	Marketing Your Nonprofit	Jan-21	11/3/20	Verified	2/24/21 14:36	512	Incomplete
	2.7462E+13	53548	Introduction to Journaling	Jan-21	11/3/20	Verified	2/24/21 14:28	374	Incomplete
3	2.7462E+13	53563	Listen to Your Heart, and Success Will Follow	Jan-21	1/7/21	Verified	2/24/21 16:15	3865	Completed
4	2.7462E+12	53534	Discover Sign Language	Jan-21	12/12/20	Verified	2/21/21 13:46	1818	Completed
	2.7462E+12	53534	Music Made Easy	Jan-21	12/12/20	Verified	2/21/21 19:30	2267	Completed
5	2.7462E+12	53534	Music Made Easy	Jan-21	12/12/20	Verified	2/21/21 19:19	1172	Completed
	2.7462E+12	53534	Introduction to Stock Options	Jan-21	12/12/20	Verified	2/21/21 20:17	1828	Completed
	2.7462E+12	53534	Discover Sign Language	Jan-21	12/12/20	Verified	2/19/21 19:55	1189	Completed
6	2.7462E+12	53534	Discover Sign Language	Jan-21	1/13/21	Verified	2/21/21 13:41	1556	Completed
	2.7462E+12	53534	Music Made Easy	Jan-21	1/13/21	Verified	2/21/21 19:23	2465	Completed

Student Comments

Ian 13 2021 Introduction to Microsoft Excel 2010
Ian 13 2021 Speed Spanish
Ian 13 2021 Writing Essentials

Interesting and Informative.
Excellent class!

I felt you exactly read my mind to find out the exact problem I have in writing. It was a good starting point to get better, I have lot more ways to go to resonate at least 70% of the rules stated in the course. By taking this lesson, I see a light to the end of tunnel. Raised my hope to get better at quality writing and not make million spelling mistakes and get frustrated each time my computer shows read line under every missed-spelled word. Also not to write running sentence like the one before :). Thanks

LinkedIn Learning (Lynda.com) Statistics
2021

Beloit	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
january	3	6	40	41	1.56	5
february	3	7	61	61	3.08	4
march						
april						
may						
june						
july						
august						
september						
october						
november						
december	6	13	101	102	4.64	9
Clinton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
january	0	0	0	0	0	0
february	0		0	0	0	0
march						
april						
may						
june						
july						
august						
september						
october						
november						
december	0	0	0	0	0	0
Eager Free	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
january	2	1	1	1	0.04	2
february	1	0	0	0	0	1
march						
april						
may						
june						
july						
august						
september						
october						
november						
december	3	1	1	1	0.04	3
Edgerton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
january	2	7	54	54	3.41	20
february	0	0			0	0
march						
april						
may						
june						
july						
august						
september						
october						
november						
december	2	7	54	54	3.41	20
Hedberg	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
january	17	45	447	471	27.44	59
february	17	41	330	366	25.07	49
march						
april						
may						
june						
july						
august						
september						
october						
november						
december	34	86	777	837	52.51	108
Milton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
january	3	4	58	60	3.52	8
february	3	2	44	46	4.1	5
march						
april						
may						
june						
july						
august						
september						
october						
november						
december	6	6	102	106	7.62	13
Orfordville	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
january	1	1	3	3	0.04	1
february	0	0	0		0	0
march						
april						
may						
june						
july						
august						
september						
october						
november						
december	1	1	3	3	0.04	1
Total	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
	52	114	1038	1103	68.26	154

Language Usage Report

Start Date: 02/01/2021

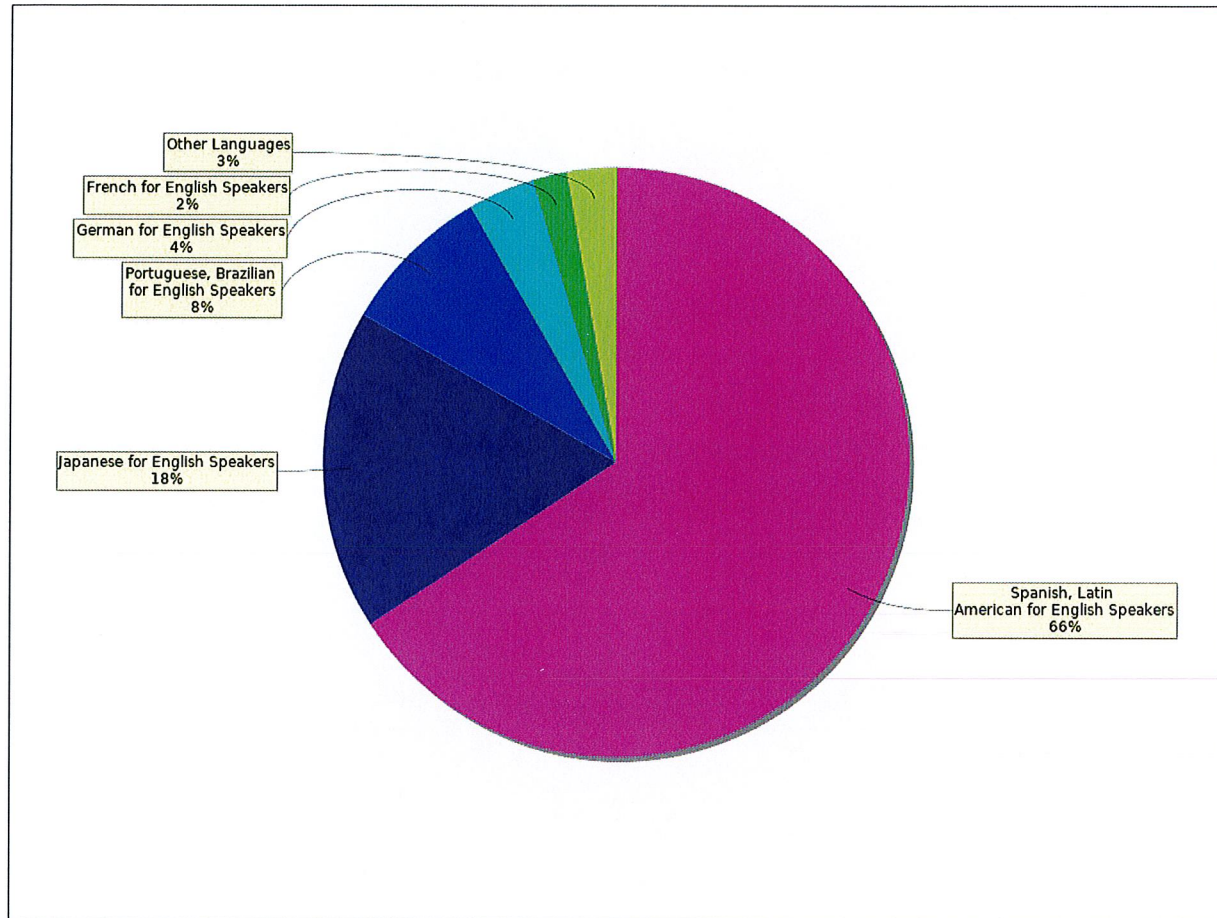
End Date: 02/28/2021

Languages: All Languages for All Languages

Reporting Group(s): All Admins (system.admin), All Learners (system.learner), All Users (system.all), Beloit Public Library (BeloitPL), Clinton Public Library (ClintonPL), Eager Free Public Library (EagerFreePL), Edgerton Public Library (EdgertonPL), Hedberg Public Library (HedbergPL), Milton Public Library (MiltonPL), Orfordville Public Library (OrfordvillePL)

Membership: Group members from reporting period

Content: All Content



Total Access Count: 108

Language Name	Access Count	Calculated Percentage
Spanish, Latin American for English Speakers	71	65.74%
Japanese for English Speakers	19	17.59%
Portuguese, Brazilian for English Speakers	9	8.33%
German for English Speakers	4	3.70%
French for English Speakers	2	1.85%
English for Spanish, Latin American Speakers	1	0.93%
English for English Speakers	1	0.93%
Tamil for English Speakers	1	0.93%

Transparent Language
February 2021

Group Code	Start Date	End Date	Total Sessions	Total Circulations	Unique Users	Total User Registrations	Web Sessions	Web Unique Users	Avg. Session Time	Total Web Session Time	Mobile App Sessions	Mobile App Unique Users	Avg. Session Time	Total Mobile App Session Time	Total Lesson Downloads	Total Vocab Downloads	KidSpeak Access Count	KidSpeak Unique Users	Avg. KidSpeak Learning Time	KidSpeak Learning Time	
system.admin	2/1/21	2/28/21	2	0	1	0	2	1	001:53	0:03:46	0	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
system.learner	2/1/21	2/28/21	120	232	9	3	86	8	0:20:36	29:32:54	34	34	2	0:02:47	1:34:52	0	0	1	1	0:00:00	0:00:00
system.all	2/1/21	2/28/21	122	232	10	3	88	9	0:20:11	29:36:40	34	34	2	0:02:47	1:34:52	0	0	1	1	0:00:00	0:00:00
BelotPL	2/1/21	2/28/21	0	0	0	0	0	0	0:00:00	0:00:00	0	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
ClintonPL	2/1/21	2/28/21	0	0	0	0	0	0	0:00:00	0:00:00	0	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
EagerFreePL	2/1/21	2/28/21	17	29	1	0	17	1	0:11:00	3:07:07	0	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
EdgertonPL	2/1/21	2/28/21	17	29	1	0	17	1	0:11:00	3:07:07	0	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
HedbergPL	2/1/21	2/28/21	74	139	4	1	44	3	0:28:37	20:59:12	30	30	1	0:02:59	1:29:53	0	0	1	1	0:00:00	0:00:00
MiltonPL	2/1/21	2/28/21	9	40	2	2	9	2	0:36:48	5:31:12	0	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
OrfordvillePL	2/1/21	2/28/21	16	18	1	0	16	1	0:07:52	2:00:39	0	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00

All Activity	Web Activity	Mobile App Activity	KidSpeak Activity
Sessions	122	88	34
Circulations	232	N/A	N/A
Unique Users	10	9	2
User Registrations	3	N/A	N/A
Average Session Time	N/A	0:20:11	0:02:47
Total Session Time	31:11:32	29:36:40	1:34:52
Course Downloads	N/A	N/A	0
Vocab Lesson Downloads	N/A	N/A	0
Average Learning Time	N/A	N/A	N/A
Learning Time	N/A	N/A	N/A

Creativebug Stats
February 2021

Date	Class Title	Class Category	Class		Unique Viewers	Average Viewed		Class Completions
			Duration (min)	Duration (min)		Duration (min)	Class	
2021 February	Celebrating 5 Years of Daily Practices		1	1	1	1	1	1
2021 February	Advanced Acrylic Painting	Art + Design	134.3	1	1	47.9	0	0
2021 February	Creative Doodling	Art + Design	120.2	1	1	2.8	0	0
2021 February	Daily Painting Challenge: 31 Flowers to Paint with Yao Cheng	Art + Design	214.9	1	1	52.5	0	0
2021 February	Doodle and Paint an Animal Portrait	Art + Design	56.2	1	1	28.4	0	0
2021 February	Gelli Plate Printing	Art + Design	56.7	1	1	16.7	0	0
2021 February	Live Portrait Painting: 3/29/18	Art + Design	52.2	1	1	52.2	1	1
2021 February	Painting Textiles in Acrylic Ink	Art + Design	82.5	1	1	26.1	0	0
2021 February	Push Your Creative Boundaries: 31 Mixed Media Explorations	Art + Design	267.7	1	1	49.3	0	0
2021 February	Working In Acrylic Ink: A Daily Sketchbook Practice	Art + Design	304.2	1	1	56.7	0	0
2021 February	February Lookbook // 2021	CB Lookbooks	2.8	1	1	2.8	1	1
2021 February	June Lookbook // 2020	CB Lookbooks	1	1	1	3.9	1	1
2021 February	Crochet Sampler: A Daily Practice	Crochet	254.5	1	1	11	0	0
2021 February	Make Hand and Body Salve	Food + Home	8.6	1	1	10.2	0	0
2021 February	Yarn Birds	Kids	12.9	1	1	11.4	0	0
2021 February	How to Knit	Knitting	44.7	1	1	18.7	0	0
2021 February	How to Knit Short Rows	Knitting	7.5	1	1	29.9	1	1
2021 February	How to Knit Twisted Rib Socks	Knitting	48.3	1	1	8	0	0
2021 February	Coptic Binding	Paper	74.1	1	1	76.8	1	1
2021 February	STEAM: Make a Parachuting Ostrich	Paper	22.1	1	1	1.7	0	0
2021 February	Free-Motion Quilting	Quilting	126.8	1	1	9.2	0	0
2021 February	Log Cabin Quilting	Quilting	246.6	1	1	66.5	0	0
2021 February	Drawing with Thread	Sewing	18.5	1	1	17.5	0	0
2021 February	Embroidered Constellations	Sewing	10	1	1	42.6	0	0
2021 February	Sew Embellished Photo Pillows	Sewing	21.9	1	1	22.6	1	1
2021 February	Sew the Adelina Dress	Sewing	61.7	1	1	20.8	0	0
				26				7

Pilot Agreement Between the Lakeshores Library System (LLS) and the Arrowhead Library System (ALS) for Exchange of Services

Introduction:

This agreement is intended to outline an experimental arrangement whereby the Arrowhead Library System (ALS) will provide certain services related to marketing and public relations (M&PR) to the member libraries of Lakeshores Library System (LLS) in exchange for certain services related to Information Technology.

Terms:

- I. LLS will provide the same 'General Member Library Services' and 'Local IT Services' as defined in the 'LLS & SHARE Technology Policies' document under the same conditions it provides them to LLS member libraries to ALS member libraries.
- II. LLS will provide general IT support services not covered by the Agreement for SHARE Support and Training - including periodic logistical support associated with grants and other projects - to the ALS system office upon request.
- III. ALS will provide the following core M&PR services to the member libraries of LLS, including:
 - A. Virtual or in-person check-up visits on an annual basis to each LLS member library to assess local marketing and public relations activities, and to provide guidance.
 - B. Creation of LLS system-wide Storywagon program graphical content (template-based), including social media post graphics and announcement text blurbs on an annual basis.
 - C. Develops monthly social media content posts, including graphics, on a system-wide basis (one post per month for each SHARE-wide licensed e-resource).
 - D. Develops social media content posts (w/ graphics) on a system-wide basis for "zeitgeist moments" including holidays and special events.
 - E. Serves as initial media relations contact for the LLS system, assessing media requests routing appropriately via email, and providing recommendations when comfortable doing so.
 - F. Include LLS events & spotlights when appropriate in the ALS Monthly Memo newsletter.
 - G. Develops Bi-annual infographics and news releases for LLS member libraries by county (one per county) highlighting service developments and overall trends geared toward educating trustees and local/county officials about the services that system libraries provide.

H. Provide individualized graphic design and marketing services to LLS member libraries - subject to ALS capacity to do so - on a cost-recovery fee basis.

- IV. The systems will monitor the number of work-hours expended on activities related to this agreement on a quarterly basis.
- V. Either system administrator/director may request an audit of the person/hours spent by each system to provide the services detailed in this agreement, and the audit shall be done.

Future Activities, Renewal of Agreement

This Support Agreement may be renewed, modified or terminated at any time. The participating systems shall provide each other no less than thirty (30) days notice prior to termination of the agreement.

Affirmations & Signatures

The following parties agree to the terms set forth in this agreement:

(Board President, LLS)

Date

(Board President, ALS)

Date

2022 ALS ROCK COUNTY FUNDING REQUEST

[illegible]

[illegible]