

**Arrowhead Library System
Librarians Meeting via Zoom
Wednesday, January 20, 2020
9:30 a.m.**

Join GoToMeeting: <https://global.gotomeeting.com/join/710683725>

Meeting ID: 710-683-725

Dial in: [+1 \(872\) 240-3311](tel:+18722403311)

1. Call to order 9:30a.m. – Chair – Sarah Strunz
 2. Secretary – Tovah Anderson
 3. Approval of the December 2020 Minutes
 4. Unfinished Business
 - a. Shared System
 1. Share update
 - a. Delivery Update
 - b. December Statistics
 - c. Items for SHARE agenda
 - b. Technology
 - c. Hoopla
 - d. WPLC/Overdrive
 - e. Gale Courses /Lynda.com/Transparent Languages
 - f. Budget 2020/21
 - g. Covid-19 Updates
 - h. Youth Services update- Jeni Schomber
 - i. Public Library System Redesign Project
 - j. ALS Board Report – Sarah Strunz
 5. New Business
 - a. 2021 Annual Reports
 - b. [WLA Library Legislative “Day” February 16-18](#)
 - c. PR/Marketing collaboration with LLS
 - d. Libraries Step Up toolkit-Tovah Anderson
 6. ALS Activities
 7. Activities in Member Libraries
 8. Adjourn
- Dates to Remember:**
ALS Board Meeting – February 10th – 6:00 pm @ remote

**Arrowhead Library System
Librarians Meeting via Zoom
Wednesday, December 16, 2020
9:30 a.m.**

Join GoToMeeting: <https://global.gotomeeting.com/join/710683725>

Meeting ID: 710-683-725

Dial in: [+1 \(872\) 240-3311](tel:+18722403311)

Attendees: Steve Platteter, Tovah Anderson, Ashlee Kunkel, Kirsten Almo, Nick Dimassis, Maribeth Miller, Jeni Schomber, Megan Kloeckner, Charles Teval, Michael DeVries **Guests:** Claire Gray, Steve Ohs

1. Call to order at 9:34 a.m. – Chair – Nick Dimassis
2. Secretary – Tovah Anderson
3. Approval of the November 2020 Minutes
 - a. Motion: Kirsten Almo
 - b. Second: Megan Kloeckner
 - c. Approved: Unanimously
4. Unfinished Business
 - a. Shared System
 - i. SHARE Updates: Everything is going pretty smoothly. Holiday lull.
 1. Delivery Update
 2. November Statistics – In Packet, November stats down.
 3. Items for SHARE agenda
 - b. Technology: Grant available from Google through DPI, each system gets a little over \$1,400 for job hunters.
 - c. Hoopla – Watch your budget, some libraries have gone over. Remember a budget plan with a cap is an option.
 - d. WPLC/OverDrive: Still debating magazines. **Please take the survey you received in email before 1/8/21 – <https://www.surveymonkey.com/r/2020wplclibrary>**
 - e. Gale Courses/Lynda.com/Transparent Language/Creativebug – In Packet (Brainfuse HelpNow stats not available from LLS yet) – Discussed usage statistics of digital resources throughout the pandemic.
 - f. Budget 2020/21: ALS board passed the 2021 budget at last week's meeting. County and board approved the original budget ALS submitted.
 - g. COVID-19 Updates: Each library should have received 1 gallon of hand sanitizer from the state, can probably get more if we need it.

- i. **MPL** is still curbside, probably for as long as Rock County is in phase 1 (maybe 25 patrons/day).
 - ii. **CPL** still open at slightly reduced hours. Will be doing extended hours the next two Mondays, probably through January. Getting a curbside pickup box, will hold about 2 bins of stuff.
 - iii. **EFPL** Curbside only, no plans to go back to browsing.
 - iv. **HPL** curbside and browsing. Having more hostile issues enforcing masks the past month-had to ban a few people for a while.
 - v. **BPL** moving ahead steadily. Drive-up window should be completed by the end of the week.
- h. Youth Services Update – Jeni Schomber
 - i. Monthly ALS Youth Service Meetup Meeting tomorrow at 1:00 p.m.
 - ii. Early Literacy Bags donated to Head Start families last week. Home visitors will give them out.
 - iii. Met with Tim Gilbertson, the 1,000 Books App developer. Had access to app and came up with some changes. Non-identifiable information/statistics can be collected.
 - iv. State Youth Consultants Meeting is coming up on Friday.
- i. Public Library System Redesign Project: Working on Continuing Education and Delivery aspects of the plan. DPI can't be the manager of the delivery service, maybe WPLC can be.
- j. ALS Board Report – Nothing new to report.

5. New Business

- a. Children's Museum of Rock County Partnership – Claire Gray cgray@kidsatplayrc.com – Soliciting collaborators for a late January/Early February "Rock the Solar System" program. Solar system scaled to Rock County. Planets in most communities.
 - i. Museum would design activity packets, libraries would be pick-up locations. Library Shorts for Feb will be solar system themed.
 - ii. Looking to have libraries do programming in three different age groups. Encouraging companion programming you'd like to plan or story walks would be great
 - iii. Museum can help create and promote additional programming.
- b. DPI approval of ALS system plan and first 2021 state aid payment: received first payment of state aid. So far no state budget surprises.

6. ALS Activities

- a. Seed Library – Kirsten Almo – EPL doesn't have the volunteers to spearhead this project for the 2021 season. Kirsten is happy to walk other libraries through the ordering process. It's about \$250 for 100 seed packs. (MPL still interested.)
 - i. Group order recommended. The larger the order the bigger the discount. <http://fedcoseeds.com>
- b. Library Shorts December – 34 views as of Monday evening

- c. Website statistics were still goofed up from the redesign, I thought I had it fixed.. Jim helped get us straightened out, should be accurate for December and 2021 going forward.
- d. State Marketing Meeting
 - i. Group job programs not popular around the state
 - ii. OWLS working on a “Libraries Step Up” campaign
 - iii. Never used the word closed when talking about the pandemic – you’re still working and serving the community

7. Activities in Member Libraries

- a. **EFPL:** Storybook live has not been getting good attendance. Brought back Movers and makers and used Zoom, was a little better attended. Going to try storybook kits families can do themselves at home, hoping that works better. Hired a few new people over the past few months – have brought a bunch of new programming ideas like “I Spy Windows”, “Write On, Evansville”, and a “Zine” program.
- b. **CPL:** Already covered it in the COVID round-robin
- c. **HPL:** Hopefully finishing up HVAC project by end of the month. Winding down programs for the month. Have a story walk partnership with Janesville Parks and Recs. Working on a 6-month class with SCORE for those who want to start small businesses. Fairly regular attendance at some virtual early reader programs.
- d. **MPL:** Board just approved 2021-2024 strategic plan. Story Gardens is progressing well. Secured funding for gazebo (hopefully built by high school class). Second ramp built to make it accessible. Will be keeping programming virtual for now. Has started a fine-free discussion with board.
- e. **BPL:** Unsolicited email from American Family Insurance – had grants available, awarded \$10,000. Contact Katharine Clark at BPL for details. Asking for a small grant from the Stateline Community Foundation to take a step toward fine-free – in line with the early literacy initiative of the foundation. Interviewing for an LS1 position today.

8. Adjourn at 10:49 a.m.

- a. Motion: Charles Teval
- b. Second: Ashlee Kunkel
- c. Approved: Unanimously

Dates to Remember:

- SHARE Monthly Meeting – January 5th – 9:30 am @ Remote
- ALS Board Meeting – January 13th – 6:00 pm @ Remote
- SHARE Coordination Meeting – January 19th – 9:30 am @ Remote
- ALS Librarians Meeting – January 20th – 9:30 am @ Remote

2020 December ALS Circ

ALS Circ from all libraries										
Checkouts										
	Station Library									
Item Library	BELOIT	B_CURB	CLINTON	EDGERTON	EVANSVILLE	J_NS	JANESVILLE	MILTON	ORFORDVILL	Total
All	14321	25	1618	4829	2631	518	34945	3274	1883	64044
BELOIT	11360	13	335	351	413	14	1379	296	91	
BURLINGTON	52	1	8	31	24	2	137	33	8	296
CLINTON	161	1	686	117	79	8	361	83	59	
CL-S	62		5	32	39		188	25	14	365
CL-TL	39		5	18	20	3	118	15	7	225
DARIEN	26		6	16	24	2	70	20	6	170
DELAN	78		16	39	35	2	187	24	9	390
EAST_TROY	25		6	10	19	2	75	19	5	161
EDGERTON	207	1	42	3168	107	8	470	103	38	
ELKHORN	101	2	15	29	40	5	252	36	17	497
EVANSVILLE	148	2	44	111	798	6	385	102	43	
FONTANA	24		2	18	14	2	110	13	11	194
GENOA_CITY	28		20	18	23	2	90	23	10	214
JANESV_BKM							2			
JANESV_NS				4		368	92			
JANESVILLE	824	3	134	346	363	48	27930	414	126	
KPL-BKM	12	2	2	7	10		37	7	9	86
KPL-NS	99		24	34	42	2	215	35	20	471
KPL-SI	16		5	3	8		34	9	3	78
KPL-SW	158		44	50	79	8	394	91	23	847
KPL-UP	2		2	1	4	1	25	6	3	44
LAKEGENEVA	68		13	25	49	3	146	31	11	346
MILTON	167		47	125	142	14	639	1608	42	
ORFORDVILL	143		34	62	59	4	241	68	1225	
RACINE_BKM	17				4		15	3	1	40
RACINEMAIN	258		39	130	115	12	707	105	58	1424
ROCHESTER	31		8	11	19	1	91	24	13	198
SHARON	40		4	2	13		83	12	5	159
UNIONGROVE	24		18	5	24		68	13	4	156
WALWORTH	24		19	16	6	1	90	9	4	169
WATERFORD	64		7	34	29		192	19	10	355
WILLIAMSBAY	49		8	14	27		112	25	6	241
WTFORDHS	14		20	2	3		10	3	2	54
									Non-ALS Items	7180

2020 ALS Circ

ALS Circ from all libraries												
Checkouts												
	Station Library											
Item Library	BELOIT	B_CURB	CLINTON	EDGERTON	EVANSVILLE	J_BKM	J_NS	JANESVILLE	MILTON	ORFORDVILL	Total	
All	152346	273	18798	60414	33553	610	5414	404694	56310	19233	751645	
BELOIT	126327	200	2134	3730	3287	12	312	13072	2905	1182		
BURLINGTON	367	1	148	267	221	1	40	1358	241	102	2746	
CLINTON	1338	10	10004	1023	862	3	87	3526	926	517		
CL-S	563		119	280	256		22	1579	247	127	3193	
CL-TL	323		111	256	187		15	1066	210	70	2238	
DARIEN	237		119	193	218		15	840	172	69	1863	
DELAVAN	671	1	179	414	336	4	23	1827	278	115	3848	
EAST_TROY	239	1	74	134	141		10	755	160	47	1561	
EDGERTON	1250	6	534	40851	958	1	79	4368	1241	354		
ELKHORN	883	2	196	488	408	1	32	2296	396	152	4854	
EVANSVILLE	1294	2	609	1188	17134	3	65	3952	998	540		
FONTANA	314		110	213	158		19	921	221	96	2052	
GENOA_CITY	318	2	113	212	170	1	11	974	213	64	2078	
JANESV_BKM	9			23		339		104		2		
JANESV_NS	38		2	28	11	1	3677	630	13	3		
JANESVILLE	8012	23	1356	4670	3608	235	560	336560	4598	1391		
KPL-BKM	116	2	28	68	72		6	318	96	28	734	
KPL-NS	839	2	167	439	373		35	2097	418	136	4506	
KPL-SI	151	1	57	112	90	1	5	482	107	32	1038	
KPL-SW	1323	3	312	734	686		54	3765	806	214	7897	
KPL-UP	82		26	54	39		5	192	49	17	464	
LAKEGENEVA	530	1	144	343	331	1	20	1478	312	97	3257	
LAKESHORES	1							1	1	1	4	
MILTON	1474	4	648	1645	1292	2	88	7380	38887	442		
ORFORDVILL	1155	3	291	547	508	1	33	2519	563	12515		
RACINE_BKM	118		24	50	34		2	227	59	14	528	
RACINEMAIN	2223	2	515	1201	1068	3	117	6419	1145	417	13110	
ROCHESTER	317	2	113	225	173		13	897	168	92	2000	
SHARON	313		55	76	100		2	586	90	43	1265	
UNDEFINED								2		3	5	
UNIONGROVE	184	3	177	168	144		11	676	138	81	1582	
WALWORTH	225		96	169	113		15	680	106	57	1461	
WATERFORD	619	2	188	369	341	1	26	1923	328	131	3928	
WILLIAMSBAY	432		113	217	207		14	1120	194	78	2375	
WTFORDHS	61		36	27	27		1	104	24	4	284	
										Non-ALS Items	68871	

2020 ALS circ from LLS & KCLS

ALS Circ from LLS & KCLS											
Checkouts											
Station Library											
Item Library	BELOIT	B_CURB	CLINTON	EDGERTON	EVANSVILLE	J_BKM	J_NS	JANESVILLE	MILTON	ORFORDVILL	Total
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CL-S	563		119	280	256		22	1579	247	127	3193
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DARIEN	237		119	193	218		15	840	172	69	1863
DELANAN	671	1	179	414	336	4	23	1827	278	115	3848
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ELKHORN	883	2	196	488	408	1	32	2296	396	152	4854
FONTANA	314		110	213	158		19	921	221	96	2052
GENOA_CITY	318	2	113	212	170	1	11	974	213	64	2078
KPL-BKM	116	2	28	68	72		6	318	96	28	734
KPL-NS	839	2	167	439	373		35	2097	418	136	4506
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KPL-SW	1323	3	312	734	686		54	3765	806	214	7897
KPL-UP	82		26	54	39		5	192	49	17	464
LAKEGENEVA	530	1	144	343	331	1	20	1478	312	97	3257
LAKESHORES	1							1	1	1	4
RACINE_BKM	118		24	50	34		2	227	59	14	528
RACINEMAIN	2223	2	515	1201	1068	3	117	6419	1145	417	13110
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WATERFORD	619	2	188	369	341	1	26	1923	328	131	3928
WILLIAMSBAY	432		113	217	207		14	1120	194	78	2375
WTFORDHS	61		36	27	27		1	104	24	4	284
	11449	25	3220	6709	5893	13	513	32583	6179	2287	68871
								Total KCLS	20070	Total LLS	48801

2020 ALS items to LLS & KCLS

[illegible]

Arrowhead - hoopla December 2020

Library Name	Total Registered (All Time)	New Patrons (Last Month)	Patrons Served (Last Month)	Sales (Last Month)	Circs (Last Month)	Sales (YTD)	Circs (YTD)
Beloit Public Library	1357	21	221	\$1,500.34	749	\$17,132.19	8864
Clinton Public Library	222	2	27	\$207.88	96	\$3,160.60	1539
Eager Free Public Library	419	8	87	\$517.70	270	\$5,977.72	3225
Edgerton Public Library	585	6	101	\$593.08	313	\$6,604.94	3517
Hedberg Public Library	3625	52	695	\$4,094.26	2109	\$47,391.28	24357
Milton Public Library (Wt)	524	5	97	\$575.08	286	\$6,797.21	3532
Orfordville Public Library	169	1	31	\$236.02	125	\$2,483.45	1343
Total	6901	95	1259	\$7,724.36	3948	\$89,547.39	46377

2020 December Overdrive Statistics

Library	Ebooks	Audiobook/Music	Video/Streaming Video	Total by Library	OD Users	Holds (1-5-21)
Clinton Public Library	75	120		195	40	117
Orfordville Public Library	136	69		205	30	121
Milton Public Library	393	240		633	125	374
Eager Free Public Library	399	324		723	125	489
Edgerton Public Library	556	433	1	990	157	585
Beloit Public Library	917	764		1681	290	903
Hedberg Public Library	3368	2822	3	6193	1018	2542
Total by type	5844	4772	4	10620	1785	5131

Arrowhead Library System

Information Center

Gale Courses - November 2020 Session

[Dashboard](#)[Student Search](#)[Reports](#)[Resources](#)

November 2020

[Lifetime](#)[Month](#)[Session](#)Date Range: to

63

total enrollments

420

total course logins

41,808

total minutes in class

Top 20 Courses

Course	Students
Speed Spanish	3
Accounting Fundamentals	3
Speed Spanish II	3
Discover Sign Language	3
Twelve Steps to a Successful Job Search	2
Grammar Refresher	2
Understanding Adolescents	2
Writing Essentials	2
Introduction to Microsoft Word 2010	2
Using Social Media in Business	2
Introduction to Microsoft Excel 2016	2
Intermediate Microsoft Excel 2016	2
Discover Sign Language II	2
Achieving Top Search Engine Positions	1
Discover Digital Photography	1
The Keys to Effective Editing	1
Introduction to Internet Writing Markets	1
Resume Writing Workshop	1
Secrets of Better Photography	1
Individual Excellence	1

[View Course Activity](#)

New Courses

Course	Date Added
Blockchain Fundamentals	10/12/2020
Certificate in Mindful Relationships	09/14/2020
Explore a Career as a Clinical Medical Assistant	06/02/2020
Intermediate QuickBooks Online	05/12/2020
Discover Sign Language II	04/07/2020
Veterinary Medical Terminology	03/17/2020
Introduction to the Medical Laboratory	02/26/2020
Beginning Writer's Workshop	08/13/2019
TEAS Prep 1	03/26/2019
Certificate in Wellness and the Environment	02/26/2019



Gale Courses Student Activity - November 2020 Session

Patrons	Library Card	Zip Code	Course Title	Session	Enrollment Date	Verification	Last Login	Time Spent (minutes)	Completion Status	Total Enrollments
Beloit Public Library										3
1	2.1537E+13	53511	Accounting Fundamentals	Nov-20	11/22/20	Verified	11/22/20 17:05	247	Incomplete	
2	2.1537E+13	53511	Music Made Easy	Nov-20	11/14/20	Verified	12/25/20 13:43	424	Completed	
3	2.1537E+13	53511	Survival Kit for New Teachers	Nov-20	11/8/20	Unverified	11/11/20 21:04	137	Incomplete	
Hedberg Public Library										46
1	2.1828E+13	53545	Discover Sign Language	Nov-20	10/8/20	Unverified	10/8/20 22:22	0	Incomplete	
2	2.1828E+13	53548	Twelve Steps to a Successful Job Search	Nov-20	11/5/20	Verified	12/11/20 16:14	514	Incomplete	
	2.1828E+13	53548	Speed Spanish	Nov-20	11/5/20	Verified	12/11/20 16:15	289	Incomplete	
	2.1828E+13	53548	Discover Sign Language II	Nov-20	11/5/20	Verified	12/11/20 16:15	201	Incomplete	
3	2.1828E+13	53545	Real Estate Investing	Nov-20	11/11/20	Verified	1/4/21 10:33	3868	Completed	
1	2.1828E+13	53546	Mastering Your Digital SLR Camera	Nov-20	10/28/20	Unverified	10/28/20 18:07	0	Incomplete	
	2.1828E+13	53546	Publish and Sell Your E-Books	Nov-20	10/28/20	Unverified	10/28/20 18:07	0	Incomplete	
	2.1828E+13	53546	Introduction to Internet Writing Markets	Nov-20	10/28/20	Unverified	10/28/20 18:07	0	Incomplete	
	2.1828E+13	53546	Write and Publish Your Nonfiction Book	Nov-20	10/28/20	Unverified	10/28/20 18:07	0	Incomplete	
2	2.1828E+13	53548	Speed Spanish	Nov-20	10/25/20	Unverified	1/10/21 13:33	0	Incomplete	
	2.1828E+13	53548	Instant Italian	Nov-20	10/25/20	Unverified	1/10/21 13:33	0	Incomplete	
3	2.1828E+13	53545	Speed Spanish II	Nov-20	8/31/20	Unverified	9/20/20 15:01	0	Incomplete	
	2.1828E+13	53545	Grammar Refresher	Nov-20	8/31/20	Unverified	9/20/20 15:01	0	Incomplete	
4	2.1828E+13	53545	Human Anatomy and Physiology II	Nov-20	11/6/20	Unverified	11/6/20 7:52	0	Incomplete	
5	2.1828E+13	53563	Writing Essentials	Nov-20	11/10/20	Unverified	11/22/20 21:30	477	Incomplete	
6	2.1828E+13	53545	Intermediate SQL	Nov-20	10/26/20	Unverified	12/4/20 16:41	0	Incomplete	
7	2.1828E+13	53546	Writing the Fantasy Novel	Nov-20	11/21/20	Verified	12/22/20 10:43	1645	Completed	
8	2.1828E+13	53190	Drawing for the Absolute Beginner	Nov-20	10/12/20	Unverified	11/16/20 10:05	121	Incomplete	
	2.1828E+13	53190	Introduction to Guitar	Nov-20	10/8/20	Verified	11/20/20 7:37	183	Incomplete	
9	2.1828E+13	53545	Individual Excellence	Nov-20	11/11/20	Unverified	11/11/20 11:28	97	Incomplete	
10	2.1828E+13	53545	Discover Sign Language	Nov-20	10/28/20	Unverified	10/28/20 18:47	0	Incomplete	
11	2.1828E+13	53548	Introduction to Microsoft PowerPoint 2019/Office 365	Nov-20	11/1/20	Unverified	11/16/20 20:38	92	Incomplete	
	2.1828E+13	53548	Introduction to Interior Design	Nov-20	11/1/20	Unverified	11/16/20 19:03	669	Incomplete	
12	2.1828E+13	53548	Distribution and Logistics Management	Nov-20	10/30/20	Unverified	1/2/21 18:01	0	Incomplete	
13	2.1828E+13	53545	Introduction to Journaling	Nov-20	9/10/20	Verified	12/11/20 15:44	1011	Incomplete	
14	2.1828E+13	54476	Accounting Fundamentals	Nov-20	11/11/20	Unverified	11/11/20 21:22	3	Incomplete	
15	2.1828E+13	53511	The Keys to Effective Editing	Nov-20	8/23/20	Unverified	11/14/20 22:23	136	Incomplete	
16	2.1828E+13	53534	Teaching Students With Learning Disabilities	Nov-20	10/22/20	Verified	12/8/20 7:59	12	Incomplete	
	2.1828E+13	53534	Handling Medical Emergencies	Nov-20	10/22/20	Verified	12/8/20 8:02	176	Incomplete	
	2.1828E+13	53534	Understanding Adolescents	Nov-20	10/22/20	Verified	12/8/20 10:06	252	Incomplete	
17	2.1828E+13	53545	Speed Spanish II	Nov-20	9/24/20	Verified	11/23/20 17:41	122	Incomplete	
18	2.1828E+13	53546	Intermediate Microsoft Excel 2016	Nov-20	10/22/20	Verified	12/24/20 19:17	4491	Completed	
	2.1828E+13	53546	Secrets of Better Photography	Nov-20	11/16/20	Verified	1/3/21 10:41	2698	Completed	
	2.1828E+13	53546	Introduction to Microsoft Excel 2016	Nov-20	11/16/20	Verified	12/20/20 13:49	2660	Completed	
19	2.1828E+13	61008	Twelve Steps to a Successful Job Search	Nov-20	11/5/20	Unverified	11/5/20 10:57	0	Incomplete	
	2.1828E+13	61008	Resume Writing Workshop	Nov-20	11/5/20	Unverified	11/5/20 10:57	0	Incomplete	
20	2.1828E+13	53546	Speed Spanish	Nov-20	10/17/20	Unverified	12/11/20 13:23	0	Incomplete	
	2.1828E+13	53546	Discover Sign Language II	Nov-20	11/6/20	Verified	12/5/20 15:23	778	Incomplete	
21	2.1828E+13	53548	Discover Sign Language	Nov-20	10/28/20	Unverified	10/28/20 18:45	0	Incomplete	
22	2.1828E+13	53545	How to Make Money From Your Writing	Nov-20	11/17/20	Unverified	11/17/20 6:43	0	Incomplete	
23	2.1828E+13	53563	Using Social Media in Business	Nov-20	10/20/20	Unverified	11/16/20 10:10	0	Incomplete	
	2.1828E+13	53563	Blogging and Podcasting for Beginners	Nov-20	10/20/20	Verified	11/16/20 12:18	464	Incomplete	
	2.1828E+13	53563	Achieving Top Search Engine Positions	Nov-20	10/20/20	Unverified	11/16/20 10:10	0	Incomplete	
24	2.1828E+13	53546	Solving Classroom Discipline Problems	Nov-20	11/2/20	Verified	12/28/20 9:57	2869	Completed	
25	2.1828E+13	53548	Using Social Media in Business	Nov-20	11/9/20	Verified	11/30/20 15:48	1026	Incomplete	
	2.1828E+13	53548	Discover Digital Photography	Nov-20	11/9/20	Verified	11/17/20 13:11	448	Incomplete	
Edgerton Public Library										9
1	2.4511E+13	53589	Accounting Fundamentals II	Nov-20	11/2/20	Verified	12/28/20 11:28	3006	Completed	
	2.4511E+13	53589	Introduction to Microsoft Word 2010	Nov-20	11/2/20	Verified	12/18/20 8:12	1998	Completed	
2	2.4511E+13	53548	Introduction to Microsoft Excel 2016	Nov-20	11/15/20	Verified	11/11/21 6:15	1885	Completed	
3	2.4511E+13	53545	Grammar Refresher	Nov-20	11/22/20	Verified	12/21/20 15:53	1153	Completed	
	2.4511E+13	53545	Writing Essentials	Nov-20	11/22/20	Verified	12/30/20 13:05	968	Completed	
	2.4511E+13	53545	Intermediate Microsoft Excel 2016	Nov-20	10/13/20	Unverified	1/5/21 11:02	0	Incomplete	
	2.4511E+13	53545	Intermediate Microsoft Word 2016	Nov-20	10/13/20	Unverified	1/5/21 11:02	0	Incomplete	
4	2.4511E+13	53546	Introduction to Microsoft Word 2010	Nov-20	10/24/20	Verified	12/25/20 17:36	1483	Completed	
5	2.4511E+13	53534	Speed Spanish II	Nov-20	10/9/20	Unverified	10/17/20 10:16	0	Incomplete	
Eager Free Public Library										1
1	2.5353E+13	53536	Medical Math	Nov-20	11/21/20	Unverified	11/21/20 15:27	125	Incomplete	
Milton Public Library										4

Gale Courses Student Activity - November 2020 Session

1	2.7462E+13	53563 Understanding Adolescents	Nov-20	10/6/20	Verified	12/18/20 14:17	1137	Completed
2	2.7462E+13	53548 Accounting Fundamentals	Nov-20	11/3/20	Verified	12/21/20 14:14	340	Completed
	2.7462E+13	53548 Introduction to Nonprofit Management	Nov-20	11/3/20	Verified	1/4/21 16:27	670	Incomplete
3	2.7462E+12	53534 The Analysis and Valuation of Stocks	Nov-20	11/3/20	Verified	1/11/21 15:40	2914	Incomplete

STUDENT COMMENTS - NOVEMBER 2020

Session	Course	Comment
Nov 11 2020	Introduction to Microsoft Word	Helpful, user friendly introduction to Word.
Nov 11 2020	Introduction to Microsoft Word	very descriptive thank you
Nov 11 2020	Real Estate Investing	Great Course and Instructor. Lessons were well laid out and all about the same length. The lessons were full of useful information.

Lynda.com Statistics
2020

Beloit	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	6	6	79	84	5.48	13
Feb-20	3	1	2	2	0.2	4
Mar-20	17	14	133	138	7.19	37
Apr-20	11	6	109	138	7.28	24
May-20	7	8	42	42	1.85	13
Jun-20	7	5	81	90	5.81	21
Jul-20	4	3	22	23	1.46	7
Aug-20	4	2	28	44	3.3	17
Sep-20	4	6	72	96	5.61	22
Oct-20	7	11	119	132	8.21	18
Nov-20	2	3	16	16	1.53	3
Dec-20	3	8	56	61	4.34	8
	75	73	759	866	52.26	187

Clinton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	2	0	0	0	0	3
Feb-20	1	0	0	0	0	1
Mar-20	1	3	9	9	0.49	7
Apr-20	2	0	0	0	0	3
May-20	2	11	80	81	3.53	11
Jun-20	1	0	0	0	0	1
Jul-20	1	2	7	8	0.36	2
Aug-20	0	0	0	0	0	0
Sep-20	0	0	0	0	0	0
Oct-20	1	1	5	5	0.08	1
Nov-20	0	0	0	0	0	0
Dec-20	0	0	0	0	0	0
	11	17	101	103	4.46	29

Eager Free	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	0	0	0	0	0	0
Feb-20	2	0	0	0	0	2
Mar-20	2	3	19	19	0.97	4
Apr-20	0	0	0	0	0	0
May-20	1	0	0	0	0	1
Jun-20	1	0	0	0	0	1
Jul-20	0	0	0	0	0	0
Aug-20	0	0	0	0	0	0
Sep-20	2	3	4	4	0.36	2
Oct-20	0	0	0	0	0	0
Nov-20	0	0	0	0	0	0
Dec-20	2	6	41	42	1.59	8
	10	12	64	65	2.92	18

Edgerton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	6	4	22	23	1.62	9
Feb-20	3	7	145	149	6.84	21
Mar-20	3	4	49	50	2.9	11
Apr-20	3	1	2	2	0.03	4
May-20	6	6	68	70	3.73	20
Jun-20	2	1	26	27	1.26	5
Jul-20	1	0	0	0	0	1
Aug-20	3	8	87	88	4.27	9
Sep-20	4	5	51	53	3.05	15
Oct-20	2	2	4	4	0.25	2
Nov-20	4	5	23	23	1.09	11
Dec-20	2	12	71	72	5.8	27
	39	55	548	561	30.84	135

Hedberg	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	19	32	242	264	17.29	63
Feb-20	18	27	266	287	16.88	65
Mar-20	30	42	429	453	30.89	86
Apr-20	24	39	383	399	22.08	77
May-20	14	37	426	459	25.91	53
Jun-20	20	23	317	339	18.75	66
Jul-20	17	37	285	318	18.03	57

Lynda.com Statistics
2020

Aug-20	12	11	49	56	3.67	17
Sep-20	9	8	34	34	1.99	14
Oct-20	16	22	187	217	13.88	56
Nov-20	15	22	115	126	7.01	37
Dec-20	9	21	383	395	32.47	40
	203	321	3116	3347	208.85	631

Milton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	2	22	235	239	12.06	18
Feb-20	2	4	40	41	2.82	8
Mar-20	4	0	0	0	0	5
Apr-20	3	4	39	39	2.16	6
May-20	2	5	75	76	5.48	5
Jun-20	1	2	12	12	0.77	3
Jul-20	1	0	0	0	0	2
Aug-20	2	3	14	15	0.74	4
Sep-20	3	1	8	8	0.49	10
Oct-20	3	1	1	1	0.07	4
Nov-20	3	2	31	31	0.85	5
Dec-20	1	1	4	4	0.21	3
	27	45	459	466	25.65	73

Orfordville	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	0	0	0	0	0	0
Feb-20	0	0	0	0	0	0
Mar-20	2	7	149	179	9.13	17
Apr-20	2	32	576	587	32.93	34
May-20	2	11	208	220	11.93	18
Jun-20	0	0	0	0	0	0
Jul-20	1	4	18	18	0.82	1
Aug-20	0	0	0	0	0	0
Sep-20	0	0	0	0	0	0
Oct-20	1	2	21	21	1.75	4
Nov-20	1	0	0	0	0	1
Dec-20	0	0	0	0	0	0
	9	56	972	1025	56.56	75

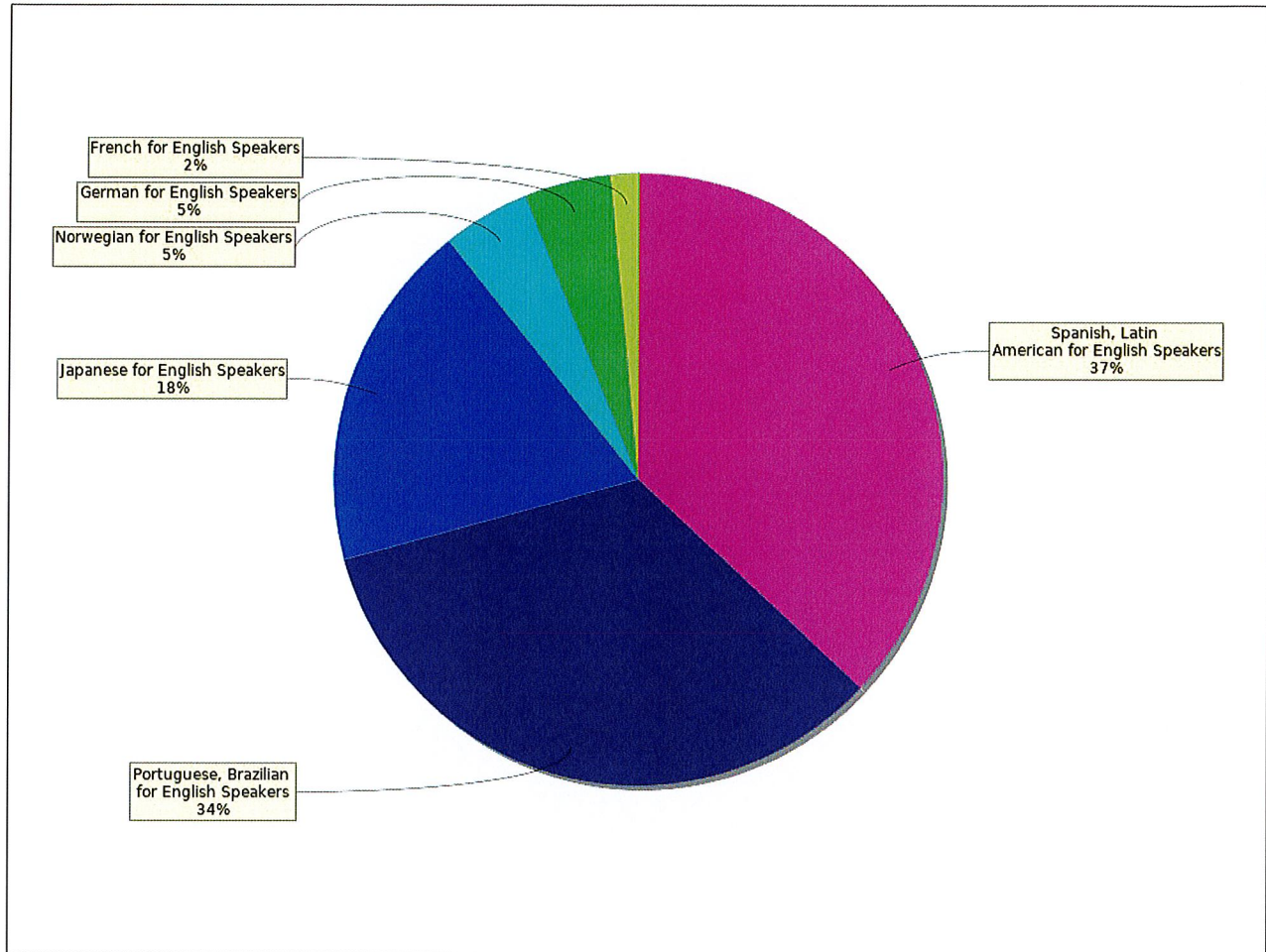
Total	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
	374	579	6019	6433	381.54	1148

Transparent Language

[illegible]

Transparent Language: Language Usage Report

Start Date: 12/01/2020
 End Date: 12/31/2020
 Languages: All Languages for All Languages
 Reporting Group(s): All Admins (system.admin), All Learners (system.learner), All Users (system.all), Beloit Public Library (BeloitPL), Clinton Public Library (ClintonPL), Eager Free Public Library (EagerFreePL), Edgerton Public Library (EdgertonPL), Hedberg Public Library (HedbergPL), Milton Public Library (MiltonPL), Orfordville Public Library (OrfordvillePL)
 Membership: Group members from reporting period
 Content: All Content



Total Access Count: 65

Language Name	Access Count	Calculated Percentage
Spanish, Latin American for English Speakers	24	36.92%
Portuguese, Brazilian for English Speakers	22	33.85%
Japanese for English Speakers	12	18.46%
Norwegian for English Speakers	3	4.62%
German for English Speakers	3	4.62%
French for English Speakers	1	1.54%

Creativebug Views - December 2020

Date	Class Title	Class Category	Class Duration (min)	Unique Viewers	Average Viewed Duration (min)	Class Completions
2020 December	Valentine's Day Resin Coasters: 2/6/20		29.7	1	59.3	1
2020 December	30 Coloring Pages with Courtney Cerruti,	Art + Design	60.4	1	18.9	0
2020 December	Holiday Art Journaling	Art + Design	57	1	11.1	0
2020 December	Intermediate Watercolor	Art + Design	135.7	1	24.3	0
2020 December	Make Art Where You Are: A Daily	Art + Design	160.1	1	10.5	0
2020 December	Painting Textiles in Acrylic Ink	Art + Design	82.5	1	4	0
2020 December	People Watching: A Daily Portrait	Art + Design	223.2	1	15.9	0
2020 December	Pine Tree Paintings: 9/13/18	Art + Design	25.7	1	51.3	1
2020 December	Push Your Creative Boundaries: 31	Art + Design	267.7	1	21.9	0
2020 December	Glowforge Projects: Engraved Slate Tray	Food + Home	9.5	1	1.4	0
2020 December	Embossed Holiday Cards: 11/3/16	Holiday + Party	16	1	32.1	1
2020 December	No-Sew Party DV@cor	Holiday + Party	37.1	1	9.7	0
2020 December	Adding Duplicate Stitch to Knits	Knitting	9	1	9.3	0
2020 December	Fair Isle Mitts and Mittens	Knitting	40.9	1	19.4	0
2020 December	Bullet Journaling Ideas: 1/5/17	Paper	34	1	67.9	1
2020 December	Easy Home DV@cor Sewing	Sewing	118.5	1	9.3	0
2020 December	Hand Sew an Easter Chick Softie and	Sewing	39	1	11.3	0
2020 December	Hand-Stitched Deer Ornament	Sewing	12.6	1	13.1	1
2020 December	Learn to Sew Clothes	Sewing	226.8	1	3.4	0
2020 December	Sew a Pair of Baby Bloomers	Sewing	14.7	1	15.4	0
				20	20.475	5

SHARE Consortium, WI (Lakeshores Library System)

Report Period: December 2020

USAGE SUMMARY	
Total Usage (Homework Help, Skills Building, Writing Lab, Test Center Visits, and Database Usage)	243
Database Usage	236
Homework Help, Skills Building, Writing Lab, and Test Prep Sessions	7
Homework Help/ Skills Building Sessions	5
Average Length of Tutoring Session (minutes)	11
Test Center Visits	2
Writing Lab Submissions	0
Unique Visits	45
ALC Visits	10
App Visits	3
DATABASE USAGE	
Adult Learning Center	16%
App Usage	5%
Flashbulb	44%
Skill Surfer	35%
SESSIONS BY LOCATION	
Community Public Library	3
Janesville Public Library	1
Racine Public Library	1
AVERAGE NUMBER OF SESSIONS PER HOUR OF THE DAY (MILITARY TIME)	
13	0.1
15	0.03
16	0.03
Average:	0.05
AVERAGE NUMBER OF SESSIONS PER DAY OF THE WEEK	
Saturday	0.75
Wednesday	0.25
Monday	0.25

Average:		0.42
TUTORING SUBJECTS REQUESTED %		
Math Grade 6	60.0%	
Precalculus	20.0%	
Chemistry	20.0%	
DATABASE USAGE BY LOCATION		
SHARE Consortium, WI	11	
Burlington Public Library	14	
Community Public Library	8	
East Troy Public Library	1	
Elkhorn Public Library	46	
Genoa City Public Library	54	
Janesville Public Library	44	
Kenosha Public Library	34	
Racine Public Library	7	
Waterford Public Library	17	
TUTORING SERVICES BREAKDOWN		
Homework Help	100.0%	
SKILLSURFER USAGE		
Middle School		
U.S. History	100%	44%
Upper Elementary School		
Grade 5 Writing	75%	30%
Grade 4 Writing	25%	
High School		
Pre-Algebra Review	50%	22%
Precalculus	50%	
Home		4%

Arrowhead Library System Information Center

[Log Out](#)[Dashboard](#)[Student Search](#)[Reports](#)[Resources](#)

January 1, 2020 - December 31, 2020

[Lifetime](#)[Month](#)[Session](#)Date Range: to [GO](#)

965

total enrollments

7,071

total course logins

827,605

total minutes in class

Top 20 Courses

Course	Students
Discover Sign Language	38
Speed Spanish	34
Introduction to Microsoft Excel 2019/Office 365	22
Accounting Fundamentals	19
Drawing for the Absolute Beginner	19
Keys to Effective Communication	17
Grammar Refresher	17
Computer Skills for the Workplace	14
Introduction to Microsoft Excel 2016	14
Start Your Own Edible Garden	12
Introduction to Natural Health and Healing	11
Get Assertive!	10
Lose Weight and Keep It Off	10
Mastering Your Digital SLR Camera	10
Discover Sign Language II	10
Keyboarding	9
A to Z Grant Writing	9
Luscious, Low-Fat, Lightning-Quick Meals	9
Writing Essentials	9
The Keys to Effective Editing	8

[View Course Activity](#)

New Courses

Course	Date Added
Blockchain Fundamentals	10/12/2020
Certificate in Mindful Relationships	09/14/2020
Explore a Career as a Clinical Medical Assistant	06/02/2020
Intermediate QuickBooks Online	05/12/2020
Discover Sign Language II	04/07/2020
Veterinary Medical Terminology	03/17/2020
Introduction to the Medical Laboratory	02/26/2020
Beginning Writer's Workshop	08/13/2019
TEAS Prep 1	03/26/2019
Certificate in Wellness and the Environment	02/26/2019

GALE
COURSES

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Gale Courses - 2020 Year
STUDENT COMMENTS

Session	Course	Comment
Jan 15 2020	Certificate in Integrative Mental Health	In print mode, it would have been nice to not have to print the pictures with subject. I tried on my end to delete pictures, to no avail. I'm one needing to print to absorb and retain information. Overall, very well done! Thank you!
Jan 15 2020	Computer Skills for the Workplace	This has been the best class I have taken so far. Great teacher with great content.
Jan 15 2020	Creating Web Pages	none
Jan 15 2020	Introduction to Microsoft Excel 2016	Excellent course. I was intimidated going in but the instructor explained things so well that I found it easy to follow along and understand the materials. Feel I really benefited.
Jan 15 2020	Resume Writing Workshop	Nice class
Jan 15 2020	Start Your Own Arts and Crafts Business	Question 5 of the final exam is misleading. Two answers should be acceptable. Good logo design should look as good in black and white as it does in color, and it should also ideally include your business name. Lesson 2, Chapter 4 states, "You'll probably want to use a combination of your company name and a visual design or symbol that illustrates what you do." This indicates that while color is mentioned first and explicitly provided as a quality of a good logo, the combination of an image and the business name should also be acceptable.
Jan 15 2020	Where Does All My Money Go?	Very informative. Would take again and recommend to others.
Feb 12 2020	Introduction to Internet Writing Markets	I have actually already recommended this course to one person. I would not rule out taking another Gale course myself.
Feb 12 2020	Introduction to Microsoft Publisher 2010	I enjoyed this class and learned a lot, however, there are differences between Office 365 Publisher and 2010 which in some instances I could not find the answers to. I would also recommend adding the Lesson number to the chapters to alleviate any mixup and make the index easier. I say this because often I printed many Lessons at a time and having the lesson number and chapter would have been very beneficial. I also would have liked to have learned more about the transparencies, gradient etc.
Feb 12 2020	The Keys to Effective Editing	The stories helped show Jackie, the instructor, has plenty of experiencing in the editing industry. This gave her a lot of credibility in lessons talking about the business side of things, such as Lesson 10 and Lesson 12. Moreover, the stories always had a purpose and none of them felt superfluous.
Mar 18 2020	Achieving Success with Difficult People	Hoped the course would at least of had some video or multi media content to make it more interesting. Content good but format to dry. Probably won't do another course. Discussion section okay but felt impersonal without any video contact. She was good but didn't write the course so not really a teacher in this case. More of just a commenter.
Mar 18 2020	Get Assertive!	Thanks for this opportunity!
Mar 18 2020	Real Estate Investing	I thought the course was excellent. The instructor did a wonderful job of explaining a topic I had very limited experience with. He was friendly and very relatable. I would/will definitely recommend this course to others. Great job Josh! Thank you!
Mar 18 2020	Speed Spanish	Thank you for an excellent refresher in Spanish! I plan to take II and III in the future.
Mar 18 2020	Write Your Life Story	This course fulfilled all my expectations and helped to make me a better, more organized writer.
Mar 18 2020	Writing for Children	Very informative and fun.
Apr 15 2020	Discover Sign Language II	Please, please, please have a Discover Sign Language III

STUDENT COMMENTS

Apr 15 2020	Resume Writing Workshop	I really enjoyed this workshop. I feel that I will be able to construct a professional resume now. It was an interesting and enjoyable way to learn. I feel I have the all tools to guide me from the lessons. This was more helpful to me than trying to do it on my own from a book at the library. Thank you!
Apr 15 2020	Start Your Own Edible Garden	The broken links in the supplementary files were usually broken links, but were referenced by the course material. Frustrating!!! Inexcusable!!! The instructor should have been on top of this and posting alternative links right away when each section was unlocked. Very lazy.... At least she gave flowery feel-good comments to almost all people, but usually it was days before questions were answered. By then people lost interest in the threads. Maybe this was intentional so there was less work on her part? Some of the quiz and test questions were just academia gotcha questions and not really assessing knowledge. Someone with better professional evaluation skills needs to review and rewrite some of the questions. Content of the lessons was good. I'm glad I spent time doing this course. With some easy improvements, this course could be excellent!
Apr 15 2020	Start Your Own Edible Garden	Thank you so much for offering this course! I really appreciated the instructor's friendly tone, and ability to provide good info without being overwhelming.
May 13 2020	CompTIA Security+ Certification Prep 1	The assignments were difficult to figure out.
May 13 2020	Drawing for the Absolute Beginner	My goal was to keep up with this class, and I did. It was a lot of reading and video watching but well worth the knowledge I gained. I do feel for a drawing class I would have been more focused if this was held face to face. That's me though. Nothing to do with the instructor or class.
May 13 2020	Helping Elderly Parents	Thank you for this opportunity!
May 13 2020	Introduction to PC Troubleshooting	I think the course should be updated from Windows 7 or vista.
May 13 2020	Keys to Effective Communication	Thank you for this very helpful course! I look forward to incorporating the knowledge gained here in my interactions with people!
Jun 17 2020	Discover Sign Language	This is the best beginning sign language class I have taken. She is an excellent instructor. The activities and assignments are always fun and relevant. I hope there will be a third more advanced sign language class offered in the future. I only have beginning classes in my area and even far beyond. These courses are outstanding - I wish to continue learning and advancing. Thank you so very much for these sign language classes!!
Jun 17 2020	Introduction to Criminal Law	I was thoroughly pleased with the course!
Jul 15 2020	Beginning Writer's Workshop	I believe that the lessons were extremely helpful to me and how to publish my story and write it correctly. Though, I do think that you could have referenced to better books such as "Little Women", "The Penderwicks" and such.
Jul 15 2020	Certificate in Energy Medicine	N/A
Jul 15 2020	Certificate in Nutrition, Chronic Disease, and Health Promotion	I had a good time learning new facts and confirming ones I've known, but needed better referencing to be confident in quoting. Thank you!
Jul 15 2020	Introduction to Guitar	I learned the important basics to guitar and I also learned that I will be not playing classical guitar and my husband has bought me an electric guitar and lessons for that style of music.

STUDENT COMMENTS

Jul 15 2020	Mastering Your Digital SLR Camera	This is my first online course. I feel that I finally have learned about using my camera in a way that will "stick" with me. It was easy to follow and understand. I've printed the course pages/made a binder for future reference. The supplementary materials were helpful. Thank you, Craig! I look forward to applying what I have learned and hope to take another photography course.
Aug 12 2020	Accounting Fundamentals	I really enjoyed this class and how it was presented. The assignments were very helpful. I have registered for the next accounting class.
Aug 12 2020	Introduction to Interior Design	I am a fiction writer and took this course because my protagonist is an interior designer. I wanted to have a better understanding of the field of interior design. This course was spot-on for me. One thing you may want to update is the lighting section. It was recommended to change your light bulbs to fluorescent. The new mind-set is to update to LED. Enjoyed the course! Thanks!
Aug 12 2020	Introduction to Microsoft Word 2019/Office 365	don't remember covering "recycle" topic, otherwise felt well prepared for final.
Aug 12 2020	Research Methods for Writers	I really appreciate and am so grateful for this course. I am disappointed I did not do better on the final, however recorded the correct answers on my mind map and also have the lessons downloaded to refer back to in the future.
Aug 12 2020	The Keys to Effective Editing	I found this course to be engaging and extremely helpful in trying to re-establish my footing with writing and editing.
Sep 16 2020	Accounting Fundamentals II	I enjoyed relearning much of the Accounting that I had studied in college many years ago. The lessons and examples were easy to understand. I was looking for a course where I would have to work out problems, rather than just read and memorize and this fit. Thanks!
Sep 16 2020	Introduction to Microsoft Excel 2010	very helpful
Nov 11 2020	Introduction to Microsoft Word 2010	Helpful, user friendly introduction to Word.
Nov 11 2020	Introduction to Microsoft Word 2010	very descriptive thank you
Nov 11 2020	Real Estate Investing	Great Course and Instructor. Lessons were well laid out and all about the same length. The lessons were full of useful information.

Lynda.com Statistics
2020

Beloit	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	6	6	79	84	5.48	13
Feb-20	3	1	2	2	0.2	4
Mar-20	17	14	133	138	7.19	37
Apr-20	11	6	109	138	7.28	24
May-20	7	8	42	42	1.85	13
Jun-20	7	5	81	90	5.81	21
Jul-20	4	3	22	23	1.46	7
Aug-20	4	2	28	44	3.3	17
Sep-20	4	6	72	96	5.61	22
Oct-20	7	11	119	132	8.21	18
Nov-20	2	3	16	16	1.53	3
Dec-20	3	8	56	61	4.34	8
	75	73	759	866	52.26	187
Clinton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	2	0	0	0	0	3
Feb-20	1	0	0	0	0	1
Mar-20	1	3	9	9	0.49	7
Apr-20	2	0	0	0	0	3
May-20	2	11	80	81	3.53	11
Jun-20	1	0	0	0	0	1
Jul-20	1	2	7	8	0.36	2
Aug-20	0	0	0	0	0	0
Sep-20	0	0	0	0	0	0
Oct-20	1	1	5	5	0.08	1
Nov-20	0	0	0	0	0	0
Dec-20	0	0	0	0	0	0
	11	17	101	103	4.46	29
Eager Free	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	0	0	0	0	0	0
Feb-20	2	0	0	0	0	2
Mar-20	2	3	19	19	0.97	4
Apr-20	0	0	0	0	0	0
May-20	1	0	0	0	0	1
Jun-20	1	0	0	0	0	1
Jul-20	0	0	0	0	0	0
Aug-20	0	0	0	0	0	0
Sep-20	2	3	4	4	0.36	2
Oct-20	0	0	0	0	0	0
Nov-20	0	0	0	0	0	0
Dec-20	2	6	41	42	1.59	8
	10	12	64	65	2.92	18
Edgerton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	6	4	22	23	1.62	9
Feb-20	3	7	145	149	6.84	21
Mar-20	3	4	49	50	2.9	11
Apr-20	3	1	2	2	0.03	4
May-20	6	6	68	70	3.73	20
Jun-20	2	1	26	27	1.26	5
Jul-20	1	0	0	0	0	1
Aug-20	3	8	87	88	4.27	9
Sep-20	4	5	51	53	3.05	15
Oct-20	2	2	4	4	0.25	2
Nov-20	4	5	23	23	1.09	11
Dec-20	2	12	71	72	5.8	27
	39	55	548	561	30.84	135
Hedberg	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	19	32	242	264	17.29	63
Feb-20	18	27	266	287	16.88	65
Mar-20	30	42	429	453	30.89	86
Apr-20	24	39	383	399	22.08	77
May-20	14	37	426	459	25.91	53
Jun-20	20	23	317	339	18.75	66
Jul-20	17	37	285	318	18.03	57

Lynda.com Statistics
2020

Aug-20	12	11	49	56	3.67	17
Sep-20	9	8	34	34	1.99	14
Oct-20	16	22	187	217	13.88	56
Nov-20	15	22	115	126	7.01	37
Dec-20	9	21	383	395	32.47	40
	203	321	3116	3347	208.85	631

Milton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	2	22	235	239	12.06	18
Feb-20	2	4	40	41	2.82	8
Mar-20	4	0	0	0	0	5
Apr-20	3	4	39	39	2.16	6
May-20	2	5	75	76	5.48	5
Jun-20	1	2	12	12	0.77	3
Jul-20	1	0	0	0	0	2
Aug-20	2	3	14	15	0.74	4
Sep-20	3	1	8	8	0.49	10
Oct-20	3	1	1	1	0.07	4
Nov-20	3	2	31	31	0.85	5
Dec-20	1	1	4	4	0.21	3
	27	45	459	466	25.65	73

Orfordville	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-20	0	0	0	0	0	0
Feb-20	0	0	0	0	0	0
Mar-20	2	7	149	179	9.13	17
Apr-20	2	32	576	587	32.93	34
May-20	2	11	208	220	11.93	18
Jun-20	0	0	0	0	0	0
Jul-20	1	4	18	18	0.82	1
Aug-20	0	0	0	0	0	0
Sep-20	0	0	0	0	0	0
Oct-20	1	2	21	21	1.75	4
Nov-20	1	0	0	0	0	1
Dec-20	0	0	0	0	0	0
	9	56	972	1025	56.56	75

Total	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
	374	579	6019	6433	381.54	1148

Transparent Language – 2020 Year
USAGE SUMMARY

Group Name	Start Date	End Date	Total Sessions	Total Circulations	Total Unique Users	Total User Registrations	Web Sessions	Web Unique Users	Avg. Web Session Time	Total Web Session Time	Mobile App Sessions	Mobile App Unique Users	Avg. Mobile App Session Time	Total Mobile App Session Time	Total Course Downloads	Total Vocab Lesson Downloads	KidSpeak Access Count	KidSpeak Unique Users	Avg. KidSpeak Learning Time	KidSpeak Learning Time
All Admins	1/1/20	12/31/20	25	1	1	0	25	1	0:03:12	1:20:22	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00	0:00:00
All Learners	1/1/20	12/31/20	1237	3588	111	88	866	104	0:19:22	279:38:48	371	26	0:03:08	19:27:59	87	21	22	15	0:01:53	0:41:33
All Users	1/1/20	12/31/20	1262	3589	112	88	891	105	0:18:55	280:59:10	371	26	0:03:08	19:27:59	87	21	22	15	0:01:53	0:41:33
Beloit Public Library	1/1/20	12/31/20	276	1064	21	12	212	19	0:26:01	91:56:37	64	5	0:03:44	3:59:54	24	0	2	2	0:00:49	0:01:39
Clinton Public Library	1/1/20	12/31/20	14	25	3	3	14	3	0:25:00	5:50:02	0	0	0:00:00	0:00:00	0	0	3	1	0:00:19	0:00:59
Eager Free Public Library	1/1/20	12/31/20	112	212	10	7	106	9	0:17:04	30:09:57	6	2	0:01:25	0:08:30	5	0	2	1	0:00:10	0:00:20
Edgerton Public Library	1/1/20	12/31/20	216	311	19	13	126	17	0:15:29	32:32:19	90	6	0:02:25	3:37:43	44	0	7	3	0:00:33	0:03:56
Hedberg Public Library	1/1/20	12/31/20	490	1780	41	31	298	40	0:19:47	98:16:28	192	9	0:03:28	11:07:16	10	21	9	7	0:01:10	0:10:31
Milton Public Library	1/1/20	12/31/20	41	51	9	6	30	8	0:07:47	3:53:44	11	3	0:02:05	0:22:55	4	0	3	3	0:00:13	0:00:39
Orfordville Public Library	1/1/20	12/31/20	165	374	6	7	165	6	0:20:29	56:19:59	0	0	0:00:00	0:00:00	0	0	1	1	0:24:09	0:24:09

All Activity	Web Activity	Mobile App Activity	KidSpeak Activity
Sessions	1262	891	371
Circulations	3589	N/A	N/A
Unique Users	112	105	26
User Registrations	88	N/A	N/A
Average Session Time	N/A	0:18:55	0:03:08
Total Session Time	300:27:09	280:59:10	19:27:59
Course Downloads	N/A	N/A	87
Vocab Lesson Downloads	N/A	N/A	21
Average Learning Time	N/A	N/A	N/A
Learning Time	N/A	N/A	0:01:53

GALE Courses: Language Usage Report

Start Date: 01/01/2020

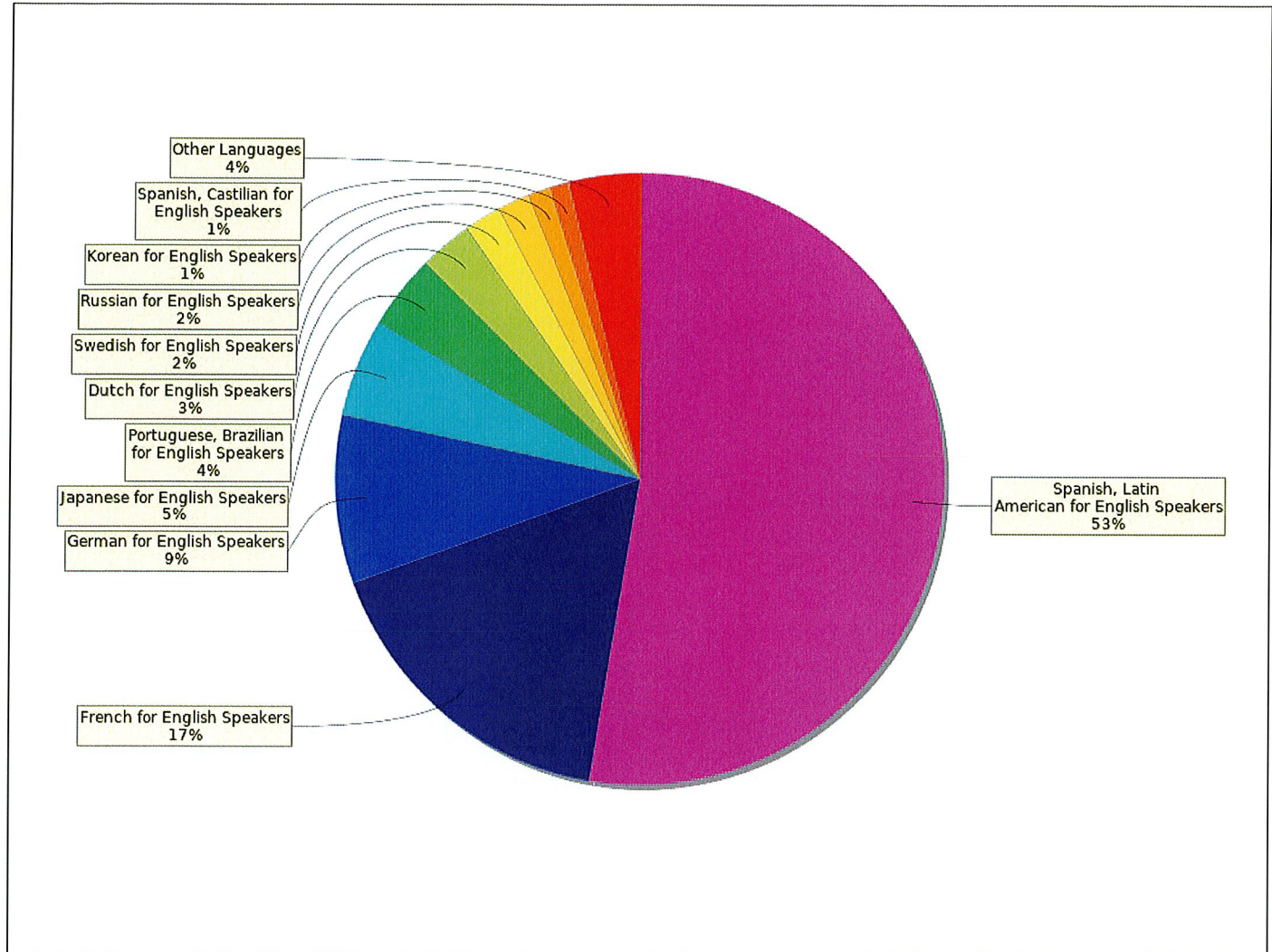
End Date: 12/31/2020

Languages: All Languages for All Languages

Reporting Group(s): All Admins (system.admin), All Learners (system.learner), All Users (system.all), Beloit Public Library (BeloitPL), Clinton Public Library (ClintonPL), Eager Free Public Library (EagerFreePL), Edgerton Public Library (EdgertonPL), Hedberg Public Library (HedbergPL), Milton Public Library (MiltonPL), Orfordville Public Library (OrfordvillePL)

Membership: Group members from reporting period

Content: All Content



Total Access Count: 1,348

Language Name	Access Count	Calculated Percentage
Spanish, Latin American for English Speakers	709	52.60%
French for English Speakers	227	16.84%
German for English Speakers	120	8.90%
Japanese for English Speakers	70	5.19%
Portuguese, Brazilian for English Speakers	53	3.93%
Dutch for English Speakers	38	2.82%
Swedish for English Speakers	26	1.93%
Russian for English Speakers	23	1.71%
Korean for English Speakers	16	1.19%
Spanish, Castilian for English Speakers	14	1.04%
Norwegian for English Speakers	6	0.45%

Vietnamese for English Speakers	0	0.43%
French, Canadian for English Speakers	5	0.37%
Korean - Transliterated for English Speakers	5	0.37%
Latin for English Speakers	4	0.30%
Italian for English Speakers	4	0.30%
Lithuanian for English Speakers	4	0.30%
English for English Speakers	4	0.30%
Chinese, Cantonese for English Speakers	3	0.22%
English for Spanish, Latin American Speakers	3	0.22%
Portuguese, European for Spanish, Latin American Speakers	3	0.22%
Chinese, Mandarin - Simplified for English Speakers	2	0.15%
Ojibwe for English Speakers	2	0.15%
Icelandic for English Speakers	1	0.07%

Creativebug Statistics

2020 – ALL ALS

SHARE	Unique Views	Average Viewed Duration (Min)	Class Completions
20-Jan	N/A	N/A	N/A
20-Feb	N/A	N/A	N/A
20-Mar	N/A	N/A	N/A
20-Apr	N/A	N/A	N/A
20-May	N/A	N/A	N/A
20-Jun	68	17.7	38
20-Jul	54	17.9	16
20-Aug	27	55	7
20-Sep	27	26.5	11
20-Oct	34	47.7	10
20-Nov	46	20.7	12
20-Dec	20	20.5	5
	276	29.42857143	99

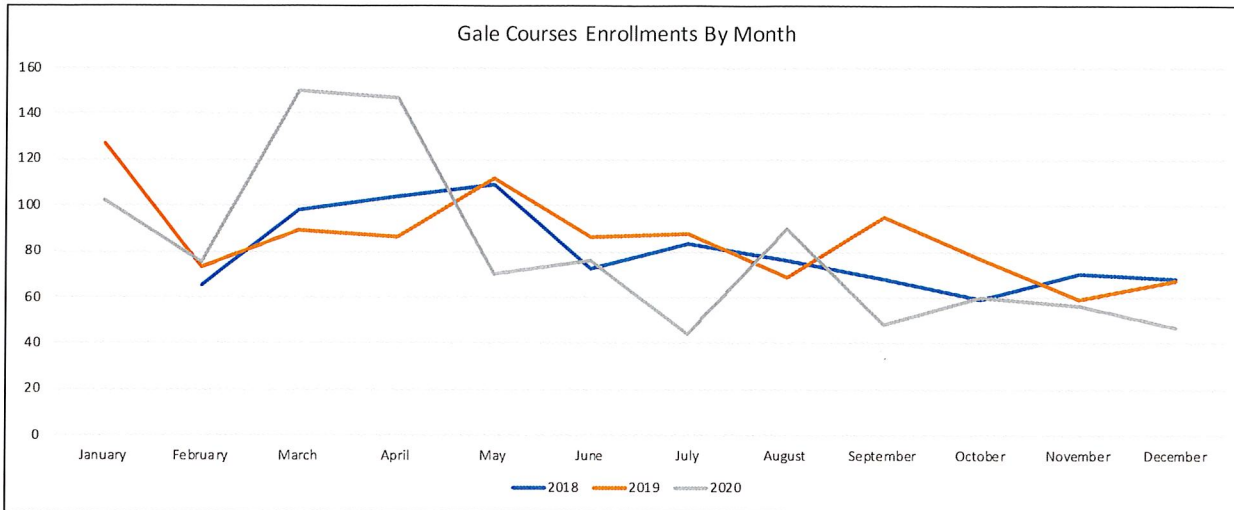
Brainfuse Statistics

2020 – ALL SHARE

SHARE	Total Usage	Database Usage	Homework Help, Skills		Unique Visits
			Building, Writing Lab, Test Prep		
20-Jan	N/A	N/A		N/A	N/A
20-Feb	N/A	N/A		N/A	N/A
20-Mar	N/A	N/A		N/A	N/A
20-Apr	N/A	N/A		N/A	N/A
20-May	N/A	N/A		N/A	N/A
20-Jun	N/A	N/A		N/A	N/A
20-Jul	N/A	N/A		N/A	N/A
20-Aug	2040	1018		22	220
20-Sep	1052	985		67	139
20-Oct	393	379		14	70
20-Nov	356	344		12	47
20-Dec	243	236		7	45
	4084	2962		122	521

Gale Courses
Enrollments

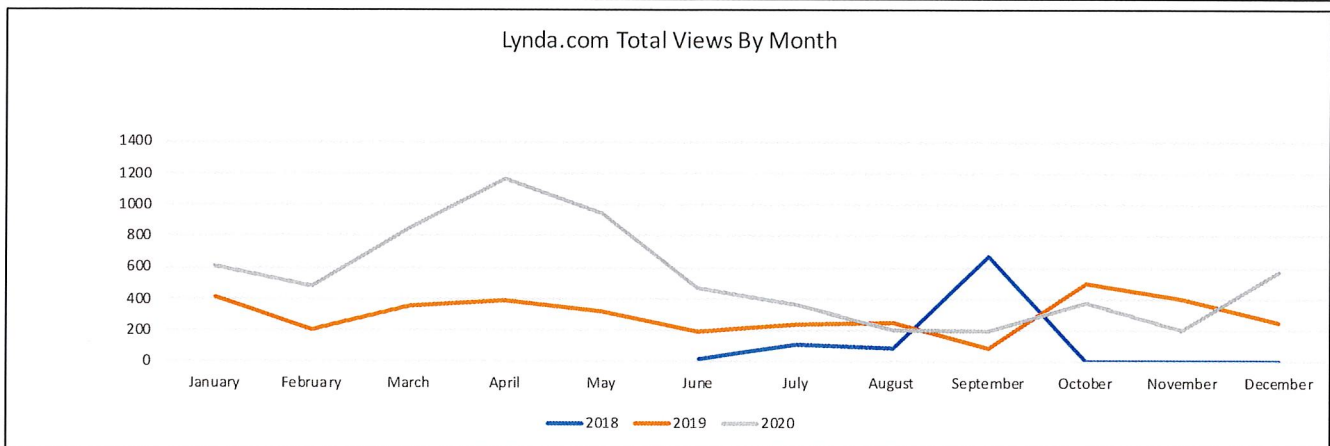
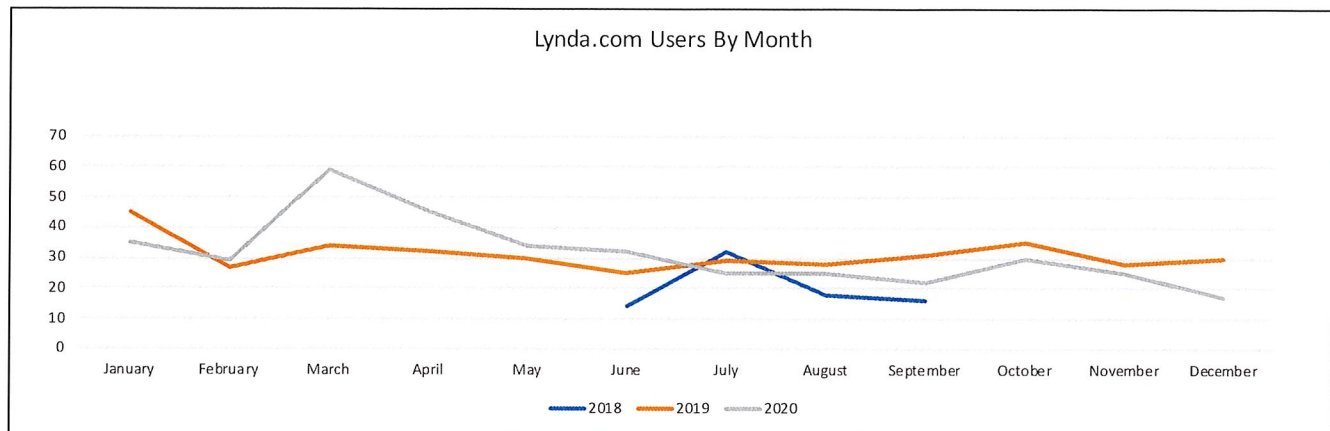
Enrollments												
	January	February	March	April	May	June	July	August	September	October	November	December
2018		65	98	104	109	72	83	76	68	59	70	68
2019	127	73	89	86	112	86	88	69	95	77	59	67
2020	102	75	150	147	70	76	44	90	48	60	56	47



Gale Courses
Enrollements

Users												
	January	February	March	April	May	June	July	August	September	October	November	December
2018						14	32	18	16			
2019	45	27	34	32	30	25	29	28	31	35	28	30
2020	35	29	59	45	34	32	25	25	22	30	25	17

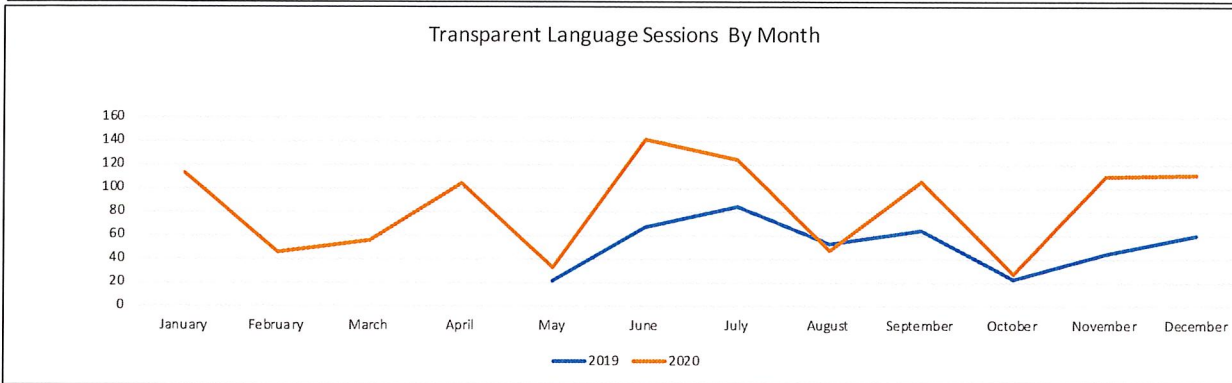
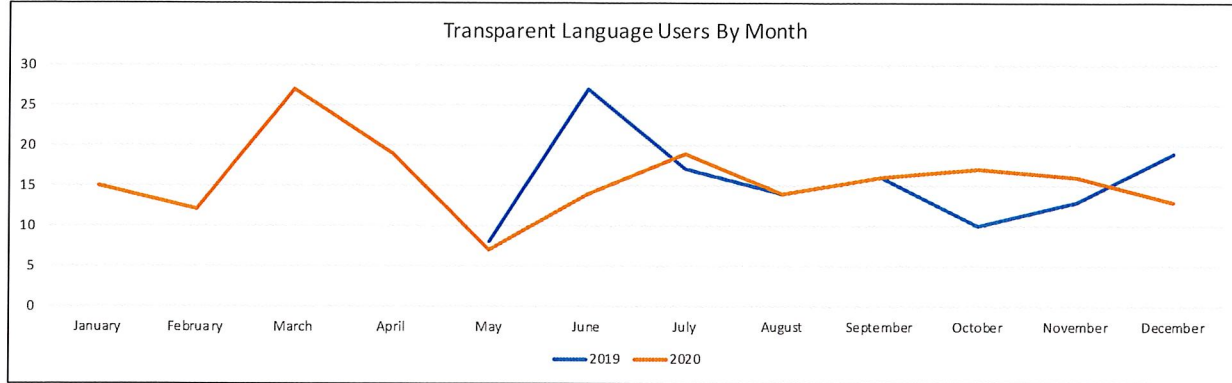
Total View												
	January	February	March	April	May	June	July	August	September	October	November	December
2018						9	110	89	671	N/A	N/A	N/A
2019	407	196	355	390	315	187	237	242	83	497	396	244
2020	610	479	848	1165	948	468	367	203	195	380	196	574



Gale Courses
Enrollements

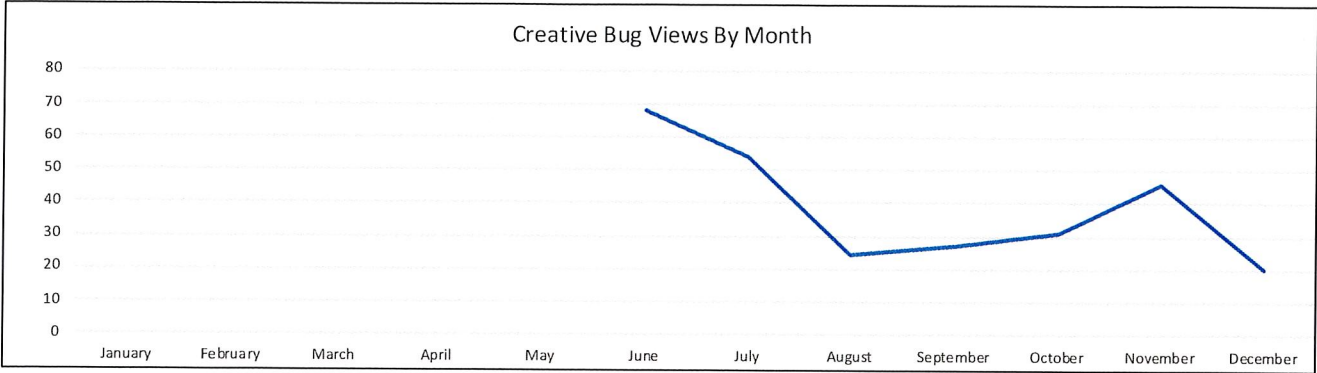
Users												
	January	February	March	April	May	June	July	August	September	October	November	December
2019					8	27	17	14	16	10	13	19
2020	15	12	27	19	7	14	19	14	16	17	16	13

Sessions												
	January	February	March	April	May	June	July	August	September	October	November	December
2019					21	67	84	53	64	23	44	60
2020	113	46	56	104	32	141	124	47	105	27	110	111



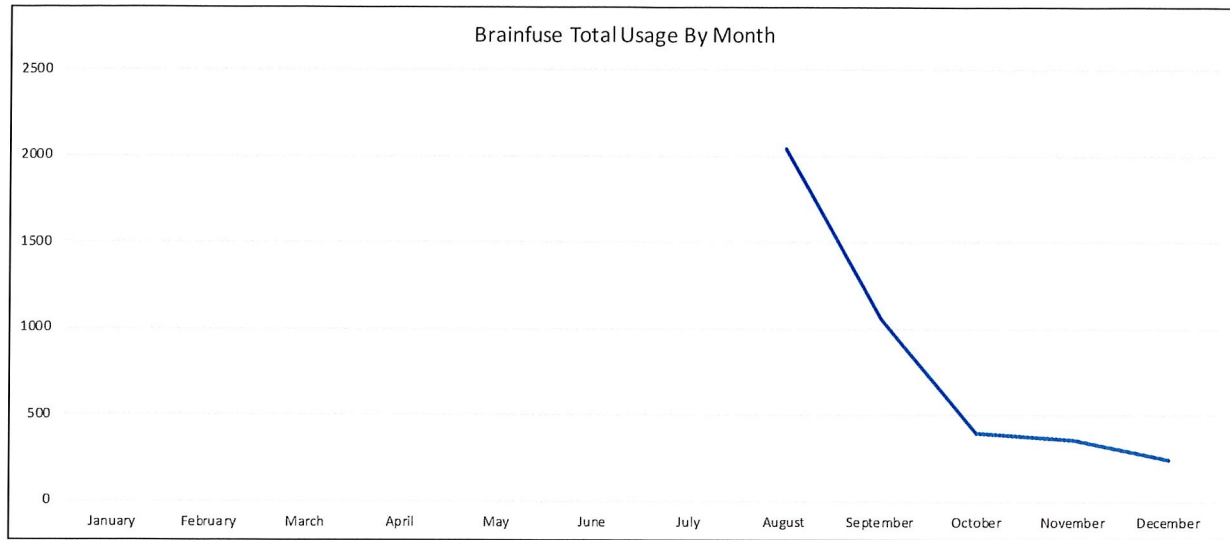
Gale Courses
Enrollements

Unique Views												
	January	February	March	April	May	June	July	August	September	October	November	December
2020						68	54	24	27	31	46	20



Gale Courses
Enrollements

Total Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
2020								2040	1052	393	356	243

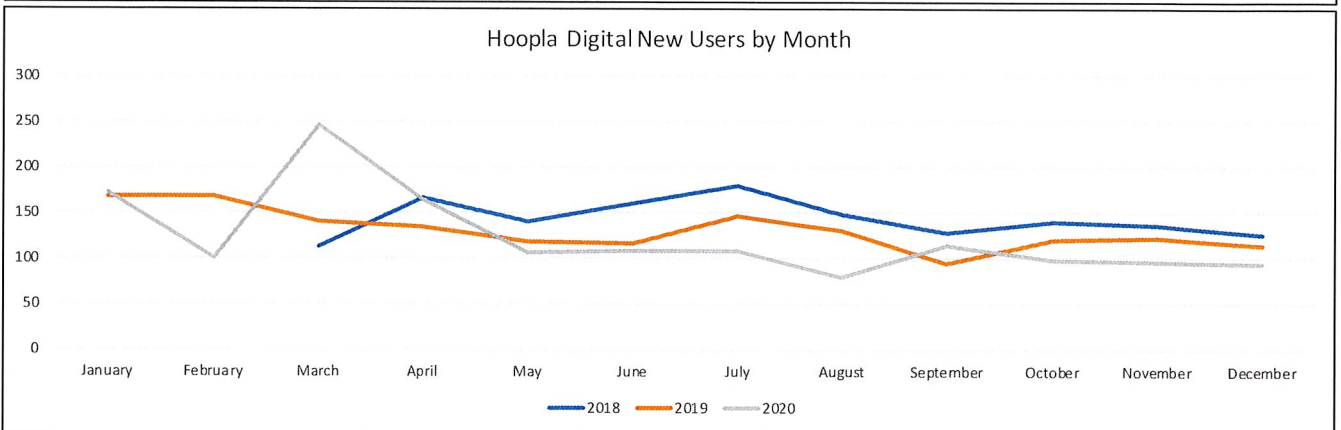
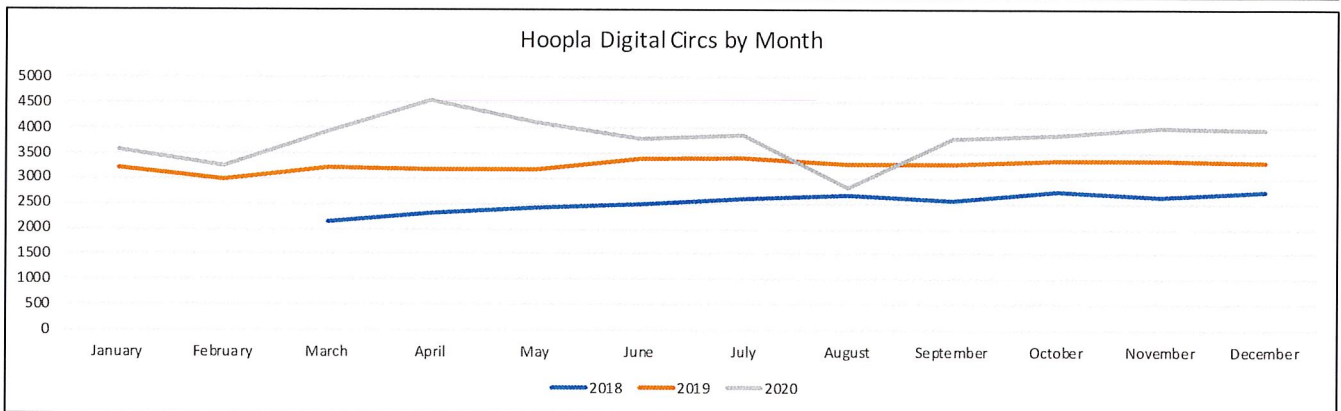
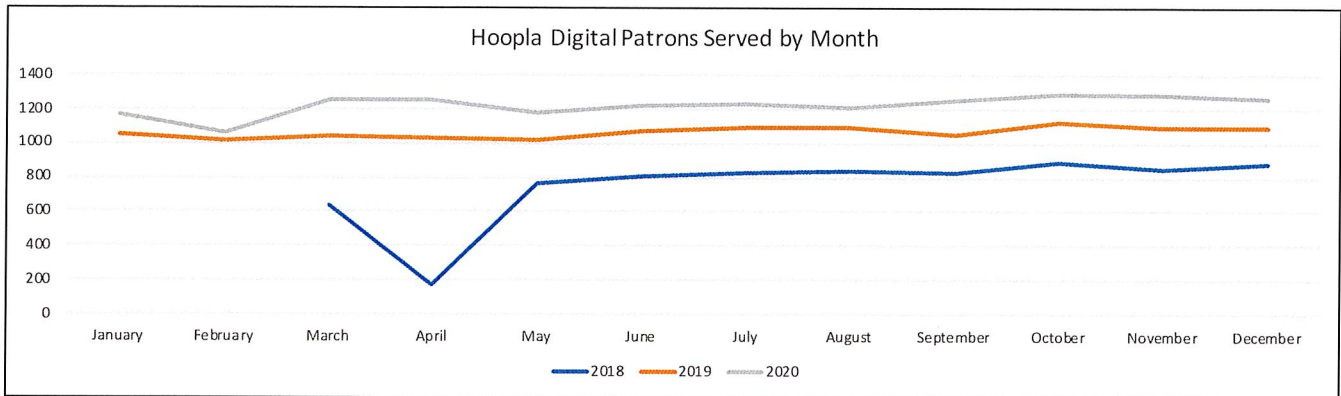


Gale Courses
Enrollments

Patrons Served												
	January	February	March	April	May	June	July	August	September	October	November	December
2018			636	170	760	804	828	841	832	889	848	882
2019	1052	1014	1039	1030	1023	1072	1098	1094	1055	1124	1096	1092
2020	1164	1060	1255	1248	1180	1220	1229	1214	1249	1289	1280	1259

Circs												
	January	February	March	April	May	June	July	August	September	October	November	December
2018			2137	2302	2404	2504	2590	2672	2563	2727	2640	2738
2019	3205	2975	3206	3167	3163	3376	3399	3290	3294	3351	3351	3307
2020	3567	3235	3926	4537	4106	3776	3838	2816	3768	3868	3992	3948

	January	February	March	April	May	June	July	August	September	October	November	December
2018			113	166	140	160	180	149	129	140	137	126
2019	168	168	141	135	118	116	146	130	95	121	122	114
2020	173	100	246	165	107	109	108	80	115	98	96	95

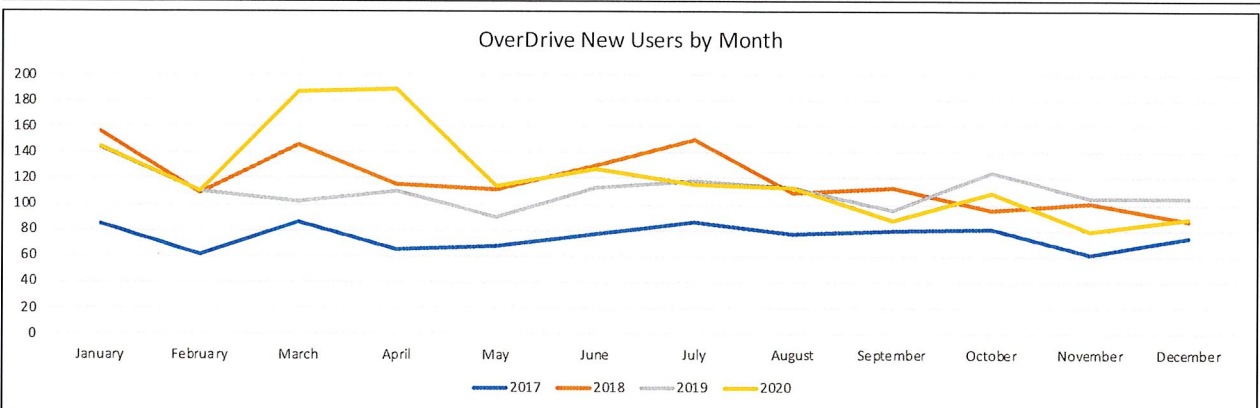
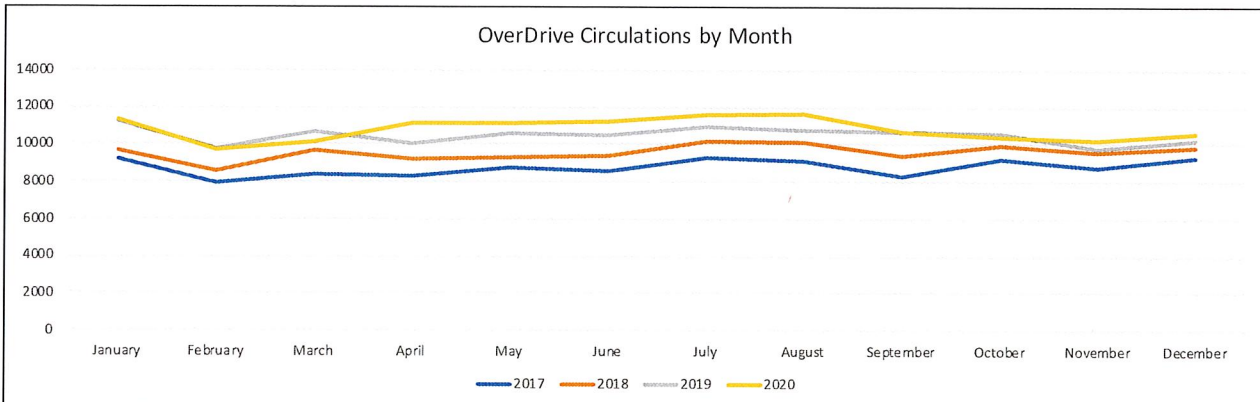
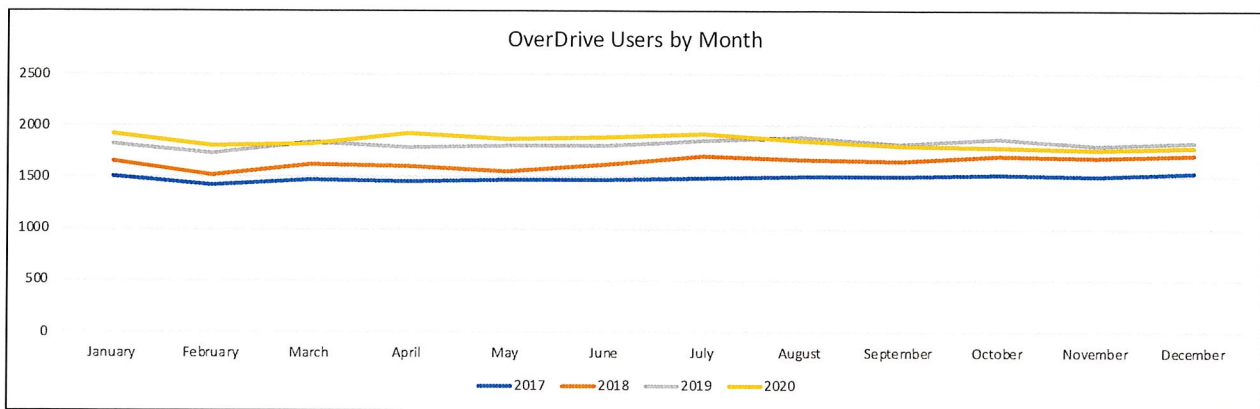


Gale Courses
Enrollements

OD Users												
	January	February	March	April	May	June	July	August	September	October	November	December
2017	1513	1423	1469	1451	1470	1477	1486	1507	1510	1524	1511	1541
2018	1652	1521	1628	1608	1558	1615	1710	1675	1655	1704	1689	1715
2019	1814	1731	1833	1794	1801	1807	1851	1889	1823	1869	1809	1840
2020	1920	1812	1828	1926	1871	1892	1916	1851	1801	1782	1766	1785

Circs												
	January	February	March	April	May	June	July	August	September	October	November	December
2017	9209	7925	8414	8296	8796	8593	9295	9167	8276	9176	8717	9262
2018	9687	8567	9690	9199	9320	9424	10187	10153	9425	9996	9617	9904
2019	11251	9787	10682	10050	10592	10473	10938	10763	10666	10606	9779	10233
2020	11292	9712	10180	11170	11195	11275	11621	11661	10671	10415	10248	10620

New Users												
	January	February	March	April	May	June	July	August	September	October	November	December
2017	85	61	86	65	68	77	86	77	80	81	61	74
2018	156	108	146	115	111	130	150	109	112	96	101	87
2019	144	110	102	110	90	112	118	112	95	125	105	104
2020	144	110	187	189	114	127	115	112	87	108	79	89



**Arrowhead Library System
2020 Payments to Libraries**

State Funds	Beloit	Clinton	Edgerton	Evansville	Janesville	Milton	Orfordville	Total
Resource contract(64306)					40,000.00			40,000.00
Postage(63101)								0.00
Printing/Duplicating(63104)								0.00
Contractual Services(62119)	10,000.00			500.00				10,500.00
Shared System (64214)								0.00
Sundry (64904)								0.00
Training Expense								0.00
Subtotal	10,000.00	0.00	0.00	500.00	40,000.00	0.00	0.00	50,500.00
County Funds								
Participating Library Payment(64307)	350,503.91	47,520.68	78,245.61	65,810.77	445,225.13	93,312.47	32,789.58	1,113,408.15
Subtotal	350,503.91	47,520.68	78,245.61	65,810.77	445,225.13	93,312.47	32,789.58	1,113,408.15
Adjacent County Funds								
from Walworth County-LLS	1,795.02	420.11	20.83	805.50	23,137.41	486.08	27.78	26,692.73
Federal Funds								
								0.00
Subtotal	1,795.02	420.11	20.83	805.50	23,137.41	486.08	27.78	26,692.73
Totals	362,298.93	47,940.79	78,266.44	67,116.27	508,362.54	93,798.55	32,817.36	1,190,600.88

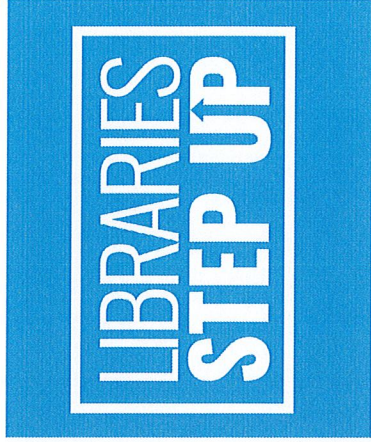
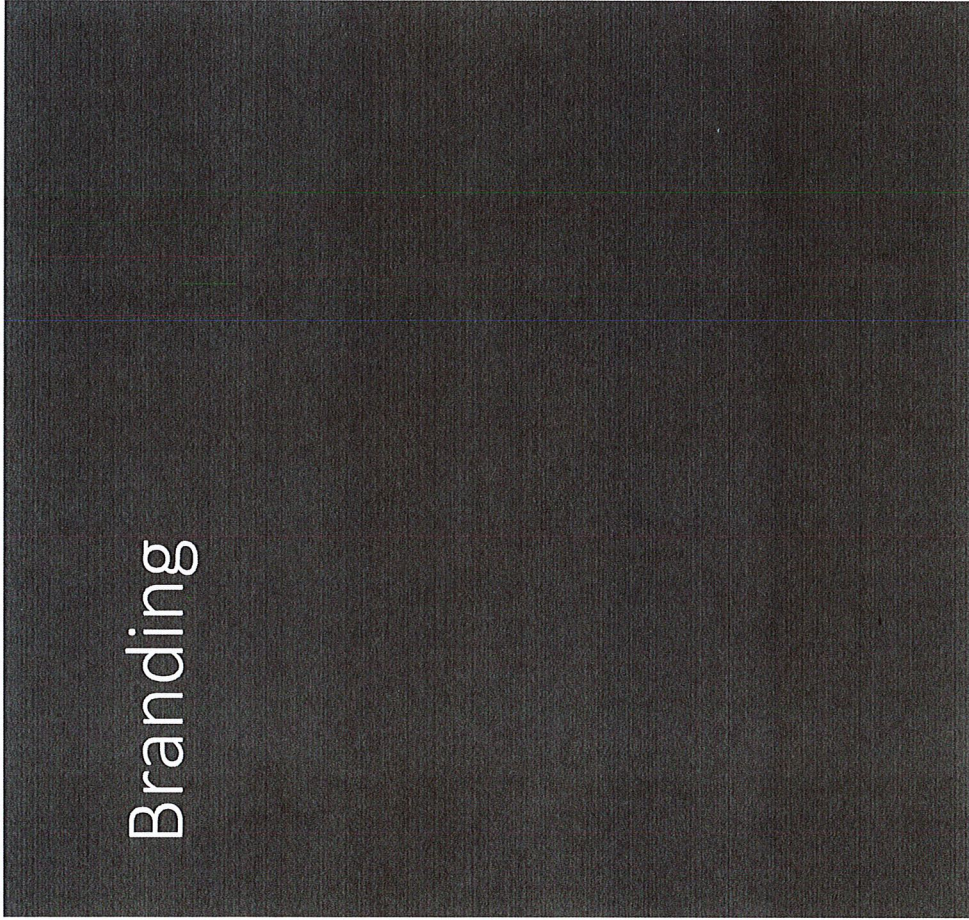
2021 Advocacy Marketing Toolkit

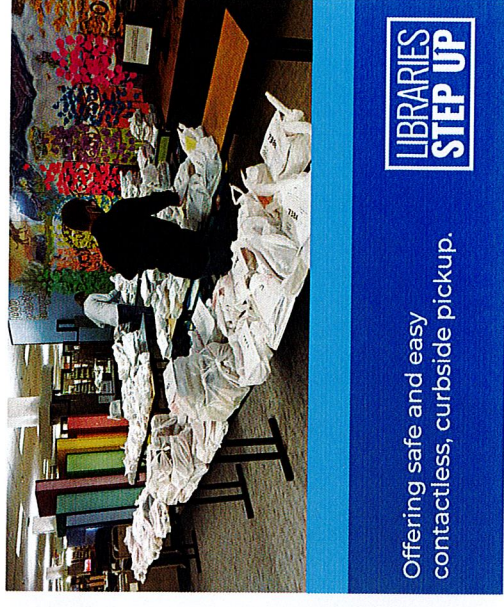
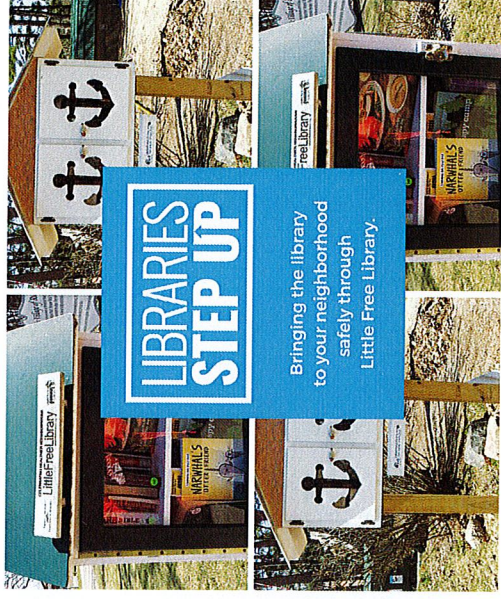
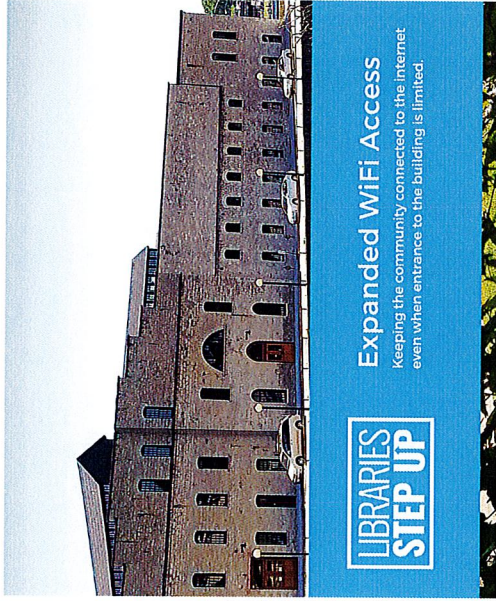
LIBRARIES STEP UP

The pandemic has challenged our communities, organizations, and businesses in a way few of us have ever had to experience. The pace of change during this sustained crisis has forced us to adapt to an ever-evolving set of health and safety recommendations and rules.

OWLS libraries have adapted and stepped up to the challenges of the pandemic with creative and safe solutions to provide essential services to our communities.

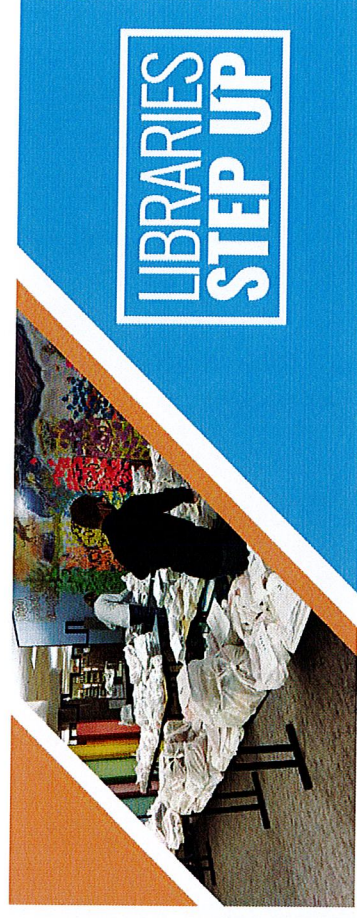
Branding





Social Media Sharing

Social Media Covers & Frames



Patron Stories



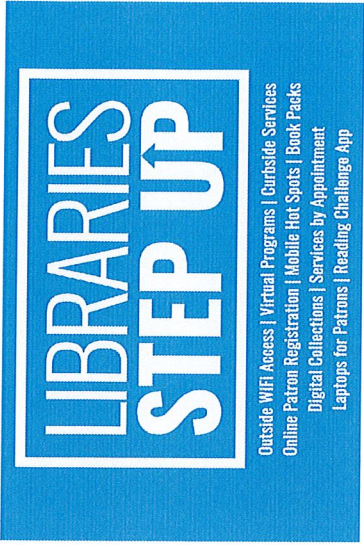
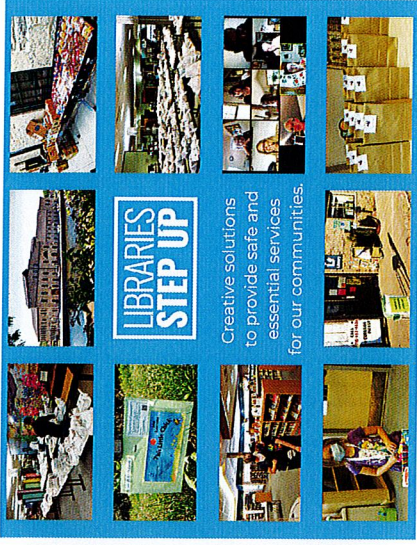
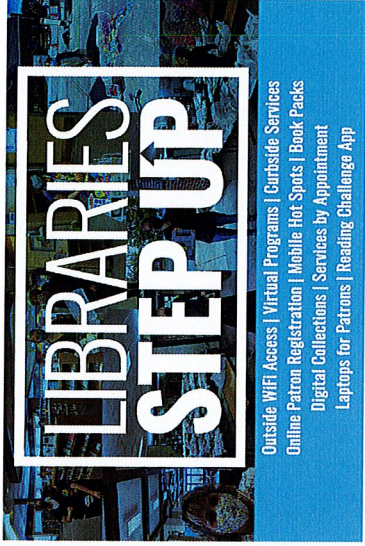
How can I ever thank you enough for this magnifier? Dad hasn't been able to read for years. Needs eye surgery. He can't get enough and is reading every printed thing in the house.

-CATHY KOLLATH

LIBRARIES
STEP UP



Postcard Mailing



Address label area with a small square box for a stamp and several horizontal lines for the address.