

**Arrowhead Library System
Librarians Meeting via Zoom
Wednesday, December 16, 2020
9:30 a.m.**

Join GoToMeeting: <https://global.gotomeeting.com/join/710683725>

Meeting ID: 710-683-725

Dial in: [+1 \(872\) 240-3311](tel:+18722403311)

1. Call to order 9:30a.m. – Chair – Nick Dimassis
 2. Secretary – Tovah Anderson
 3. Approval of the November 2020 Minutes
 4. Unfinished Business
 - a. Shared System
 1. Share update
 - a. Delivery Update
 - b. November Statistics
 - c. Items for SHARE agenda
 - b. Technology
 - c. Hoopla
 - d. WPLC/Overdrive
 - e. Gale Courses /Lynda.com/Transparent Languages
 - f. Budget 2020/21
 - g. Covid-19 Updates
 - h. Youth Services update- Jeni Schomber
 - i. Public Library System Redesign Project
 - j. ALS Board Report – Sarah Strunz
 5. New Business
 - a. Children’s Museum of Rock County partnership – Claire Gray
 - b. DPI approval of ALS system plan and first 2021 state aid payment
 6. ALS Activities
 - a. Seed Library – Kirsten Almo
 7. Activities in Member Libraries
 8. Adjourn
- Dates to Remember:**
ALS Board Meeting – January 13th – 6:00 pm @ remote

Arrowhead Library System
Librarians Meeting via Zoom - Minutes
Wednesday, November 18, 2020
9:30 a.m.

Present: Steve Platteter, Steve Ohs, Nick Demassis (BPL), Jeni Schomber (BPL), Michael DeVries (BPL), Kirsten Almo (EPL), Ashlee Kunkel (MPL), Magan Kloeckner (EFPL), Sarah Struntz (OPL), Maribeth Miller (CPL), Tovah Anderson (ALS) joined late

1. Meeting was called to order at 9:39 am by Charles Teval via GoToMeeting:

<https://global.gotomeeting.com/join/710683725>

Meeting ID: 710-683-725

Dial in: [+1 \(872\) 240-3311](tel:+18722403311)

2. Temporary Secretary – Kirsten Almo

3. Approval of the October 2020 Minutes – Motion by Megan /second by Kirsten. Approved.

4. Unfinished Business

a. Shared System

1. Share update

a. Delivery Update – *things are running smoothly. All ALS libraries are using 24 hour quarantine.*

b. October Statistics – *ALS circulation is up about 3,000. There was a slight dip down, but it's back up. As some libraries move back to curbside only, we'll see what happens to circulation.*

c. Items for SHARE agenda – *some discussion about when our Creative Bug subscription is up for renewal. Also question about the Explorer Pass that was demonstrated at an earlier SHARE meeting.*

b. Technology – *no updates*

c. Hoopla – *stats in packet. Everyone seems okay with current budgets. Bonus Borrows in November are helping.*

d. WPLC/Overdrive – *stats in packet. Overall use is down a bit. Michael shared that the committee is working on request for next year. Magazines are still on hold.*

e. Gale Courses /Lynda.com/Transparent Languages - *Stats in packet. No other updates.*

f. Budget 2020/21 – *County passed the budget with the ALS request intact. At the state level, all system plans have been approved. First quarter state aid is coming soon.*

g. Covid-19 Updates – *Rock County is back to phase 1. Updates from each library:*

* HPL – *not currently looking at curbside only. Moving to a no food or drink policy (except in coffee shop) due to mask issues. Janesville School District is meeting Nov 18 to decide upon school situation.*

* MPL – *moving to curbside only starting Monday. School District is meeting Nov 18.*

* EFPL – *had already moved to curbside only.*

* OPL – *regular hours. Reducing capacity has never been an issue. Doing storytime with 1-3 families & a take home craft.*

* EPL – *still keeping open hours at this point. Challenge is determining what hours to keep. Very quiet in evenings – no parking lot pickup or phone calls after 6 pm.*

* BPL – *Election went well. Long lines. About 5-10 situations with people without masks.*

**CPL – Maribeth was interested in help in hosting meetings via Zoom or other platform. Steve P will share the ALS info with her.*

h. Youth Services update- Jeni Schomber – Jeni, Phil, and Julie Weby are continuing the Head Start program. Will be virtual on Fridays. Discussion about how to count stats for library shorts. Group decided to count at the end of each month at each library can count all the stats for all the videos for their library. Tovah will start putting all the videos up on Monday of the program week. Jeni shared information about the Compassion Resiliency tool kit training. An email had been sent out earlier about this. 1,000 Books app – no demo yet. This will be an action item at the Dec 1 SHARE meeting. ALS Youth Service meet up scheduled for Nov 19 has been canceled.

i. Public Library System Redesign Project – Discussion at the system director’s meeting on Nov 17 focused on implementation plans for the delivery hubs. Similar to the current discussion in SHARE, is there a need for another “layer” to order/coordinate/manage this delivery network. Perhaps WPLC?

ii.

j. ALS Board Report – Sarah Strunz – all has been covered

5. New Business

a. Wild Wisconsin Winter Web Conference January 27-28 - website isn’t up yet but will be soon.

b. 2021 meeting dates. – dates in the packet. Several libraries volunteered for the open spots.

c. Movie Licensing discussion – Swank license year runs 9/20/20 – 8/31/21. Renewal in July.

Discussion as to whether libraries see this as a value or not.

** EFPL, OPL, MPL, EPL – probably not interested in renewing*

**BPL – not sure how it’s being used*

** HPL – did 1 outdoor movie but used a different license. Charles shared that Kanopy comes with public performance rights. This extends for anyone who checks out a movie as well.*

6. ALS Activities - *Tovah reported that she is collaborating with Lakeshores LS on a Google Ad Awards grant that a member library received. In general, she’s just keeping up with winter marketing.*

7. Activities in Member Libraries

** EFPL – back to curbside. Hoping to finish digitizing cemetery records by the end of the year and return the digitization kit. They’ve cut contract with the cleaning company they’ve contracted with in the past and city is now hiring 2 custodial positions – 1 for the library and 1 for police and city hall. Working on winter program schedule.*

**BPL – Drive up window is being used.*

**EPL – Board approved going fine free on adult materials in January. Programming consists of activity packets for all ages which have been popular.*

** MPL – Recently awarded a grant from the UW Madison Asian Studies department to add items to their children’s collection. Working on winter schedule. They’re putting together emotional health kits.*

** OPL – New subdivision going in across from the library. Book club was meeting in person but that is now canceled. Partnering with the school district once again for a giving tree – nice activity that’s going well. Book cutting crafts have been popular – will have a new one in December. Holiday program has been canceled, but still continuing in person storytime and crafts to go.*

**CPL – hoping to offer a virtual performer in December. Working on ways to scale back their traditional participating in the community holiday program. Maribeth is keeping busy working on policy updates and general organization.*

** HPL – kits have been popular. Most recent was a “baking kit” contest. Virtual programming is continuing – no in person programs. HVAC issues are being resolved! Friends of HPL are hosting a book sale in November.*

8. Adjourn – motion to adjourn at 11:03 by Maribeth / second by Ashlee. Approved.

2020 November ALS Circ

ALS Circ from all libraries											
Checkouts											
Station Library											
Item Library	BELOIT	B_TCURB	CLINTON	EDGERTON	EVANSVILLE	J_NS	JANESVILLE	MILTON	ORFORDVILL		
All	13235	13	1633	5196	2885	537	36212	4922	1913	66546	
BELOIT	10703	6	180	356	423	33	1302	325	157		
BURLINGTON	31		14	20	22	1	135	20	12	255	
CLINTON	146		729	100	70	6	369	109	53		
CL-S	52		14	14	30	1	159	16	13	299	
CL-TL	30		9	30	25		110	16	5	225	
DARIEN	16		12	13	20	1	116	17	6	201	
DELAN	66		18	40	30	3	198	34	13	402	
EAST_TROY	24	1	1	9	24		91	17	4	171	
EDGERTON	141		48	3360	107	7	501	114	49		
ELKHORN	103		13	39	44	3	235	40	20	497	
EVANSVILLE	109		66	135	1073	13	377	97	44		
FONTANA	21		8	19	17	4	103	8	15	195	
GENOA_CITY	33		12	15	21		137	16	5	239	
JANESV_NS	1					355	59				
JANESVILLE	741	1	144	427	362	57	29017	444	124		
KPL-BKM	20		3	11	4	2	27	8	2	77	
KPL-NS	78		19	38	43	4	201	48	16	447	
KPL-SI	19		6	6	8		54	5	6	104	
KPL-SW	111		42	52	62	4	406	75	23	775	
KPL-UP	9		5	3	5	1	18	7	3	51	
LAKEGENEVA	63		7	31	42	1	164	27	11	346	
MILTON	137	2	76	158	148	16	779	3150	37		
ORFORDVILL	114		50	47	49	3	267	55	1190		
RACINE_BKM	20		3	6	7		20	9	3	68	
RACINEMAIN	220	1	53	138	144	17	705	150	55	1483	
ROCHESTER	33		9	12	12	1	125	14	7	213	
SHARON	38		1	5	10		60	10		124	
UNIONGROVE	23	1	33	25	18	2	72	17	6	197	
WALWORTH	19		20	17	14		77	6	11	164	
WATERFORD	48	1	23	40	33	1	186	41	13	386	
WILLIAMSBAY	57		11	27	15	1	123	26	8	268	
WTFORDHS	9		4	3	3		19	1	2	41	
									Non-ALS Items	7228	

ALS Items to LLS									
Checkouts									
Item Library									
Station Library	BELoit	CLINTON	EDGERTON	EVANSVILLE	J_NS	JANESVILLE	MILTON	ORFORDVILL	
BURLINGTON	117	21	17	13		250	48	10	476
CL-S	98	14	18	10		182	19	7	348
CL-TL	68	11	10	10		98	6	6	209
DARIEN	14	3	5	2		30	2	1	57
DELAVAN	93	11	21	13		123	15	9	285
EAST_TROY	27	5	7	4		45	9	1	98
ELKHORN	408	48	84	58		469	59	23	1149
FONTANA	11	1	4	1		20	3	1	41
GENOA_CITY	72	13	8	9		109	23	2	236
KPL-AD	1					3			4
KPL-BKIM	64	6	14	8		86	8	3	189
KPL-NS	225	26	59	36		323	52	13	734
KPL-NSCURB	33	3	6	4		71	8	3	128
KPL-SI	50	8	4	5		71	4	1	143
KPL-SW	385	84	91	67		608	65	31	1331
KPL-SWCURB	169	27	50	18		223	19	8	514
KPL-UP	9	3	2	2		12	3	2	33
LAKEGENEVA	133	23	29	21	1	211	31	9	458
LAKESHORES	1	1							2
RACINE_BKM	65	17	19	12		144	18	5	280
RACINEMAIN	869	119	193	147		1301	137	42	2808
ROCHESTER	25	4	10			58	13	4	114
SHARON	14	3	5	2		20			44
UNIONGROVE	48	5	10	9		96	7	7	182
WALWORTH	62	28	12	5		78	16	3	204
WATERFORD	140	21	43	15		275	31	5	530
WILLIAMSBAY	78	13	15	16		131	8	3	264
WTFORDHS	3	1	3	2		1			10
	3282	519	739	489	1	5038	604	199	10871
						Total KCLS	3633	Total LLS	7238

ALS Items to LLS					
Checkouts					
Item Library					
Station Library	Beloit	Clinton	Edgerton	Evansville	J_N_S
Burlington	117	21	17	13	
CL-S	98	14	18	10	
CL-TL	68	11	10	10	
Darien	14	3	5	2	
Delavan	93	11	21	13	
EAST_TROY	27	5	7	4	
Elkhorn	408	48	84	58	
FONTANA	11	1	4	1	
GENOA_CITY	72	13	8	9	
KPL-AD	1				
KPL-BKM	64	6	14	8	
KPL-NS	225	26	59	36	
KPL-NSCURB	33	3	6	4	
KPL-SI	50	8	4	5	
KPL-SW	385	84	91	67	
KPL-SWCURB	169	27	50	18	
KPL-UP	9	3	2	2	
LakeGeneva	133	23	29	21	1
Lakeshores	1	1			
RACINE_BKM	65	17	19	12	
RACINEMAIN	869	119	193	147	
ROCHESTER	25	4	10		
SHARON	14	3	5	2	
UNIONGROVE	48	5	10	9	
WALWORTH	62	28	12	5	
WATERFORD	140	21	43	15	
WILLIAMSBAY	78	13	15	16	
WTFORDHS	3	1	3	2	
	3282	519	739	489	1
				Total KCLS	Total LLS
				5038	604
				199	10871
				3633	7238

Arrowhead - hoopla November 2020

Library Name	Total Registered (All Time)	New Patrons (Last Month)	Patrons Served (Last Month)	Sales (Last Month)	Circs (Last Month)	Sales (YTD)	Circs (YTD)
Beloit Public Library	1337	24	226	\$1,395.63	781	\$15,631.85	8115
Clinton Public Library	220	1	40	\$246.53	119	\$2,952.72	1443
Eager Free Public Library	411	6	86	\$496.12	268	\$5,460.02	2955
Edgerton Public Library	580	11	100	\$549.09	315	\$6,011.86	3204
Hedberg Public Library	3575	49	700	\$3,945.19	2106	\$43,297.02	22248
Milton Public Library (WI)	521	5	99	\$553.49	300	\$6,222.13	3246
Orfordville Public Library	168	0	29	\$183.61	103	\$2,247.43	1218
Total	6812	96	1280	\$7,369.66	3992	\$81,823.03	42429

2020 November Overdrive Statistics

Library	Ebooks	Audiobook/Music	Video/Streaming Video	Total by Library	OD Users	Holds (12-2-20)
Clinton Public Library	87	129		216	41	123
Orfordville Public Library	110	71		181	37	121
Milton Public Library	412	238		650	127	369
Eager Free Public Library	423	317		740	125	479
Edgerton Public Library	650	401		1051	155	548
Beloit Public Library	974	715	1	1690	297	912
Hedberg Public Library	3083	2626	11	5720	984	2569
Total by type	5739	4497	12	10248	1766	5121

Arrowhead Library System Information Center

[Log Out](#)[Dashboard](#)[Student Search](#)[Reports](#)[Resources](#)

October 2020

[Lifetime](#)[Month](#)[Session](#)Date Range: to

49

total enrollments

264

total course logins

32,237

total minutes in class

Top 20 Courses

Course	Students
Discover Sign Language	5
Speed Spanish	3
Grammar Refresher	2
Writing Essentials	2
Introduction to PC Troubleshooting	1
Basic CompTIA A+ Certification Prep	1
Introduction to Natural Health and Healing	1
Write Fiction Like a Pro	1
Accounting Fundamentals	1
Achieving Success with Difficult People	1
Introduction to SQL	1
Listen to Your Heart, and Success Will Follow	1
Introduction to Criminal Law	1
Drawing for the Absolute Beginner	1
How to Make Money From Your Writing	1
Manufacturing Fundamentals	1
Introduction to Algebra	1
Wow, What a Great Event!	1
Become a Veterinary Assistant II: Canine Reproduction	1
Human Anatomy and Physiology	1

[View Course Activity](#)

New Courses

Course	Date Added
Blockchain Fundamentals	10/12/2020
Certificate in Mindful Relationships	09/14/2020
Explore a Career as a Clinical Medical Assistant	06/02/2020
Intermediate QuickBooks Online	05/12/2020
Discover Sign Language II	04/07/2020
Veterinary Medical Terminology	03/17/2020
Introduction to the Medical Laboratory	02/26/2020
Beginning Writer's Workshop	08/13/2019
TEAS Prep 1	03/26/2019
Certificate in Wellness and the Environment	02/26/2019

GALE
COURSES

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Patrons	Library Card	Zip Code	Course Title	Session	Enrollment Date	Verification	Last Login	Time Spent (minutes)	Completion Status
Beloit Public Library									5
1	2.1537E+13	53511	Wow, What a Great Event!	Oct-20	9/3/20	Unverified	9/4/20 6:48	0	Incomplete
	2.1537E+13	53511	Listen to Your Heart, and Success Will Follow	Oct-20	9/3/20	Unverified	9/4/20 6:48	0	Incomplete
	2.1537E+13	53511	Introduction to Natural Health and Healing	Oct-20	9/3/20	Unverified	9/4/20 6:48	0	Incomplete
2	2.1537E+13	53511	Talent and Performance Management	Oct-20	10/11/20	Unverified	10/15/20 18:33	0	Incomplete
3	2.1537E+13	53190	Manufacturing Fundamentals	Oct-20	10/22/20	Verified	10/23/20 3:29	204	Incomplete
Hedberg Public Library									34
1	2.1828E+13	61063	Become a Veterinary Assistant II: Canine Reproduction	Oct-20	10/6/20	Unverified	11/17/20 15:33	0	Incomplete
	2.1828E+13	61063	Veterinary Medical Terminology	Oct-20	10/6/20	Unverified	11/17/20 15:33	0	Incomplete
	2.1828E+13	61063	Introduction to Criminal Law	Oct-20	10/6/20	Unverified	11/17/20 15:33	0	Incomplete
2	2.1828E+13	53546	Accounting Fundamentals	Oct-20	10/14/20	Verified	11/28/20 19:45	1906	Completed
3	2.1828E+13	53548	Write Fiction Like a Pro	Oct-20	10/26/20	Verified	10/26/20 20:01	18	Incomplete
	2.1828E+13	53548	Conversational Japanese	Oct-20	10/15/20	Verified	12/4/20 21:51	310	Completed
	2.1828E+13	53548	Grammar Refresher	Oct-20	10/15/20	Verified	12/6/20 1:55	518	Completed
	2.1828E+13	53548	Speed Spanish	Oct-20	10/15/20	Unverified	12/8/20 21:26	0	Incomplete
	2.1828E+13	53548	Instant Italian	Oct-20	10/15/20	Unverified	10/25/20 22:14	8	Incomplete
	2.1828E+13	53548	Romance Writing	Oct-20	10/15/20	Verified	10/26/20 21:03	27	Incomplete
	2.1828E+13	53548	Writing Young Adult Fiction	Oct-20	10/15/20	Verified	10/26/20 21:03	97	Incomplete
	2.1828E+13	53548	Mystery Writing	Oct-20	10/15/20	Verified	10/26/20 20:35	33	Incomplete
	2.1828E+13	53548	Advanced Fiction Writing	Oct-20	10/15/20	Verified	10/26/20 19:43	180	Incomplete
4	2.1828E+13	53545	Intermediate WordPress Websites	Oct-20	9/3/20	Unverified	9/19/20 11:28	0	Incomplete
5	2.1828E+13	53545	Singapore Math Strategies: Advanced Model Drawing for Grades 6-9	Oct-20	8/31/20	Unverified	9/20/20 15:01	0	Incomplete
	2.1828E+13	53545	Speed Spanish	Oct-20	8/31/20	Unverified	9/20/20 15:01	0	Incomplete
6	2.1828E+13	53545	Introduction to SQL	Oct-20	10/2/20	Verified	12/4/20 16:41	3047	Incomplete
7	2.1828E+13	53545	Discover Sign Language	Oct-20	10/7/20	Unverified	10/28/20 18:47	0	Incomplete
8	2.1828E+13	53546-8886	Basic CompTIA A+ Certification Prep	Oct-20	10/12/20	Unverified	10/14/20 16:37	145	Incomplete
9	2.1828E+13	53545	Human Anatomy and Physiology	Oct-20	9/16/20	Verified	11/29/20 23:03	7962	Incomplete
	2.1828E+13	53545	Certificate in Mindful Relationships	Oct-20	10/1/20	Verified	11/22/20 21:23	1768	Incomplete
10	2.1828E+13	53548	Introduction to PC Troubleshooting	Oct-20	9/27/20	Verified	10/25/20 13:57	94	Incomplete
11	2.1828E+13	53545	How to Make Money From Your Writing	Oct-20	10/13/20	Unverified	10/17/20 21:53	125	Incomplete
13	2.1828E+13	53546	Introduction to InDesign CC	Oct-20	9/21/20	Unverified	9/21/20 7:47	0	Incomplete
13	2.1828E+13	53511	Writing Essentials	Oct-20	8/23/20	Verified	12/1/20 22:36	2542	Completed
14	2.1828E+13	53534	Teaching Students With ADHD	Oct-20	10/19/20	Verified	12/8/20 7:54	2427	Completed
	2.1828E+13	53534	Empowering Students With Disabilities	Oct-20	10/21/20	Verified	12/2/20 10:01	2020	Completed
15	2.1828E+13	53545-1042	Speed Spanish	Oct-20	9/24/20	Verified	11/23/20 15:40	1968	Incomplete
	2.1828E+13	53545-1042	Discover Sign Language	Oct-20	9/24/20	Verified	10/23/20 11:36	321	Incomplete
16	2.1828E+13	53545	Discover Sign Language	Oct-20	9/30/20	Unverified	9/30/20 9:18	0	Incomplete
17	2.1828E+13	53546-3135	Discover Sign Language	Oct-20	10/17/20	Verified	12/5/20 13:13	1724	Completed
18	2.1828E+13	53548	Discover Sign Language	Oct-20	10/7/20	Unverified	10/28/20 18:45	0	Incomplete
19	2.1828E+13	53545	Real Estate Law	Oct-20	10/13/20	Unverified	10/15/20 8:26	121	Incomplete
20	2.1828E+13	53545	Achieving Success with Difficult People	Oct-20	9/20/20	Unverified	9/26/20 3:19	0	Incomplete
Egerton Public Library									4
1	2.4511E+13	53534	Certificate in Wellness and the Environment	Oct-20	8/11/20	Unverified	10/14/20 2:59	30	Incomplete
2	2.4511E+13	53545	Introduction to Microsoft Excel 2016	Oct-20	10/13/20	Unverified	10/19/20 15:33	124	Incomplete
	2.4511E+13	53545	Introduction to Microsoft Word 2016	Oct-20	10/13/20	Verified	11/27/20 6:20	647	Incomplete
	2.4511E+13	53545	Introduction to Microsoft PowerPoint 2016	Oct-20	10/13/20	Verified	11/25/20 11:15	1517	Completed
Eager Free Public Library									3
1	2.5353E+13	53536	Drawing for the Absolute Beginner	Oct-20	10/13/20	Verified	10/20/20 15:46	145	Incomplete
2	2.5353E+13	53536	Grammar Refresher	Oct-20	10/15/20	Unverified	10/15/20 14:30	44	Incomplete
	2.5353E+13	53536	Writing Essentials	Oct-20	10/15/20	Unverified	10/15/20 16:34	124	Incomplete
Eager Free Public Library									1
1	2.5569E+13	53525	Introduction to Algebra	Oct-20	9/23/20	Unverified	9/23/20 16:56	0	Incomplete
Milton Public Library									1
1	2.7462E+13	53718	Mastering Your Digital SLR Camera	Oct-20	10/5/20	Unverified	10/5/20 7:20	0	Incomplete
Orfordville Public Library									1
1	2.9229E+13	53520	Beginning Writer's Workshop	Oct-20	10/26/20	Verified	11/30/20 14:40	2027	Completed
Student Comments									
None in October									

Lynda.com Statistics
2020

Beloit	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	6	6	79	84	5.48	13
Feb-19	3	1	2	2	0.2	4
Mar-19	17	14	133	138	7.19	37
Apr-19	11	6	109	138	7.28	24
May-19	7	8	42	42	1.85	13
Jun-19	7	5	81	90	5.81	21
Jul-19	4	3	22	23	1.46	7
Aug-19	4	2	28	44	3.3	17
Sep-19	4	6	72	96	5.61	22
Oct-19	7	11	119	132	8.21	18
Nov-19	2	3	16	16	1.53	3
Dec-19						
	72	65	703	805	47.92	179
Clinton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	2	0	0	0	0	3
Feb-19	1	0	0	0	0	1
Mar-19	1	3	9	9	0.49	7
Apr-19	2	0	0	0	0	3
May-19	2	11	80	81	3.53	11
Jun-19	1	0	0	0	0	1
Jul-19	1	2	7	8	0.36	2
Aug-19	0	0	0	0	0	0
Sep-19	0	0	0	0	0	0
Oct-19	1	1	5	5	0.08	1
Nov-19	0	0	0	0	0	0
Dec-19						
	11	17	101	103	4.46	29
Eager Free	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	0	0	0	0	0	0
Feb-19	2	0	0	0	0	2
Mar-19	2	3	19	19	0.97	4
Apr-19	0	0	0	0	0	0
May-19	1	0	0	0	0	1
Jun-19	1	0	0	0	0	1
Jul-19	0	0	0	0	0	0
Aug-19	0	0	0	0	0	0
Sep-19	2	3	4	4	0.36	2
Oct-19	0	0	0	0	0	0
Nov-19	0	0	0	0	0	0
Dec-19						
	8	6	23	23	1.33	10
Edgerton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	6	4	22	23	1.62	9
Feb-19	3	7	145	149	6.84	21
Mar-19	3	4	49	50	2.9	11
Apr-19	3	1	2	2	0.03	4
May-19	6	6	68	70	3.73	20
Jun-19	2	1	26	27	1.26	5
Jul-19	1	0	0	0	0	1
Aug-19	3	8	87	88	4.27	9
Sep-19	4	5	51	53	3.05	15
Oct-19	2	2	4	4	0.25	2
Nov-19	4	5	23	23	1.09	11
Dec-19						
	37	43	477	489	25.04	108
Hedberg	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	19	32	242	264	17.29	63
Feb-19	18	27	266	287	16.88	65
Mar-19	30	42	429	453	30.89	86
Apr-19	24	39	383	399	22.08	77
May-19	14	37	426	459	25.91	53
Jun-19	20	23	317	339	18.75	66
Jul-19	17	37	285	318	18.03	57

Lynda.com Statistics
2020

Aug-19	12	11	49	56	3.67	17
Sep-19	9	8	34	34	1.99	14
Oct-19	16	22	187	217	13.88	56
Nov-19	15	22	115	126	7.01	37
Dec-19						
	194	300	2733	2952	176.38	591
Milton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	2	22	235	239	12.06	18
Feb-19	2	4	40	41	2.82	8
Mar-19	4	0	0	0	0	5
Apr-19	3	4	39	39	2.16	6
May-19	2	5	75	76	5.48	5
Jun-19	1	2	12	12	0.77	3
Jul-19	1	0	0	0	0	2
Aug-19	2	3	14	15	0.74	4
Sep-19	3	1	8	8	0.49	10
Oct-19	3	1	1	1	0.07	4
Nov-19	3	2	31	31	0.85	5
Dec-19						
	26	44	455	462	25.44	70
Orfordville	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	0	0	0	0	0	0
Feb-19	0	0	0	0	0	0
Mar-19	2	7	149	179	9.13	17
Apr-19	2	32	576	587	32.93	34
May-19	2	11	208	220	11.93	18
Jun-19	0	0	0	0	0	0
Jul-19	1	4	18	18	0.82	1
Aug-19	0	0	0	0	0	0
Sep-19	0	0	0	0	0	0
Oct-19	1	2	21	21	1.75	4
Nov-19	1	0	0	0	0	1
Dec-19						
	9	56	972	1025	56.56	75
Total	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
	357	531	5464	5859	337.13	1062

Transparent Language: Language Usage Report

Start Date: 11/01/2020

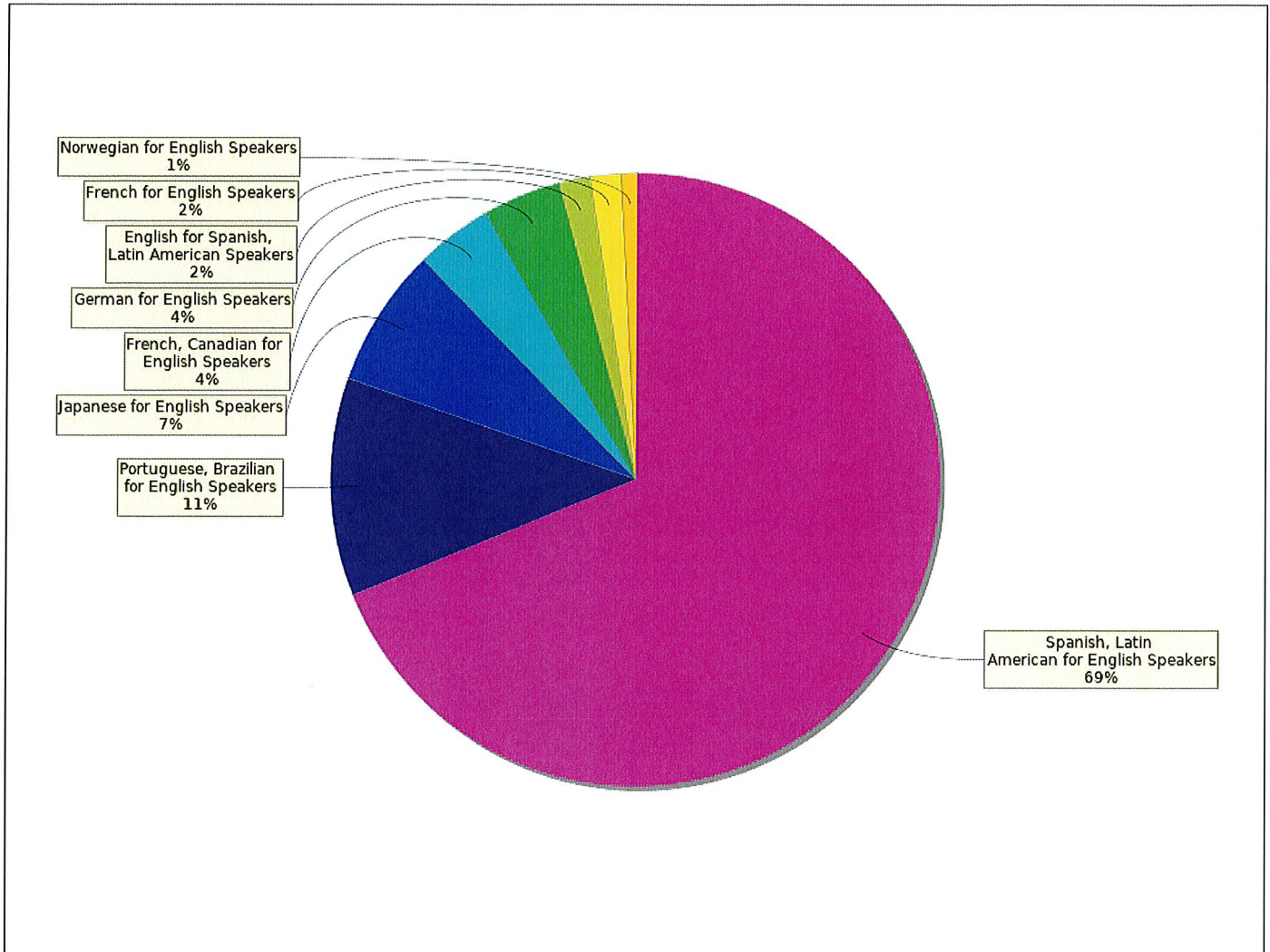
End Date: 11/30/2020

Languages: All Languages for All Languages

Reporting Group(s): All Admins (system.admin), All Learners (system.learner), All Users (system.all), Beloit Public Library (BeloitPL), Clinton Public Library (ClintonPL), Eager Free Public Library (EagerFreePL), Edgerton Public Library (EdgertonPL), Hedberg Public Library (HedbergPL), Milton Public Library (MiltonPL), Orfordville Public Library (OrfordvillePL)

Membership: Group members from reporting period

Content: All Content



Total Access Count: 122

Language Name	Access Count	Calculated Percentage
Spanish, Latin American for English Speakers	84	68.85%
Portuguese, Brazilian for English Speakers	14	11.48%
Japanese for English Speakers	9	7.38%
French, Canadian for English Speakers	5	4.10%
German for English Speakers	5	4.10%
English for Spanish, Latin American Speakers	2	1.64%
French for English Speakers	2	1.64%
Norwegian for English Speakers	1	0.82%

Group Code	Start Date	End Date	Total Sessions	Total Circulations	Total Unique Users	Total User Registrations	Web Sessions	Web Unique Users	Avg. Web Session Time	Total Web Session Time	Mobile App Sessions	Mobile App Unique Users	Avg. Mobile App Session Time	Total Mobile App Session Time	Total Course Downloads	Total Lesson Downloads	Total Vocab Downloads	KidSpeak Access Count	KidSpeak Unique Users	Avg. KidSpeak Learning Time	KidSpeak Learning Time	
system.admin	11/1/20	11/30/20	5	0	1	0	5	1	0:01:32	0:07:43	0	0	0	0:00:00	0:00:00	0	0	0	0	0	0:00:00	0:00:00
system.learner	11/1/20	11/30/20	105	214	15	3	84	14	0:15:33	21:47:31	21	21	4	0:03:12	1:07:13	5	0	0	1	1	0:01:40	0:01:40
system.all	11/1/20	11/30/20	110	214	16	3	89	15	0:14:46	21:55:14	21	21	4	0:03:12	1:07:13	5	0	0	1	1	0:01:40	0:01:40
BeloitPL	11/1/20	11/30/20	9	12	2	0	5	1	0:17:44	1:28:41	4	4	1	0:01:34	0:06:18	1	0	0	0	0	0:00:00	0:00:00
ClintonPL	11/1/20	11/30/20	0	0	0	0	0	0	0:00:00	0:00:00	0	0	0	0:00:00	0:00:00	0	0	0	0	0	0:00:00	0:00:00
EagerFreePL	11/1/20	11/30/20	13	21	1	0	13	1	0:21:59	4:45:47	0	0	0	0:00:00	0:00:00	0	0	0	0	0	0:00:00	0:00:00
EdgertonPL	11/1/20	11/30/20	16	32	2	0	16	2	0:22:35	6:01:22	0	0	0	0:00:00	0:00:00	0	0	0	0	0	0:00:00	0:00:00
HedbergPL	11/1/20	11/30/20	63	158	8	2	46	8	0:19:58	15:18:48	17	17	3	0:03:35	1:00:55	4	0	0	1	1	0:01:40	0:01:40
MiltonPL	11/1/20	11/30/20	6	13	1	0	6	1	0:10:37	1:03:45	0	0	0	0:00:00	0:00:00	0	0	0	0	0	0:00:00	0:00:00
OrfordvillePL	11/1/20	11/30/20	4	7	1	0	4	1	0:11:23	0:45:35	0	0	0	0:00:00	0:00:00	0	0	0	0	0	0:00:00	0:00:00

All Activity	Web Activity	Mobile App Activity	KidSpeak Activity
Sessions	110	89	21
Circulations	214	N/A	N/A
Unique Users	16	15	4
User Registrations	3	N/A	N/A
Average Session Time	N/A	0:14:46	0:03:12
Total Session Time	23:02:27	21:55:14	1:07:13
Course Downloads	N/A	N/A	5
Vocab Lesson Downloads	N/A	N/A	0
Average Learning Time	N/A	N/A	N/A
Learning Time	N/A	N/A	0:01:40

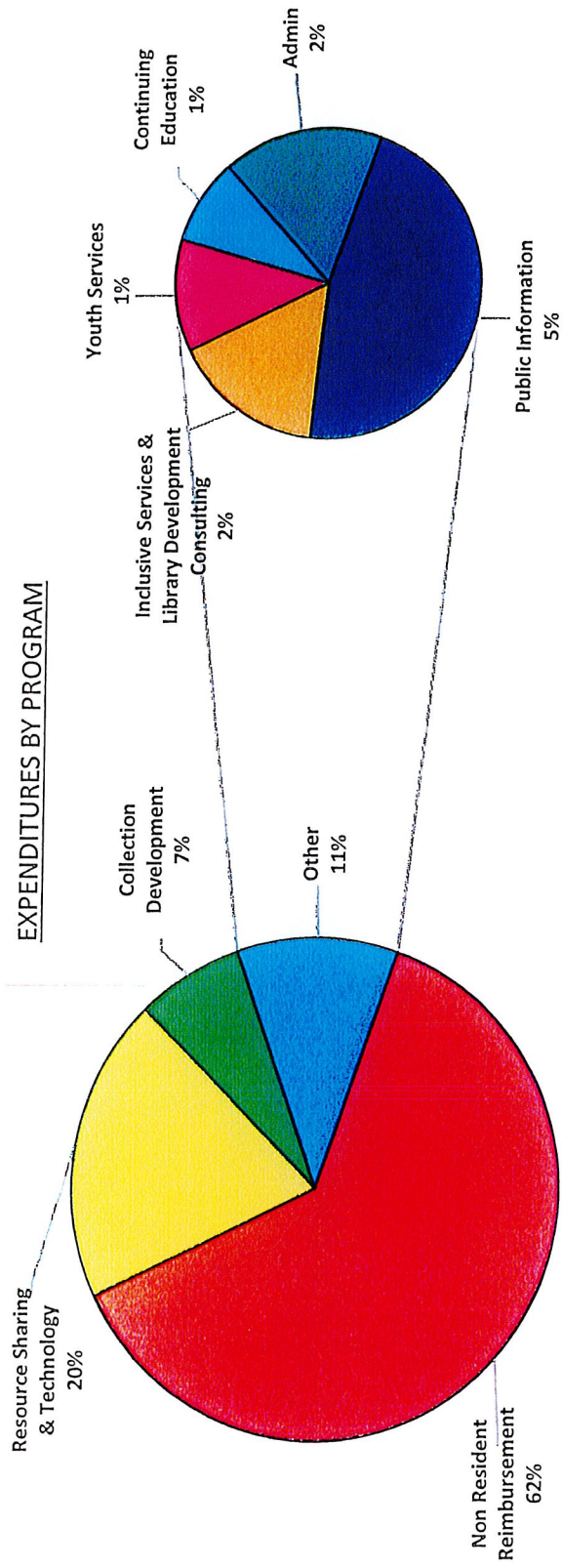
Date	Class Title	Class Category	Class Duration (min)	Unique Viewers	Average Viewed Duration (min)	Class Completions
2020 November	Camp Creativebug: Friendship Bracelets		0	1	0	1
2020 November	31 Creative Prompts from Modern and Contemporary Artists	Art + Design	280.9	2	75.7	0
2020 November	Beginning Watercolor	Art + Design	133.4	1	1.9	0
2020 November	Creative Doodling	Art + Design	120.2	1	24.7	0
2020 November	Cricut Crafts: Color Splash Sticker Labels	Art + Design	18.4	1	2.1	0
2020 November	Cricut Crafts: Dimensional Word Art	Art + Design	9	1	9.9	0
2020 November	Cricut Crafts: Layered Nature Card	Art + Design	30	1	0.8	0
2020 November	Cricut Crafts: Make a Lunar Nightlight	Art + Design	20.5	1	11.7	0
2020 November	Cricut Crafts: Make Stenciled Vases	Art + Design	7.6	1	8.2	1
2020 November	Cricut Crafts: Monogrammed Leather Keychain	Art + Design	8.1	1	1.8	0
2020 November	Cricut Crafts: Phases of the Moon Wall Hanging	Art + Design	17.1	1	9	0
2020 November	Daily Painting Challenge: 31 Flowers to Paint with Yao Cheng	Art + Design	214.9	1	31.3	1
2020 November	DIY Hacks for Wall Decor: 1/25/18	Art + Design	21.7	1	43.4	1
2020 November	DIY Room Décor: Painted Fabric Wall Art	Art + Design	11.6	1	23.2	1
2020 November	From Sketchbook to Painting: Developing Your Ideas in Watercolor	Art + Design	79.2	1	2	0
2020 November	Make Art Where You Are: A Daily Practice	Art + Design	160.1	1	32.2	0
2020 November	Playing with Watercolor	Art + Design	98	1	2.3	0
2020 November	Sketchbook Explorations	Art + Design	70.6	1	5	0
2020 November	Crochet a Donut Rattle	Crochet	32.8	1	2.7	0
2020 November	Crochet a Southwestern Throw	Crochet	38.8	1	15.9	0
2020 November	Crochet Sampler: A Daily Practice	Crochet	254.5	1	11	0
2020 November	Crocheted Carrot	Crochet	18.2	1	19.7	1
2020 November	Eat Your Fruits & Veggies Crochet-Along: Orange and Slice	Crochet	19.5	1	0.7	0
2020 November	Turkish Flat Weave Bracelet	Crochet	23.6	1	23.5	0
2020 November	25 Days of Gift Wrap	Food + Home	101.1	1	56.3	0
2020 November	Hand-Rolled Truffles	Food + Home	13.5	1	0.8	1
2020 November	Painting on Cookies and Cakes	Food + Home	79.3	1	25	0
2020 November	Herringbone Necklace	Jewelry	10.5	1	8.7	0
2020 November	Wire Wrapping	Jewelry	11.2	1	4.9	0
2020 November	DIY Valentine's Day Love Bugs	Kids	7.1	2	4.4	0
2020 November	Galaxy Slime	Kids	10	1	31.9	1
2020 November	Slot and Tab Books: 7/11/19	Kids	14.5	1	29.1	1
2020 November	DIY Yarn Banners	Knitting	11.3	1	11.8	0
2020 November	God, Æs Eyes: 6/1/17	Knitting	20.8	1	83	1
2020 November	Weaving for Beginners	Knitting	45.4	1	12.8	0
2020 November	Innovative Book Structures	Paper	67.1	1	68.2	0
2020 November	Make Tissue Paper Pom-poms	Paper	14.1	1	8.9	0
2020 November	Daily Embroidery Challenge: Stitch-a-Day Sampler	Sewing	163.1	1	12.1	0
2020 November	Embroidered Constellations	Sewing	10	2	10.5	1
2020 November	Hand Sew an Easter Chick Softie and Basket	Sewing	39	1	54.4	0
2020 November	Sew the Adventure Tank Top	Sewing	24.1	1	17.6	0
2020 November	Simplicity Sewing: Sew a Winter Coat	Sewing	112.5	1	6.1	0
2020 November	Wardrobe Basics: Sew a Shirt No. 2	Sewing	64.8	1	87.6	1

2021 ALS Budget with fund balance Mk3 highlighted

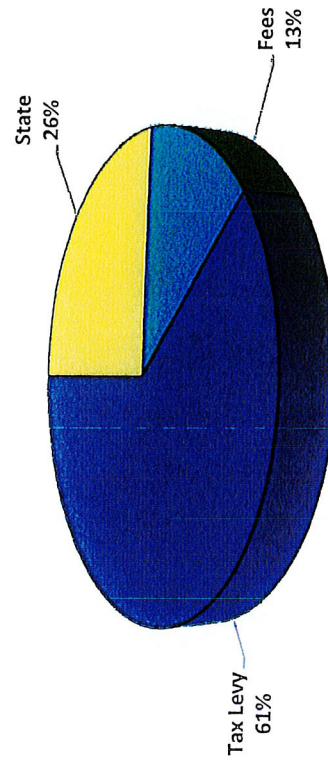
Revenue		2018 Request	2018 Actual	2019 Request	2019 Actual	2020 Request	2020 estimate	2021 Request
42200	State Aid	453,212	453,212	467,820	467,820	467,820	467,820	467,820
44120	Misc Fees	6,103	6,103	6,103	6,103	6,103	6,103	3,052
45504	Intergovt-Other libraries	212,764	213,564	240,765	240,765	250,654	252,645	260,892
46000	Contributions	2,000	2,000	2,000	2,000	2,000	2,000	2,000
46400	Funds Forwarded from prior Yr.	20,000		20,000		86,050	70,192	60,000
46900	Refund of prior years expense							
47000	Transfers in							
	Total Revenue*	694,079	674,879	736,688	716,688	812,627	798,760	793,763
	Total Fund Balance				271,212	292,361	222,169	162,169
	Trust Accounts were terminated in 2015, associated funds were moved to the general fund balance.							
Expense								
61100	Regular Wages	174,669	176,888	184,972	179,480	182,860	182,860	183,982
61300	Per Diems	1,500	1,665	1,500	1,840	1,800	1,500	1,800
61400	FICA	13,363	13,623	14,149	13,821	13,989	13,989	14,075
61510	Retirement-Employers	11,703	10,600	12,116	10,556	11,977	11,977	12,051
61610	Heath Insurance	41,000	41,000	41,000	49,097	51,048	51,048	47,752
61620	Dental Insurance	1,513	1,556	1,513	1,556	1,556	1,556	1,373
61630	Life Insurance	180	109	180	114	180	130	180
62119	Other contracted services	150,158	117,839	183,893	159,720	258,933	258,933	237,515
62130	Audit Fees	1,200	1,200	1,200	1,500	2,000	2,000	2000
62210	Telephone	2,000	1,322	2,000	1,351	2,000	1,300	2000
62410	R&M-Vehicles	9,000	9,645	10,000	6,138	10,000	6,000	10,000
62420	R&M-Machinery&Equip.	100	0	100	0	100	0	100
63100	Office Supplies&Expenses	1,500	975	1,500	1,011	1,500	1,000	1,500
63101	Postage	1,000	274	1,000	230	1,000	300	1,000
63104	Printing & Duplication	5,000	3,678	5,000	3,503	5,000	5,000	5,000
63108	Public Information	5,000	2,065	5,000	2,556	5,000	5,000	5,000
63200	Publications/Subscriptions/Dues	1,500	1,062	1,500	1,060	1,500	1,100	1,200
63300	Travel	3,000	2,089	3,000	1,808	3,000	1,000	3,000
64200	Training Expense	4,000	1,859	4,000	1,990	4,000	3,000	4,000
64201	Convention Expense	4,000	2,327	4,000	2,939	4,000	500	4,000
64214	ILS Costs	194,393	191,147	193,265	193,007	185,684	185,951	191,735
64303	Extension Materials	3,000	3,799	4,000	3,785	4,000	4,000	4,000
64306	Resource Library	40,000	40,000	40,000	40,000	40,000	40,000	40,000
64307	Participating Libraries	1,001,938	1,001,938	1,025,967	1,025,967	1,113,408	1,113,408	1,162,844
64309	Intersystem Agreement	65,771	65,771	72,691	72,691	73,534	73,534	83,040
64904	Sundry Expense	1,000	270	1,000	308	1,000	350	1,000
64918	Advertising	300	0	300	0	300	0	300
65101	Insurance on Building	5,000	4,964	5,000	5,340	5,000	5,500	6,000
65321	Building/office Lease	14,000	14,000	14,000	14,000	14,000	14,000	14,000
67199	Misc. Equipment	6,500	97	3,000	668	3,000	2,266	1,000
	Total Expenses	1,763,288	1,711,763	1,836,846	1,796,037	2,001,369	1,987,202	2,041,447
	Expenses minus County funds	694,079	642,389	736,688	695,539	812,627	798,760	793,763
					21,149		0	0

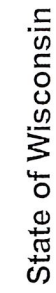
2021 BUDGET ARROWHEAD LIBRARY SYSTEM

EXPENDITURES BY PROGRAM



REVENUES BY SOURCE





Payment Advice

20 November 2020 7:10:30 AM

Page 1 of 1

Supplier Name: Arrowhead Lib Sys
Supplier Address: 430 East High Street Ste 200
Milton WI, 53563-1579
USA

Reference Information
Pay Cycle: DLYACH
Pay Cycle Seq Number: 1320
Supplier Number: 0000071945

Payment Reference: 0000477794
Payment Date: 11/23/2020
Payment Method: Automated Clearing House

Bank ID	Bank Name
****013	FIRST NATIONAL BANK AND TRUST

AP Unit	Voucher ID	Invoice Number	Invoice Date
DPI	[REDACTED]	9068904000	11/16/2020

Invoice Number	Invoice Date
9347744162004200	11/16/2020

Reimbursement for Public Library System Aid

Total:

Gross Amount	Discount Amount	Paid Amt
350,865.00	0.00	350,865.00
350,865.00	0.00	350,865.00
		USD

Private and Confidential