

**Arrowhead Library System
Librarians Meeting
Wednesday, April 17 2019
Beloit Public Library
605 Eclipse Blvd., Beloit
9:30 a.m.**

This meeting is being held at the Beloit Public Library, 605 Eclipse Blvd., Beloit.

1. Call to order 9:30a.m. – Chair – Ashlee Kunkel
 2. Secretary – ?
 3. Additions to Agenda
 4. Approval of the March 2019 Minutes
 5. Unfinished Business
 - a. Shared System
 1. Share update
 - a. Delivery Update
 - b. January Statistics
 - c. Items For SHARE agenda
 - b. Technology
 1. BadgerNet – Router updates
 - c. Hoopla
 - d. WPLC/Overdrive
 - e. Gale Courses /Lynda.com/Transparent Languages
 - f. Budget 2018/2019
 - g. Youth Services update- Jeni Schomber
 - h. Public Library System Redesign Project
 - i. ALS Board Report – Sarah Strunz
 6. New Business
 - a. LLS, ALS, SWLS WAN project – Jim Novy
 - b. Fine project update -Kirsten Almo + Jim Novy
 7. ALS Activities
 8. Activities in Member Libraries
 9. Adjourn
- Dates to Remember:**
ALS Board Meeting – March 13 – 6:00 pm @ ALS

**Arrowhead Library System
Librarians Meeting
Wednesday, March 20 2019
Edgerton Public Library
101 Albion Street, Edgerton
9:30 a.m.**

This meeting is being held at the Edgerton Public Library, 101 Albion St, Edgerton.

1. Call to order 9:30a.m. – Chair – Kirsten Almo
2. Secretary – Mary Bieber
3. Additions to Agenda - None
4. Approval of the January 2019 Minutes – Motion to approve: Ashlee Kunkel; seconded: Charles Teval.
5. Unfinished Business
 - a. Shared System
 1. Share update - Most libraries have now switched 3 or more discs to 14 day loan period.
 - a. Delivery Update – Nothing new to report.
 - b. January Statistics – Included in packet.
 - c. Items For SHARE agenda – None.
 - b. Technology
 1. BadgerNet – Router updates - Teach Letters of Agency approved. LSTA grant submitted. Not sure when it will be approved. Next meeting is in April. We may be running all IT projects through Lakeshores.
 - c. Hoopla – Kirsten and Steve will check with Jim Novy to fix any authentication issues with Hoopla.
 - d. WPLC/Overdrive – Budget a little bit of change.
 - e. Gale Courses /Lynda.com/Transparent Languages – Steve does not have all the stats in Tovah’s absence.
 - f. Budget 2018/2019 – Steve passed out 2020 Rock County payment amounts.
 - g. Youth Services update- Jeni Schomber – Discussed how well the youth service meeting went at Edgerton. Jeni felt it generated a great discussion about how each library runs their SRP. Beloit is doing “cleaning” and brought some items to giveaway and will have more when we meet at Beloit for our librarian’s meeting April 17th.
 - h. Public Library System Redesign Project – Final recommendation has been sent to DPI (included in packet).
 - i. ALS Board Report – Sarah Strunz
 - b. Technology
6. New Business
 - a. Presentation – Geneva Lakes Astrophysics and STEAM (GLAS) – moved to the beginning of the meeting between 4. and 5.
 - b. Fine project update -Kirsten Almo – Edgerton will be going fine free for all juvenile and young adult materials on April 8th. Milton may follow suit.
 1. ZOVD-NI fines and what level to forgive – Tabled until next month after a long discussion trying to come to some sort of consensus.

c. Move April 17 Librarians meeting to BPL

7. ALS Activities – June SHARE meeting at BPL.

8. Activities in Member Libraries - Edgerton – They are looking at their behavior policy. They received a donation of \$1,500. HVAC is their biggest issue. They started their seed program.

OPL – working on SRP details. Working on putting together a “Welcome Packet” to new homeowners.

HPL – Hours will be temporarily changed during remodeling.

MPL – Jenna Mann – author visit April 1st. They started having an adult story time at the local

EPL- SRP all planned out. They are participating in the Big Read. Construction is mainly finished. Friends Ice Cream Social changed to a block party.

BPL – Vicki Hahn retired. Removed children’s desk. They enacted a “clean slate” program for all of the 3rd graders.

CPL – Friend’s of the Library are running a silent auction basket sale during Library Week.

9. Adjourn

Dates to Remember:

ALS Board Meeting – April 10 – 6:00 pm @ BPL

2019 March ALS Circ

ALS Circ from all libraries								
Checkouts								
Station Library								
Item Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON	ORFORDVILL	Total
All	23245	2283	8732	6540	60583	8977	2154	112514
BELOIT	19898	227	438	474	1689	465	134	
BURLINGTON	66	26	50	39	122	48	11	362
CLINTON	160	1345	98	95	354	71	51	
CL-S	76	13	52	38	155	52	4	390
CL-TL	41	11	44	32	120	26	6	280
DARIEN	25	7	29	25	87	35	13	221
DELAVAN	99	19	59	63	270	122	16	648
EAST_TROY	34	3	13	16	75	23	13	177
EDGERTON	136	36	6113	120	419	151	47	
ELKHORN	139	28	73	77	335	93	16	761
EVANSVILLE	173	51	125	4355	355	101	38	
FONTANA	46	5	37	24	103	28	17	260
GENOA_CITY	30	12	27	29	90	36	5	229
JANESVILLE	1005	208	725	388	53031	619	144	
KPL-BKM	9	2	7	7	37	9	3	74
KPL-NS	101	15	73	66	229	65	20	569
KPL-SI	31	5	18	16	64	15	5	154
KPL-SW	216	24	113	91	513	144	22	1123
KPL-UP	13	1	3	5	18	5		45
LAKEGENEVA	65	8	39	34	169	67	8	390
LAKESHORES	1				6	2		9
MILTON	264	61	144	159	716	6448	52	
ORFORDVILL	106	36	75	79	276	44	1433	
RACINE_BKM	20	4	14	3	40	6	2	89
RACINEMAIN	242	67	180	140	677	150	46	1502
ROCHESTER	39	12	28	25	83	36	6	229
SHARON	32	17	9	15	62	11	7	153
UNIONGROVE	15	9	21	7	67	14	2	135
WALWORTH	22	12	21	25	66	13	7	166
WATERFORD	82	7	59	62	219	45	14	488
WILLIAMBAY	49	10	34	27	111	31	10	272
WTFORDHS	10	2	11	4	25	2	2	56
							Total Non-ALS	8782

2019 March ALS circ from LLS & KCLS

ALS Circ from LLS											
Checkouts											
Station Library											
Item Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON	ORFORDVILL	Total			
BURLINGTON	66	26	50	39	122	48	11	362			
CL-S	76	13	52	38	155	52	4	390			
CL-TL	41	11	44	32	120	26	6	280			
DARIEN	25	7	29	25	87	35	13	221			
DELAVAN	99	19	59	63	270	122	16	648			
EAST_TROY	34	3	13	16	75	23	13	177			
ELKHORN	139	28	73	77	335	93	16	761			
FONTANA	46	5	37	24	103	28	17	260			
GENOA_CITY	30	12	27	29	90	36	5	229			
KPL-BKM	9	2	7	7	37	9	3	74			
KPL-NS	101	15	73	66	229	65	20	569			
KPL-SI	31	5	18	16	64	15	5	154			
KPL-SW	216	24	113	91	513	144	22	1123			
KPL-UP	13	1	3	5	18	5		45			
LAKEGENEVA	65	8	39	34	169	67	8	390			
LAKESHORES	1				6	2		9			
RACINE_BKM	20	4	14	3	40	6	2	89			
RACINEMAIN	242	67	180	140	677	150	46	1502			
ROCHESTER	39	12	28	25	83	36	6	229			
SHARON	32	17	9	15	62	11	7	153			
UNIONGROVE	15	9	21	7	67	14	2	135			
WALWORTH	22	12	21	25	66	13	7	166			
WATERFORD	82	7	59	62	219	45	14	488			
WILLIAMSBAY	49	10	34	27	111	31	10	272			
WTFORDHS	10	2	11	4	25	2	2	56			
	1503	319	1014	870	3743	1078	255	8782			

2019 March ALS items to LLS & KCLS

ALS Items to LLS & KCLS													
Checkouts	Station Library	Item Library											Total
		BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON	ORFORDVILL					
	BURLINGTON	151	42	43	18	267	34	12					567
	CL-S	183	21	28	28	208	31	6					505
	CL-TL	76	6	15	11	67	10	10					195
	DARIEN	15		3	5	26	3						52
	DELAVAN	108	23	21	17	211	39	6					425
	EAST_TROY	51	4	5	10	78	9	3					160
	ELKHORN	346	39	73	50	473	56	13					1050
	FONTANA	18	1	6	3	48	1	4					81
	GENOA_CITY	69	10	4	20	68	14	7					192
	KPL-AD	10	2	1		3	1						17
	KPL-BKM	65	12	19	13	70	15	6					200
	KPL-NS	386	33	75	42	448	49	14					1047
	KPL-SI	68	13	14	9	132	8	4					248
	KPL-SW	683	73	116	86	999	132	24					2113
	KPL-UP	19	3	2		25	3						52
	LAKEGENEVA	194	26	36	20	285	16	10					587
	LAKESHORES					1							1
	RACINE_BKM	161	32	44	29	261	33	12					572
	RACINEMAIN	802	100	176	119	1174	118	48					2537
	ROCHESTER	20	4	15		44	2	2					87
	SHARON	55	3	15	10	59	5	3					150
	UNIONGROVE	79	13	10	16	115	18	4					255
	WALWORTH	84	19	11	22	152	12	2					302
	WATERFORD	205	23	34	26	270	41	11					610
	WILLIAMSBAY	94	64	33	22	177	23	5					418
	WTFORDHS	3	2	2		1	2	1					11
		3945	568	801	576	5662	675	207					12434

2019 Q1 ALS Circ

ALS Circ from all libraries									
Checkouts									
		Station Library							
Item Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON	ORFORDVILL	Total	
All	68016	7210	25496	17213	178305	24340	5605	326185	
BELOIT	58665	657	1433	1309	4717	1154	372		
BURLINGTON	152	66	147	125	385	132	39	1046	
CLINTON	367	4241	310	260	1037	219	147		
CL-S	196	33	180	93	487	121	34	1144	
CL-TL	144	26	125	81	387	72	28	863	
DARIEN	82	36	146	67	234	69	25	659	
DELAVAN	277	41	165	146	788	189	46	1652	
EAST_TROY	77	24	75	39	191	60	30	496	
EDGERTON	392	131	16979	321	1292	431	117		
ELKHORN	362	68	253	158	866	197	50	1954	
EVANSVILLE	458	162	407	10803	1017	258	134		
FONTANA	137	14	118	97	310	76	37	789	
GENOA_CITY	106	28	108	87	313	98	18	758	
JANESVILLE	2955	758	2248	1309	156294	1652	472		
KPL-BKM	28	4	28	20	100	18	9	207	
KPL-NS	292	70	193	187	708	167	48	1665	
KPL-SI	87	14	65	56	198	34	15	469	
KPL-SW	628	79	318	299	1525	306	58	3213	
KPL-UP	36	13	22	11	59	11	1	153	
LAKEGENEVA	169	22	150	99	441	140	31	1052	
LAKESHORES	8			3	22	9	1	43	
MILTON	623	176	528	458	2284	17949	129		
ORFORDVILL	341	121	216	229	750	151	3493		
RACINE_BKM	50	11	35	16	109	17	5	243	
RACINEMAIN	625	184	508	471	1864	380	114	4146	
ROCHESTER	99	20	84	75	260	73	26	637	
SHARON	106	27	71	45	207	37	20	513	
UNDEFINED		1					1	2	
UNIONGROVE	45	40	110	45	181	40	15	476	
WALWORTH	70	41	75	50	186	51	13	486	
WATERFORD	261	57	265	158	646	142	43	1572	
WILLIAMSBAY	152	33	104	84	377	70	29	849	
WTFORDHS	26	12	30	12	70	17	5	172	
							Non-ALS Mate	25259	

2019 Q1 ALS circ from LLS & KCLS

ALS Circ from LLS & KCLS													
Item Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON	ORFORDVILL	Total					
BURLINGTON	152	66	147	125	385	132	39	1046					
CL-S	196	33	180	93	487	121	34	1144					
CL-TL	144	26	125	81	387	72	28	863					
DARIEN	82	36	146	67	234	69	25	659					
DELAVAN	277	41	165	146	788	189	46	1652					
EAST_TROY	77	24	75	39	191	60	30	496					
ELKHORN	362	68	253	158	866	197	50	1954					
FONTANA	137	14	118	97	310	76	37	789					
GENOA_CITY	106	28	108	87	313	98	18	758					
KPL-BKM	28	4	28	20	100	18	9	207					
KPL-NS	292	70	193	187	708	167	48	1665					
KPL-SI	87	14	65	56	198	34	15	469					
KPL-SW	628	79	318	299	1525	306	58	3213					
KPL-UP	36	13	22	11	59	11	1	153					
LAKEGENEVA	169	22	150	99	441	140	31	1052					
LAKESHORES	8			3	22	9	1	43					
RACINE_BKM	50	11	35	16	109	17	5	243					
RACINEMAIN	625	184	508	471	1864	380	114	4146					
ROCHESTER	99	20	84	75	260	73	26	637					
SHARON	106	27	71	45	207	37	20	513					
UNDEFINED		1					1	2					
UNIONGROVE	45	40	110	45	181	40	15	476					
WALWORTH	70	41	75	50	186	51	13	486					
WATERFORD	261	57	265	158	646	142	43	1572					
WILLIAMSBAY	152	33	104	84	377	70	29	849					
WTFORDHS	26	12	30	12	70	17	5	172					
	4215	964	3375	2524	10914	2526	741	25259					

2019 Q1 ALS items to LLS & KCLS

ALS Items to LLS & KCLS												
Checkouts												
Item Library												
Station Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON	ORFORDVILL	Total				
BURLINGTON	485	103	117	64	844	110	28	1751				
CL-S	479	60	93	68	655	88	19	1462				
CL-TL	201	28	60	37	245	36	21	628				
DARIEN	36	4	5	6	78	8		137				
DELAVAN	377	57	77	34	732	98	17	1392				
EAST_TROY	118	12	25	27	215	25	7	429				
ELKHORN	1304	153	277	199	1610	243	32	3818				
FONTANA	72	7	16	5	138	14	10	262				
GENOA_CITY	199	20	28	41	219	40	11	558				
KPL-AD	26	2	2	1	25	2		58				
KPL-BKM	189	32	49	28	260	35	15	608				
KPL-NS	902	85	168	110	1199	136	42	2642				
KPL-SI	234	30	46	27	354	18	12	721				
KPL-SW	1998	198	339	222	2878	325	91	6051				
KPL-UP	32	6	7	4	46	7	2	104				
LAKEGENEVA	576	64	91	67	812	54	24	1688				
LAKESHORES					1			1				
RACINE_BKM	467	94	107	69	691	98	44	1570				
RACINEMAIN	2340	269	490	336	3590	352	147	7524				
ROCHESTER	82	10	31	4	130	16	9	282				
SHARON	117	14	64	16	137	12	7	367				
UNIONGROVE	252	31	41	40	364	44	18	790				
WALWORTH	245	45	35	39	331	27	12	734				
WATERFORD	606	64	107	87	894	124	36	1918				
WILLIAMBAY	248	104	74	40	446	60	9	981				
WTFORDHS	11	4	6		12	5	1	39				
	11596	1496	2355	1571	16906	1977	614	36515				

Arrowhead - hoopla March 2019

Library Name	Total Registered (All Time)	New Patrons (Last Month)	Patrons Served (Last Month)	Sales (Last Month)	Circs (Last Month)	Sales (YTD)	Circs (YTD)
Beloit Public Library	877	20	207	\$ 1449.56	664	\$ 4278.93	1950
Clinton Public Library	139	9	34	\$ 254.19	111	\$ 739.89	306
Eager Free Public Library	251	13	63	\$ 419.10	205	\$ 1326.71	639
Edgerton Public Library	381	8	73	\$ 499.34	216	\$ 1488.16	644
Hedberg Public Library	2235	78	553	\$ 3530.42	1661	\$ 10091.41	4760
Milton Public Library (WI)	341	10	76	\$ 466.66	224	\$ 1587.07	723
Orfordville Public Library	129	3	33	\$ 256.45	125	\$ 766.54	364
Total	4353	141	1039	\$ 6875.72	3206	\$ 20278.71	9386

2019 March Overdrive Statistics

Library	eBooks	Audiobook/Music	Video/Streaming Video	Total by Library	OD Users	Holds (4-5-19)
Clinton Public Library	133	114	4	251	45	121
Orfordville Public Library	156	67		223	42	105
Eager Free Public Library	386	316	2	704	127	430
Milton Public Library	480	187		667	131	351
Edgerton Public Library	505	419	4	928	148	485
Beloit Public Library	967	868		1835	321	1056
Hedberg Public Library	3512	255	4	3771	1019	3292
Total by type	6139	2226	14	8379	1833	5840

March Lynda.com

	Distinct Users	Distinct courses viewed	Distinct videos viewed	Total views	Hours viewed	Logins
BELOIT	5	1	24	26	1.21	10
CLINTON	2	2	5	5	0.14	3
EDGERTON	3	10	159	160	8.59	6
EVANSVILLE	1	0	0	0	0	1
JANESVILLE	18	18	143	153	8.61	43
MILTON	4	1	4	4	0.12	7
ORFORDVILL	1	1	7	7	0.45	1
Grand Total	34	33	342	355	19.12	71

Lynda.com Quarter 1 2019

	Distinct Users	Distinct courses viewed	Distinct videos viewed	Total views	Hours viewed	Logins
January	45	43	385	407	24.46	16
February	27	21	179	196	12.43	50
March	34	33	342	355	19.12	71
Total	106	97	906	958	56.01	137