

**Arrowhead Library System
Librarians Meeting
Wednesday, October 16, 2019
Milton Public Library
430 E High St. Milton**

This meeting is being held at the Milton Public Library, 430 E High St., Milton.

1. Call to order 9:30a.m. – Chair – Ashlee Kunkel
 2. Secretary – Tovah Anderson
 3. Additions to Agenda
 4. Approval of the September 2019 Minutes
 5. Unfinished Business
 - a. Shared System
 1. Share update
 - a. Delivery Update
 - b. June Statistics
 - c. Items for SHARE agenda
 - b. Technology
 1. BadgerNet – Router updates
 - c. Hoopla
 - d. WPLC/Overdrive
 - e. Gale Courses /Lynda.com/Transparent Languages
 - f. Budget 2019/2020
 - g. Youth Services update- Jeni Schomber
 - h. Public Library System Redesign Project
 - i. ALS Board Report – Sarah Strunz
 - a. Shared System
 - b. Technology
 - c. Hoopla
 - d. WPLC/Overdrive
 - e. Gale Courses /Lynda.com/Transparent Languages
 - f. Budget 2019/2020
 - g. Youth Services update- Jeni Schomber
 - h. Public Library System Redesign Project
 - i. ALS Board Report – Sarah Strunz
 6. New Business
 - a. 2020 exemption from Rock County tax letters
 - b. 2020 Continuing Education Agreement with SCLS
 - c. Hoopla budget plan – Kirsten Almo
 7. ALS Activities
 8. Activities in Member Libraries
 9. Adjourn
- Dates to Remember:**
ALS Board Meeting – November 13 – 6:00 pm @ ALS

Arrowhead Library System
Librarians Meeting Minutes

Wednesday, September 18, 2019 at 9:30 a.m.
Milton Public Library, 430 E High St. Milton

In attendance: Steve Platteter, Tovah Anderson, Steve Ohs, Jennie Schomber, Kirsten Almo, René Bue, Ashlee Kunkel, Micaheal DeVries, Nick Dimassis, Mary Bieber, Charles Teval

Excused: Sarah Strunz, Megan Kloeckner

1. Call to order 9:35 a.m. – Chair – Nick Dimassis
2. Secretary – Tovah Anderson
3. Additions to Agenda
4. Approval of the August 2019 Minutes
 - a. Motion Kirsten Almo
 - b. Second Ashlee Kunkel
 - c. Passes unanimously
5. **Unfinished Business**
 - a. Shared System
 - i. SHARE update
 1. Delivery Update
 - a. New HPL Branch is open – for now, just put it in the general Hedberg Bins like for the Bookmobile.
 - b. 2020 Plan: RFID Project
 - i. ALS and SHARE have funds set aside
 - ii. LLS Board approved funding grant to Racine Public Library to Upsize Envisionware based RFID sorter.
 1. 24 Bin sorter. Won't fine sort for ALS, but can rough sort for a few high-volume ALS sites.
 2. No real timetable... 15-20 weeks after Racine PL Board approves it, then a break in and tuning period, then time to adjust delivery system.
 - iii. Large Scale Tag Buy: SHARE, Bridges, South Central are interested.
 - iv. Scale of pre-tagging weeding is up to each individual library.
 2. August Statistics – *In Packet*
 3. Items for SHARE Agenda
 - ii. Technology
 - i. BadgerNet – Router updates
 1. ¾ of Southwest shifted to LLS WAN

- 2. Approved for 5g pipeline at LLS headend
- c. Hoopla – *Statistics in Packet*
 - i. CPL wants to do extra \$500 for 2020
 - ii. Option if non-patron finds Hoopla, they could get a temporary card
 - 1. Libraries don't sound interested. Hedberg is interested.
 - iii. Hoopla is adding to the formats they offer: One Copy, One Patron Option where you can purchase your own collection
 - 1. Libraries don't sound interested
- d. WPLC/Overdrive
 - i. Meeting is tomorrow
 - ii. Publishers are changing their lending models to really hit libraries hard
 - iii. Nominating officers
- e. Gale Courses/Lynda.com/Transparent Languages – *Statistics in Packet, Gale Stats Passed Out*
 - i. Lynda.com/LinkedIn Learning: company big wigs are having a meeting, we're waiting to see if they'll change log in, will allow us to cancel renewal, or if we're stuck.
 - ii. Trying to schedule us for the interface upgrade toward the end of September, no specific date yet. Assuming our libraries will just cut off access after the upgrade.
- f. Budget 2019/2020
 - i. County budget talks begin in November
 - ii. State Budget: New bases is the 2019 level
- g. Youth Services update- Jeni Schomber
 - i. 11/15/19 6 p.m. at Headstart in Beloit, come observe a Head Start Family Literacy Training session.
 - ii. C.E. Opportunity: The Homeless Librarian is coming to ALS Friday, March 6, 2020.
- h. Public Library System Redesign Project
 - i. Nothing new to report
- i. ALS Board Report
 - i. Nothing additional to report

6. New Business

- a. 2020 ALS System Plan – *in packet*
 - i. Approved 9/11/19 at the Board Meeting
 - ii. Still need to submit a new technology plan
- b. Reminder: Inclusive Services Assessment and Guide – René Bue & Steve Platteter
 - i. René/Steve would like to set up training with each Library Board – hopefully by December. (should take about a 30 minutes).
 - ii. The point of the guide is to help implement the new standards

7. ALS Activities

- a. Autism Society sent books. Take what you'd like to add to your collection.
- b. EFPL Website Launched, Moving off test server soon
- c. 2020 4H Fair Proposal Submitted – *Copy Passed Out*
- d. Upcoming Outreach Events:
 - i. October 17, 2019, 6:30-8:00 pm at Craig High School – Immigration Related Program hosted by Diversity Action Team
 - ii. Rock County Senior Fair (Friday 9/20)

- iii. Rock County Community Resource Fair (Wednesday 9/25)
- iv. Rock County Community Baby Shower (Wednesday 10/17)
- e. YWCA Rock County Racial Justice Conference: November 7, 2019 @ 8:00 am – 4:00 pm, Holiday Inn Express Janesville. Mark Calendars. Ticket price increases after 10/18/19.
- f. ALS Board meeting is October 16 not 9th – moved due to WLA

8. Activities in Member Libraries

- a. Clinton Public Library
 - i. Board Meeting had listening session with community and village board.
 - 1. About 106 people came. 13 people spoke in person. More wanted to speak but weren't allowed due to village policies about signing up ahead of time. September 30th meeting to decide: closed session finance meeting at 6:00, open session with library at 6:30.
- b. Milton Public Library
 - i. Had a great vaping/drug presentation by Janesville Mobilizing for Change "Hidden in Plain Sight"
 - ii. Repainting the Children's area today
 - iii. Susan Apps Bodily coming to talk about her farm cookbook Saturday
- c. Beloit Public Library
 - i. Finished shifting collections around, did a pretty decent weed (30% of adult area over past year)
 - ii. Interviewing candidates for "Library Services 1" positions
 - iii. Katharine has started and is hitting the ground running
- d. Hedberg Public Library
 - i. In Phase IV of Transformation
 - ii. HPL Express opened Monday. Good soft opening and public response.
 - 1. Young parents with young toddlers are popular – do a lot of mall walking too.
 - 2. Audiobooks and large print in demand at Express branch. Will be ordering some YA, ordering popular title too
 - 3. Drop-in programs
 - 4. Open Monday-Saturday 10-4
 - iii. Looking to fill an Innovation Librarian Position, a couple part time positions will be opening.
 - iv. Bookmobile went to Orfordville–Talked to 150-175 people. Huge success. Talked to 257 people at the Walworth touch a truck event.
- e. Edgerton Public Library
 - i. Hiring another PT person
 - ii. Still working on HVAC Project
 - iii. Is anyone else having an issue with patrons placing holds on multiple formats of the same title: is this skewing your holds ratios?

9. Adjourn 11:11 a.m.

Dates to Remember:

SHARE Directors Council – Tuesday, October 1 – 11:00 am @ Lake Geneva Public Library

ALS Board Meeting Wednesday, October 16 – 6:00 pm @ CPL

ALS Librarians Meeting – Wednesday, October 16 – 9:30 am @ Milton Public Library

2019 September ALS Circ

ALS Circ from all libraries											
Checkouts											
Station Library											
Item Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	J_BKM	J_NS	JANESVILLE	MILTON	ORFORDVILL		
All	19796	2682	7384	5550	110	223	48082	8603	2038		94468
BELOIT	17098	206	376	478	1		1600	367	93		
BURLINGTON	51	8	46	54			157	53	11		380
CLINTON	157	1734	97	90			277	81	45		
CL-S	62	12	36	39			159	36	14		358
CL-TL	42	8	39	21			121	31	6		268
DARIEN	39	12	23	20			79	18	7		198
DELAVAN	76	13	56	40			224	58	11		478
EAST_TROY	32	8	20	8			69	18	4		159
EDGERTON	120	37	5214	128		2	415	153	38		
ELKHORN	86	19	45	66			267	62	13		558
EVANSVILLE	140	46	116	3386	1		352	127	53		
FONTANA	22	15	18	23			106	26	6		216
GENOA_CITY	41	18	17	25			119	14	7		241
JANESV_BKM			4		105	1	64	8			
JANESV_NS						208	59				
JANESVILLE	749	174	568	417	3	5	40326	616	131		
KPL-BKM	15	4	4	9			36	10	2		80
KPL-NS	113	26	57	49			239	66	18		568
KPL-SI	13	8	15	10			56	20	3		125
KPL-SW	219	33	82	90			519	100	23		1066
KPL-UP	5	5	4	9			27	14	2		66
LAKEGENEVA	67	17	34	40			145	35	7		345
LAKESHORES				1			2	2	1		6
MILTON	130	63	229	170		6	992	6350	29		
ORFORDVILL	106	39	68	56			228	74	1418		
RACINE_BKM	11	3	13	5			29	8	1		70
RACINEMAIN	208	77	102	151			703	112	38		1391
ROCHESTER	27	9	24	25		1	120	37	4		247
SHARON	28	11	2	18			69	12	2		142
UNDEFINED		1		1					1		3
UNIONGROVE	15	26	12	22			66	12	9		162
WALWORTH	17	7	13	12			85	13	11		158
WATERFORD	72	25	35	60			200	39	17		448
WILLIAMSBAY	28	13	13	21			164	22	12		273
WTFORDHS	7	5	2	6			8	9	1		38
										Total Non-ALS	8044

2019 September ALS circ from LLS & KCLS

ALS Circ from LLS		Station Library											
Item Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	J_NS	JANESVILLE	MILTON	ORFORDVILL					
BURLINGTON	51	8	46	54		157	53	11	380				
CL-S	62	12	36	39		159	36	14	358				
CL-TL	42	8	39	21		121	31	6	268				
DARIEN	39	12	23	20		79	18	7	198				
DELAVAN	76	13	56	40		224	58	11	478				
EAST_TROY	32	8	20	8		69	18	4	159				
ELKHORN	86	19	45	66		267	62	13	558				
FONTANA	22	15	18	23		106	26	6	216				
GENOA_CITY	41	18	17	25		119	14	7	241				
KPL-BKM	15	4	4	9		36	10	2	80				
KPL-NS	113	26	57	49		239	66	18	568				
KPL-SI	13	8	15	10		56	20	3	125				
KPL-SW	219	33	82	90		519	100	23	1066				
KPL-UP	5	5	4	9		27	14	2	66				
LAKEGENEVA	67	17	34	40		145	35	7	345				
LAKESHORES				1		2	2	1	6				
RACINE_BKM	11	3	13	5		29	8	1	70				
RACINEMAIN	208	77	102	151		703	112	38	1391				
ROCHESTER	27	9	24	25	1	120	37	4	247				
SHARON	28	11	2	18		69	12	2	142				
UNDEFINED		1		1				1	3				
UNIONGROVE	15	26	12	22		66	12	9	162				
WALWORTH	17	7	13	12		85	13	11	158				
WATERFORD	72	25	35	60		200	39	17	448				
WILLIAMSBAY	28	13	13	21		164	22	12	273				
WTFORDHS	7	5	2	6		8	9	1	38				
	1296	383	712	825	1	3769	827	231	8044				

Arrowhead - hoopla September 2019

Library Name	Total Registered (All Time)	New Patrons (Last Month)	Patrons Served (Last Month)	Sales (Last Month)	Circa (Last Month)	Sales (YTD)	Circa (YTD)
Beloit Public Library	1002	12	185	\$ 1405.27	665	\$ 12781.83	5882
Clinton Public Library	173	2	27	\$ 174.05	85	\$ 2302.26	1003
Eager Free Public Library	286	11	84	\$ 548.43	273	\$ 4305.77	2049
Edgerton Public Library	439	7	75	\$ 495.08	232	\$ 4444.04	1976
Hedberg Public Library	2645	50	547	\$ 3253.41	1602	\$ 31432.65	14759
Milton Public Library (WI)	406	11	96	\$ 641.46	318	\$ 5158.46	2338
Orfordville Public Library	138	2	41	\$ 256.82	119	\$ 2192.52	1068
Total	5089	95	1055	\$ 6774.52	3294	\$ 62617.53	29075

2019 September Overdrive Statistics

Library	eBooks	Audiobook/Music	Video/Streaming Video	Total by Library	OD Users	Holds (10-2-19)
Clinton Public Library	90	117		207	40	118
Orfordville Public Library	112	79		191	41	108
Milton Public Library	401	227		628	132	420
Eager Free Public Library	446	347		793	140	448
Edgerton Public Library	492	469	2	963	150	535
Beloit Public Library	831	755	2	1588	285	983
Hedberg Public Library	3387	2905	4	6296	1035	3309
Total by type	5759	4899	8	10666	1823	5921

Transparent Language Usage Report

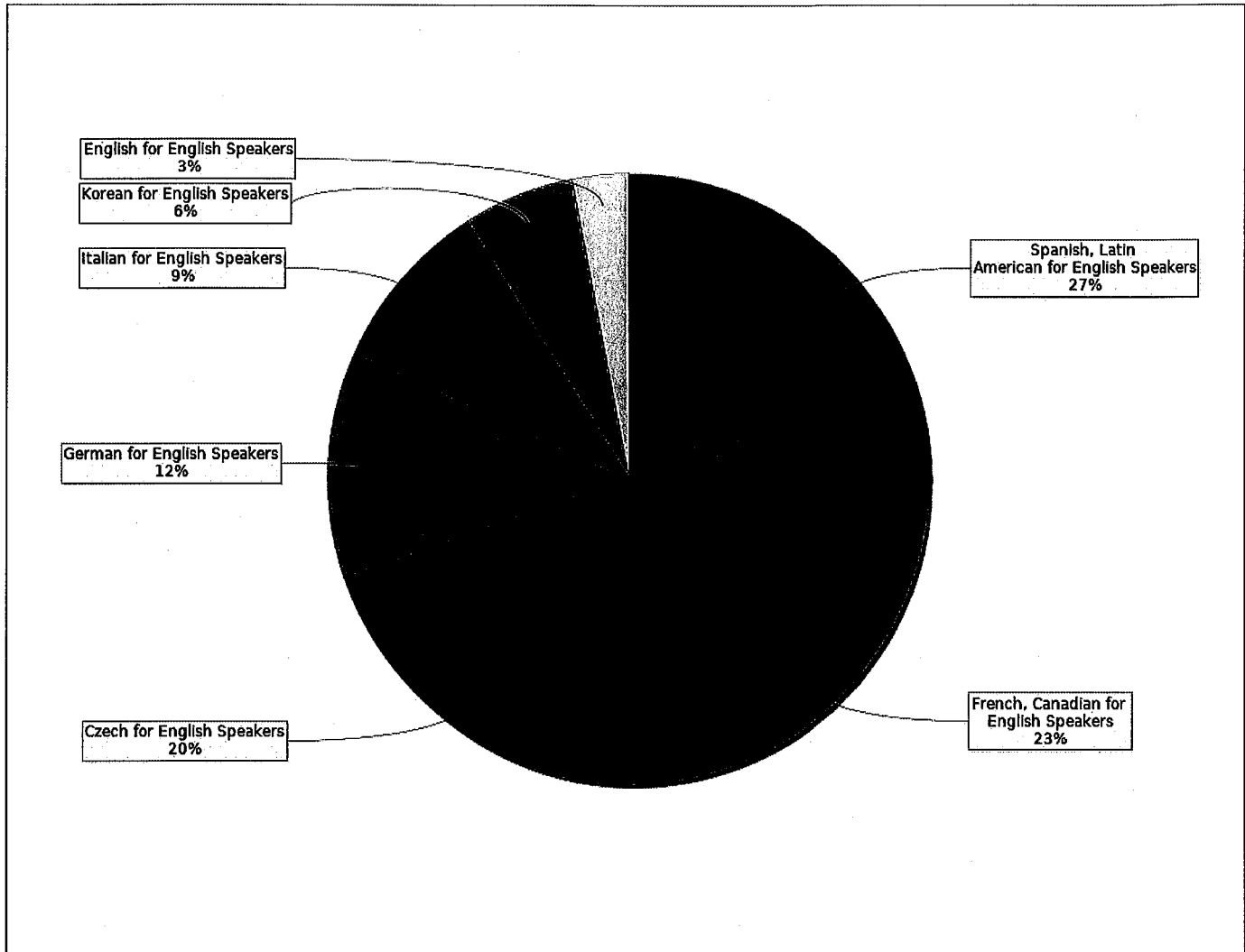
Start Date: 09/01/2019

End Date: 09/30/2019

Languages: All Languages for All Languages

Reporting Group(s): All Admins (system.admin), All Learners (system.learner), All Users (system.all), Beloit Public Library (BeloitPL), Clinton Public Library (ClintonPL), Eager Free Public Library (EagerFreePL), Edgerton Public Library (EdgertonPL), Hedberg Public Library (HedbergPL), Milton Public Library (MiltonPL), Orfordville Public Library (OrfordvillePL)

Content: All Content



Total Access Count: 66

Language Name	Access Count	Calculated Percentage
Spanish, Latin American for English Speakers	18	27.27%
French, Canadian for English Speakers	15	22.73%
Czech for English Speakers	13	19.70%
German for English Speakers	8	12.12%
Italian for English Speakers	6	9.09%
Korean for English Speakers	4	6.06%
English for English Speakers	2	3.03%

Transparent Language
September 2019

Group Name	Total		Web		Mobile		Total		Mobile		Total		Total		Avg.			
	Start Date	End Date	Unique Users	Sessions	Web Unique Users	Web Sessions	Mobile Unique Users	Mobile Sessions	Web Unique Users	Web Sessions	Mobile Unique Users	Mobile Sessions	Web Unique Users	Web Sessions	Mobile Unique Users	Mobile Sessions	Web Unique Users	Web Sessions
All Admins	9/1/19	9/30/19	2	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0
All Learners	9/1/19	9/30/19	64	16	10	24	15	0:01:00	0:02:00	0	0	0	0	0	0	0	0	0
All Users	9/1/19	9/30/19	66	17	10	26	16	0:13:31	5:24:37	40	3	0:05:59	3:59:55	12	1	2	2	0:01:37
BPL	9/1/19	9/30/19	6	2	1	6	2	0:13:55	1:23:34	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00
CPL	9/1/19	9/30/19	0	0	0	0	0	0:00:00	0:00:00	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00
EPPL	9/1/19	9/30/19	0	0	0	0	0	0:00:00	0:00:00	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00
EPL	9/1/19	9/30/19	2	2	0	2	2	0:00:25	0:00:51	0	0	0:00:00	0:00:00	0	0	0	0	0:00:00
HPL	9/1/19	9/30/19	19	8	5	10	8	0:20:39	3:26:34	9	1	0:04:14	0:38:09	0	1	1	1	0:00:00
MPL	9/1/19	9/30/19	22	2	2	3	2	0:04:55	0:14:47	19	1	0:05:36	1:46:42	12	0	0	0	0:00:00
OPL	9/1/19	9/30/19	12	1	0	0	0	0:00:00	0:00:00	12	1	0:07:55	1:35:04	0	0	0	0	0:00:00

All Activity	Web		Mobile	
	Activity	Count	Activity	Count
Sessions	66	26	40	2
Unique Users	17	16	3	2
User Registrations	10	N/A	N/A	N/A
Average Session Time	N/A	0:12:33	0:05:59	N/A
Total Session Time	N/A	5:26:37	3:59:55	N/A
Course Downloads	N/A	N/A	12	N/A
Vocab Lesson Downloads	N/A	N/A	1	N/A
Average Learning Time	N/A	N/A	N/A	0:01:37
Learning Time	N/A	N/A	N/A	0:03:14

Transparent Language Data
To Date 2019

Total		Web		Avg. Web		Total Web		Avg.		Total	
Total Sessions	Unique Users	Web Sessions	Unique Users	Web Session Time	Web Unique Users	Total Web Session Time	Mobile App Sessions	Mobile App Unique Users	Mobile App Session Time	Mobile App Sessions	Mobile App Session Time
21	8	4	11	0:13:41	6	2:30:40	10	2	0:03:16	0:32:46	
67	27	24	52	0:21:20	27	18:29:52	15	4	0:05:45	1:26:27	
84	17	12	44	0:20:51	15	15:17:57	40	4	0:08:57	5:58:11	
53	14	11	37	0:12:55	13	7:57:58	16	3	0:09:45	2:36:11	
64	16	10	24	0:13:31	15	5:24:37	40	3	0:05:59	3:59:55	
October											
November											
December											

Data for all learners

Lynda.com Statistics
2019

Beloit	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	8	13	119	131	7.82	16
Feb-19	4	7	73	80	4.6	13
Mar-19	5	1	24	26	1.21	10
Apr-19	10	9	77	86	5.08	26
May-19	6	14	154	159	10.57	20
Jun-19	6	9	62	68	5.5	16
Jul-19	4	3	25	25	1.58	9
Aug-19	3	2	3	3	0.03	3
Sep-19	4	1	4	4	0.36	5
Oct-19						
Nov-19						
Dec-19						
	50	59	541	582	36.75	118

Clinton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	1	0	0	0	0	1
Feb-19	0	0	0	0	0	0
Mar-19	2	2	5	5	0.14	3
Apr-19	0	0	0	0	0	0
May-19	0	0	0	0	0	0
Jun-19	1	0	0	0	0	1
Jul-19	1	1	3	3	0.2	2
Aug-19	2	1	14	20	1.91	8
Sep-19	1	1	5	6	0.63	3
Oct-19						
Nov-19						
Dec-19						
	8	5	27	34	2.88	18

Eager Free	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	3	0	0	0	0	3
Feb-19	1	0	0	0	0	1
Mar-19	1	0	0	0	0	1
Apr-19	0	0	0	0	0	0
May-19	1	0	0	0	0	1
Jun-19	1	1	3	3	0.13	1
Jul-19	0	0	0	0	0	0
Aug-19	2	4	9	9	0.36	3
Sep-19	0	0	0	0	0	0
Oct-19						
Nov-19						
Dec-19						
	9	5	12	12	0.49	10

Edgerton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	2	1	13	13	0.58	5
Feb-19	5	1	1	1	0.07	8
Mar-19	3	10	159	160	8.59	6
Apr-19	4	11	95	95	5.55	14
May-19	5	1	17	17	1.15	6
Jun-19	2	3	19	19	1.36	2
Jul-19	2	0	0	0	0	2
Aug-19	0	0	0	0	0	0
Sep-19	3	1	1	1	0.03	5
Oct-19	19	10	43	43	3.37	33
Nov-19						
Dec-19						
	45	38	348	349	20.7	81

Hedberg	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	28	29	253	263	16.06	66
Feb-19	16	13	105	115	7.76	27
Mar-19	18	18	143	153	8.61	43
Apr-19	17	28	179	209	16.44	64
May-19	16	20	119	121	7.4	47
Jun-19	14	21	95	97	5.21	26
Jul-19	16	23	165	189	10.42	43

Lynda.com Statistics
2019

Aug-19	20	20	194	210	11.24	51
Sep-19						
Oct-19						
Nov-19						
Dec-19						
	145	172	1253	1357	83.14	367

Milton	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	2	0	0	0	0	2
Feb-19	1	0	0	0	0	1
Mar-19	4	1	4	4	0.12	7
Apr-19	1	0	0	0	0	1
May-19	1	2	7	7	0.54	1
Jun-19	1	0	0	0	0	1
Jul-19	5	9	19	20	0.89	16
Aug-19	1	0	0	0	0	1
Sep-19	3	1	3	3	0.14	4
Oct-19						
Nov-19						
Dec-19						
	19	13	33	34	1.69	34

Orfordville	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
Jan-19	1	0	0	0	0	1
Feb-19	0	0	0	0	0	0
Mar-19	1	1	7	7	0.45	1
Apr-19	0	0	0	0	0	0
May-19	1	1	11	11	0.7	1
Jun-19	0	0	0	0	0	0
Jul-19	1	0	0	0	0	1
Aug-19	0	0	0	0	0	0
Sep-19	1	2	26	26	1.21	4
Oct-19						
Nov-19						
Dec-19						
	5	4	44	44	2.36	8

Total	Count of User ID	Sum of Distinct courses viewed	Sum of Distinct videos viewed	Sum of Total views	Sum of Hours viewed	Logins
	281	296	2258	2412	148.01	636

**From: Division for Libraries and Technology,
Public Library Development**

The following is provided to assist public libraries in municipalities considering exemption from the county library tax for 2020.

How does a public library or county calculate qualification for exemption from the county library tax for 2020?

Under Wisconsin Statute s. 43.64 (2), municipalities with public libraries may be exempt from the county library tax if they appropriate locally an amount above the defined minimum. In order to determine if a municipality may request an exemption from the county library tax for 2020 (the tax the county board will set in the fall of 2019 and expend in 2020), complete the following calculations.

1. Determine the 2018 equalized value of the property taxed for 2019 county library service; i.e., subtract the equalized value of any communities exempting from the county library tax for 2019 (municipalities exempted from the appropriation levy set in the fall of 2018) from the 2018 total county equalized value. See www.revenue.wi.gov/slfreportsasses/sor/2018coapprt.pdf for the 2018 total equalized value of municipalities less TID.
2. Determine the total county library services appropriation for 2019. This is the appropriation made in the fall of 2018 for all 2019 county library service.
3. Divide the appropriation amount determined in step 2 by the equalized value determined in step 1. This is the county library tax levy rate for 2019 (the appropriation made in the fall of 2018).
4. Multiply the county tax levy rate from step 3 by the 2019 equalized value of the municipality being considered for exemption. The result is the minimum amount the municipality must appropriate for 2020 to exempt itself from the county library tax levy for 2020. See www.revenue.wi.gov/slfreportsasessor/2019coapprt.pdf for the 2019 total equalized value of municipalities less TID.
5. Compare the minimum amount calculated in step 4 with the 2020 municipal appropriation for the library (the appropriation made by the municipality in the fall of 2019). The municipal appropriation cannot include any state, federal, or county payments provided specifically for library services.

If the municipal appropriation is greater than the minimum amount required for exemption, the municipality may request to be exempted from the county tax. The exemption may be refused if, by September 1 of any year, the county board determines the public library has not complied with any minimum standards of operation approved under s. 43.11 (3) (d).

Municipalities that participate in joint libraries may be able to exempt by an alternate means as a result of 2013 Act 20, which amended s. 43.64 (2) (c) to read:

Notwithstanding sub. (2m), any city, village, town, or school district in a county levying a tax for public library service under sub. (1) is exempt from the tax levy if all of the following apply:

1. *The city, village, town, or school district is included in a joint library under s. 43.53.*
2. *The city, village, town, or school district levies a tax for public library service, less the amount levied for public library capital expenditures, and appropriates and spends for a library fund during the year for which the county tax levy is made an amount that is not less than the average of the previous 3 years.*

Exemption values 2020 DPI Values - highlighted

	EV 2018	EV 2019	Less exempt 2019	No exemptions
Beloit	\$1,428,249,200	\$1,559,541,400	\$ 477,692	\$ 156,986
Clinton	\$104,942,200	\$108,022,000	\$ 33,087	\$ 10,874
Edgerton	\$343,787,200	\$368,065,800	\$ 112,740	\$ 37,050
Evansville	\$393,037,700	\$419,103,500	\$ 128,372	\$ 42,188
Janesville	\$4,635,650,400	\$5,061,218,500	\$ 1,550,264	\$ 509,471
Milton	\$352,517,700	\$373,222,000	\$ 114,319	\$ 37,569
Orfordville	\$69,337,100	\$71,705,400	\$ 21,964	\$ 7,218
	7,327,521,500	7,960,878,600		
Rock County	\$10,914,360,200	\$11,742,857,300		
EV Lib Service	3,586,838,700	3,781,978,700		
2019 Rock County LIB Expenditures	1,098,658	1,100,158-1500 per diems		
Levy Rate -libraries	0.030630259454%			
Levy Rate +libraries	0.010066169522%			

October 1, 2019

Eric Miller, Finance and Administrative Services Director
Beloit City Hall
100 State Street
Beloit, WI 53511

Dear Mr. Miller:

Pursuant to Wisconsin Statutes 43.64(2) any city, town or village in a county levying a tax for county library service under subsection (1) shall, upon written application to the county board, be exempted from the tax levy, if the city, town or village making application appropriates and expends for a library fund during the year for which the tax levy is made a sum at least equal to the sum it would have to pay toward the county tax levy for the prior year.

For 2019, Rock County appropriated \$1,098,658 for library service. This amount represents a levy of .306/\$1,000 equalized valuation (EV) for that portion of Rock County outside the seven cities and villages, which levy a tax for library service.

Using its 2019EV (\$1,559,541,400), the City of Beloit would have to have projected 2020 library using expenditures of at least \$477,692 to exempt from the county tax.

In order to apply for exemption from the countywide tax levy for library services with Arrowhead Library System, please complete the information on page two. Because your municipality's exemption depends on next year's expenditures we are asking that you certify that your library expenditures next year will qualify you for the exemption. Return to me at the below address as soon as possible but not later than Monday, November 18, 2019 I will forward the information to Rock County.

Please contact me if you have questions.

Sincerely,

Steven T. Platteter
Director

Cc: Nick Dimassis, Library Director

LETTER OF EXEMPTION

Page 2

Return to: Arrowhead Library System – no later than **Monday, November 18, 2019.**
430 E. High St., Suite 200
Milton, WI 53563

The City/Village of _____ hereby applies for exemption to the
2020 Rock County library levy and certifies that the City/Village will meet the statutory
requirements for exemption from the county library levy.

By: _____ Date: _____

2020 Continuing Education Agreement

Arrowhead Library System

South Central Library System

Article I: General

The Arrowhead Library System (ALS) Board of Trustees and the South Central Library System (SCLS) Board of Trustees do hereby enter into an agreement as authorized by Chapter 43, *Wisconsin Statutes*, for the provision of Continuing Education (CE) Services to ALS from SCLS.

Article II: Definitions

For the purposes of this agreement:

- (1) ALS is the body established by the Board of Supervisors of Rock County in accordance with Section 43.19 of the *Wisconsin Statutes*.
- (2) ALS is the agency established under Section 43.15 of the *Wisconsin Statutes* and operating under the System Board to provide and administer the public library system for Rock County.
- (3) SCLS is the body established by the Boards of Supervisors of Adams, Columbia, Dane, Green, Portage, Sauk and Wood Counties in accordance with Section 43.19 of the *Wisconsin Statutes*.
- (4) SCLS is the agency established under Section 43.15 of the *Wisconsin Statutes* and operating under the System Board to provide and administer the public library system for Adams, Columbia, Dane, Green, Portage, Sauk and Wood Counties.

Article III: SCLS Responsibility

It is mutually agree that SCLS shall make the following CE resources available to ALS.

- (1) Include ALS libraries in any emails about upcoming CE programs (webinars and in-person programs), with implicit invitation for ALS libraries to participate in any/all programs.
- (2) Include ALS libraries in any surveys about future CE topics.
- (3) Make SCLS CE Consultant Jean Anderson available to conduct CPI Prepare Training on a cost-recovery basis for any ALS member libraries.
- (4) Develop CE programs that mutually benefit SCLS and ALS library staff and offer ALS opportunity to co-sponsor programs at a mutually agreed upon cost.

Article IV: ALS Responsibilities

It is mutually agreed that ALS shall:

- (1) Reimburse SCLS on a cost-recovery basis for any CPI Prepare Training (mileage, booklets, and staff time on site @ \$40/hour).
- (2) Pay the mutually agreed upon cost of any co-sponsored programs developed by SCLS.

Article V: Mutual Understandings

It is mutually understood and agreed that:

- (1) This agreement shall become effective upon signing of the agreement by both parties. This agreement shall continue in force through December 31, 2020, or until superseded by a new agreement.
- (2) SCLS shall bill ALS for its agreed upon share of CE program costs when payment is requested from CE presenter.
- (3) Either party may terminate this agreement by giving notice to the other party thirty (30) days in advance of the date of termination.
- (4) In the event this agreement is terminated prior to December 31st of any calendar year, SCLS will not bill ALS for CE programs not already held.
- (5) This agreement may be amended in writing at any time as is mutually agreeable to both parties.
- (6) Neither ALS nor SCLS shall be considered an agent, servant, partner, employee or joint venture of the other.

For the SCLS:

(Board President)

(Date)

For the ALS:

(Board President)

(Date)