

**Arrowhead Library System  
Librarians Meeting  
Wednesday, October 17  
2018 Milton Public Library  
430 E High St. Milton  
9:30 a.m.**

**This meeting is being held at the Milton Public Library, 430 E High St., Milton.**

1. Call to order 9:30a.m. – Chair – Ashlee Kunkel
2. Secretary – Tovah Anderson
3. Additions to Agenda
4. Approval of the September 2018 Minutes
5. Unfinished Business
  - a. Shared System
    1. Share update
      - a. Delivery Update
      - b. September Statistics
      - c. Items For SHARE agenda
    - b. Technology
      1. BadgerNet – Router updates
    - c. Hoopla
    - d. WPLC/Overdrive
    - e. Gale Courses
    - f. Budget 2018/2019
    - g. Youth Services update- Jeni Schomber
    - h. Public Library System Redesign Project
    - i. ALS Board Report – Sarah Strunz
6. New Business
  - a. Inclusive Services Retreat – Rene Bue
  - b. Fine free discussion
  - c. 2019 Continuing Education Agreement with SCLS
  - d. LLS Trustee Appreciation Event
7. ALS Activities
8. Activities in Member Libraries
9. Adjourn

**Dates to Remember:**

**ALS Board Meeting – November 12 – 6:00 pm @ ALS**

**Arrowhead Library System**  
**Librarians Meeting Minutes**  
**Wednesday, September 19, 2018**  
**Orfordville Public Library: 519 East Beloit Street, Orfordville**  
**9:30 a.m.**

**In attendance:** Steve Platteter, Tovah Anderson,

1. Call to order 9:33 a.m. – Chair – Sarah Strunz
2. Secretary – Tovah Anderson
3. Additions to Agenda
4. Approval of the August 2018 Minutes
  - a. Motion: Kirsten Almo
  - b. Second: Nick Dimassis
  - c. Approved: Unanimously
5. **Unfinished Business**
  - a. Shared System
    - i. SHARE update
      1. Additional Sirsi Training
        - a. Blue Cloud Analytics Training 10/16 @ Elkhorn
        - b. Serials Training – 11/15 @ Lakeshores
        - c. Circ Training – 11/9 @ EPL 9:30
      2. Delivery Update
        - a. Started first week in September hiring out the Elkhorn run, it's working well
      3. August Statistics – *see packet*
  - b. Technology
    - i. BadgerNet
      1. Finishing up ALS office updates
      2. EPL & OPL's speed not as fast as expected
      3. Tech Inventory Binder still under way
  - c. Hoopla – *See packet*
  - d. WPLC/Overdrive
    - i. Project Update Sheet Passed Out (will also be emailed): Libby Stats, Sora, BiblioBoard (WI Author Project, New Popup Picks)
  - e. Gale Courses/Lynda.com
    - i. *Statistics for both passed out at meeting.*
  - f. Budget 2018/2019

- i. Waiting on approval
- g. Youth Services update - *Tabled*
- h. Public Library System Redesign Project
  - i. In process of writing report
    - 1. Will hold first draft until after election, will have public comment
    - 2. Final Draft will be to DPI hopefully in December
  - ii. LD&L is aiming for a 1 Million dollar increase in state aid for the next biennium
- i. ALS Board Report – Sarah Strunz
  - i. All topics previously covered

## 6. New Business

- a. 2019 ALS System Plan
  - i. Approved at last board meeting, sent to state
  - ii. Biggest change is on page 7, identifying how state aid increase was spent: Including system contribution to Hoopla under Lifelong Learning
  - iii. Next Biennium “Broadband” will change to “Technology”
- b. Recollection Wisconsin Digitalization Kits
  - i. Steve shared a survey previously
  - ii. DPI and South Central Library System created this project using LSTA money
    - 1. Goal to get local content digitized on to Recollection Wisconsin, not great for newspapers
    - 2. Five of our libraries interested in participating
    - 3. Can work with your local historical society
    - 4. Training and Kits will be provided
- c. 2019 Exemption Letters
  - i. All calculations have been done for each municipality, need city clerks to sign them and send back to Steve to take to the county, will be sent October 1
- d. Items for SHARE agenda
  - i.

## 7. ALS Activities

- a. Attended Senior Fair with HPL, great turn out
  - i. Several attendees mentioned they do not like the catalog: did not understand how where to find call numbers or how to filter out electronic resources leaving only books
- b. Library Card Signup Month/Audiobooks Campaign
  - i. Contacted 55 companies transport companies [called 15 (6 no response), mailed packets to 40, 2 bounced back]
  - ii. Blaine’s Farm and Fleet was looking in to including it as part of their wellness program info to employees
- c. Rock County Community Baby Shower, October 10 with HPL
- d. WLA Presentations By ALS affiliates – 11 sessions in total, 11 different people

## 8. Activities in Member Libraries

- a. Edgerton Public Library
  - i. Lots of Building Issues: start planning your maintenance now, it’s been 12 years since addition. HVAC units need replacing. Dealing with moisture issues.

- ii. Sterling North Book and Film Festival – end of Kathleen Ernst & Jerry Apps coming. Please promote at your library if possible
    - iii. Have a teen librarian now
  - b. Hedberg Public Library
    - i. TRANSFORMATION
      - 1. \$50,000 anonymous donation to Transformation; have \$350,000-400,000 to go. Hopefully finish up fundraising with a final push in March/April.
      - 2. Roof work going on now
      - 3. General Contractor Bids for interior work going out in January; hopefully starting construction in March
    - ii. Interviewing for Teen Librarian starts, PT & FT Reference positions are filled (43-44 qualified candidates)
    - iii. Signed on with Kanopy film streaming service... should be live any day now
    - iv. Launching Gale suite of databases for businesses, legal forms, small business resources
    - v. Night at the Library annual friends of the library fundraiser Oct. 20 – 80s themed Video Killed the Radio Star
  - c. Beloit Public Library
    - i. Reel Deal Casino Night Fundraiser coming up October 27 – collaboration with Beloit International Film Festival and BPL
    - ii. In process of changing public areas with self-checks, desk removals, etc. Still working on roaming to proactively assist patrons
  - d. Milton Public Library
    - i. Lisa retires September 20, Ashlee Kunkel takes over on September 21
      - 1. Retirement party tomorrow from 5-8 at Northleaf Winery
    - ii. MPL won WLA's Library of the Year Award, has not been announced
    - iii. Will eventually hire an additional person to fill vacancy
  - e. Eager Free Public Library
    - i. October 1-14 Closed to Move in to new part of library so renovations on original portion of building can start
    - ii. Budget Presentations to Council Oct 3
    - iii. Science Kits for grant will be put together after the move
    - iv. iPad station in new children's room – needs setup and need staff training
  - f. Orfordville Public Library
    - i. Board Member resigning – moving out of Orfordville
    - ii. Participated in Orfordville's Paint A Fence project
    - iii. New furniture coming, rotating out used furniture that was donated when moved in. Looking for new children's shelving.
- 9. Adjourn 10:50 a.m.
  - a. Motion: Megan Kloeckner
  - b. Second: Charles Teval

c. Approved: Unanimously

**Dates to Remember:**

**SHARE Directors Council** – Tuesday, October 2 – 11:00 am @ Matheson Memorial Library\*\*\*

\*\*\*Location may change

**ALS Board Meeting** – Wednesday, October 10 – 6:00 pm @ Clinton Public Library

**ALS Librarians Meeting** – Wednesday, 17 – 9:30 am @ Arrowhead Library System (MPL)

2018 September ALS Circ

| ALS Circ from all libraries |                 |              |              |              |               |              |                      |                |
|-----------------------------|-----------------|--------------|--------------|--------------|---------------|--------------|----------------------|----------------|
| Checkouts                   |                 |              |              |              |               |              |                      |                |
|                             | Station Library |              |              |              |               |              |                      |                |
| Item Library                | BELOIT          | CLINTON      | EDGERTON     | EVANSVILLE   | JANESVILLE    | MILTON       | ORFORDVILL           | Total          |
| All                         | <b>20,580</b>   | <b>1,984</b> | <b>7,235</b> | <b>5,023</b> | <b>58,217</b> | <b>7,126</b> | <b>1,866</b>         | <b>102,031</b> |
| <b>BELOIT</b>               | <b>18006</b>    | 202          | 342          | 428          | 1439          | 306          | 82                   |                |
| BURLINGTON                  | 47              | 13           | 31           | 41           | 129           | 22           | 8                    | 291            |
| <b>CLINTON</b>              | 118             | <b>1167</b>  | 66           | 76           | 274           | 54           | 26                   |                |
| CL-S                        | 55              | 15           | 31           | 36           | 150           | 31           | 4                    | 322            |
| CL-TL                       | 48              | 3            | 36           | 24           | 99            | 19           | 7                    | 236            |
| DARIEN                      | 19              | 7            | 22           | 14           | 52            | 11           | 4                    | 129            |
| DELAVAN                     | 88              | 23           | 65           | 50           | 242           | 37           | 11                   | 516            |
| EAST_TROY                   | 14              | 5            | 14           | 11           | 59            | 17           | 3                    | 123            |
| <b>EDGERTON</b>             | 119             | 43           | <b>5352</b>  | 100          | 415           | 113          | 30                   |                |
| ELKHORN                     | 98              | 24           | 35           | 66           | 282           | 68           | 14                   | 587            |
| <b>EVANSVILLE</b>           | 52              | 7            | 50           | <b>2965</b>  | 219           | 41           | 19                   |                |
| FONTANA                     | 29              | 3            | 21           | 16           | 93            | 9            | 7                    | 178            |
| GENOA_CITY                  | 29              | 10           | 16           | 24           | 77            | 12           | 6                    | 174            |
| <b>JANESV_BKM</b>           | 1               |              |              |              | <b>38</b>     |              |                      |                |
| <b>JANESVILLE</b>           | 858             | 184          | 537          | 443          | <b>51759</b>  | 593          | 242                  |                |
| KPL-BKM                     | 5               |              | 3            | 11           | 27            | 5            | 1                    | 52             |
| KPL-NS                      | 90              | 19           | 50           | 47           | 187           | 48           | 11                   | 452            |
| KPL-SI                      | 23              | 7            | 8            | 11           | 66            | 6            | 5                    | 126            |
| KPL-SW                      | 165             | 35           | 74           | 89           | 393           | 67           | 19                   | 842            |
| KPL-UP                      | 6               | 1            | 9            | 2            | 12            | 4            | 1                    | 35             |
| LAKEGENEVA                  | 61              | 16           | 39           | 40           | 136           | 47           | 6                    | 345            |
| LAKESHORES                  |                 |              |              | 1            | 1             | 6            |                      | 8              |
| <b>MILTON</b>               | 169             | 69           | 173          | 145          | 697           | <b>5315</b>  | 60                   |                |
| <b>ORFORDVILL</b>           | 75              | 37           | 37           | 60           | 209           | 48           | <b>1218</b>          |                |
| RACINE_BKM                  | 12              | 3            | 5            | 9            | 23            | 3            | 1                    | 56             |
| RACINEMAIN                  | 215             | 32           | 80           | 142          | 576           | 134          | 32                   | 1211           |
| ROCHESTER                   | 20              | 3            | 14           | 17           | 85            | 17           | 8                    | 164            |
| SHARON                      | 22              | 10           | 19           | 15           | 76            | 7            | 10                   | 159            |
| UNIONGROVE                  | 16              | 11           | 10           | 24           | 47            | 9            | 3                    | 120            |
| WALWORTH                    | 14              | 3            | 10           | 16           | 57            | 12           | 1                    | 113            |
| WATERFORD                   | 67              | 15           | 74           | 72           | 209           | 41           | 18                   | 496            |
| WILLIAMSBAY                 | 36              | 15           | 11           | 25           | 82            | 22           | 9                    | 200            |
| WTFORDHS                    | 3               | 2            | 1            | 3            | 7             | 2            |                      | 18             |
|                             |                 |              |              |              |               |              | <b>Total from No</b> | <b>6,953</b>   |



2018 Quarter 3 ALS Circ

| ALS Circ from all libraries |                   |                 |              |               |               |                |               |                      |                |
|-----------------------------|-------------------|-----------------|--------------|---------------|---------------|----------------|---------------|----------------------|----------------|
| Checkouts                   |                   |                 |              |               |               |                |               |                      |                |
|                             |                   | Station Library |              |               |               |                |               |                      |                |
| Item                        | Library           | BELOIT          | CLINTON      | EDGERTON      | EVANSVILLE    | JANESVILLE     | MILTON        | ORFORDVILL           | Total          |
| All                         |                   | <b>69,917</b>   | <b>6,847</b> | <b>25,764</b> | <b>17,218</b> | <b>194,747</b> | <b>25,683</b> | <b>6,751</b>         | <b>346,927</b> |
|                             | <b>BELOIT</b>     | <b>61203</b>    | 637          | 1153          | 1304          | 4511           | 988           | 343                  |                |
|                             | BURLINGTON        | 149             | 43           | 104           | 102           | 451            | 91            | 27                   | 967            |
|                             | <b>CLINTON</b>    | 396             | <b>4284</b>  | 205           | 223           | 853            | 165           | 118                  |                |
|                             | CL-S              | 221             | 38           | 99            | 130           | 488            | 100           | 34                   | 1110           |
|                             | CL-TL             | 164             | 22           | 91            | 101           | 328            | 76            | 13                   | 795            |
|                             | DARIEN            | 68              | 15           | 41            | 48            | 143            | 35            | 11                   | 361            |
|                             | DELAVAN           | 345             | 67           | 186           | 134           | 846            | 115           | 42                   | 1735           |
|                             | EAST_TROY         | 51              | 19           | 39            | 36            | 155            | 33            | 10                   | 343            |
|                             | <b>EDGERTON</b>   | 374             | 118          | <b>19880</b>  | 283           | 1211           | 341           | 115                  |                |
|                             | ELKHORN           | 410             | 71           | 150           | 198           | 838            | 185           | 53                   | 1905           |
|                             | <b>EVANSVILLE</b> | 184             | 38           | 134           | <b>11036</b>  | 594            | 122           | 49                   |                |
|                             | FONTANA           | 109             | 17           | 50            | 50            | 220            | 42            | 14                   | 502            |
|                             | GENOA_CITY        | 118             | 25           | 39            | 69            | 234            | 39            | 17                   | 541            |
|                             | <b>JANESV_BKM</b> | 1               |              |               |               | <b>1137</b>    | 3             |                      |                |
|                             | <b>JANESVILLE</b> | 2740            | 625          | 1758          | 1393          | <b>173485</b>  | 1633          | 632                  |                |
|                             | KPL-BKM           | 29              | 5            | 13            | 27            | 76             | 16            | 2                    | 168            |
|                             | KPL-NS            | 292             | 52           | 152           | 121           | 632            | 131           | 37                   | 1417           |
|                             | KPL-SI            | 72              | 23           | 25            | 52            | 179            | 21            | 8                    | 380            |
|                             | KPL-SW            | 581             | 109          | 261           | 279           | 1157           | 226           | 65                   | 2678           |
|                             | KPL-UP            | 17              | 4            | 12            | 9             | 37             | 10            | 3                    | 92             |
|                             | LAKEGENEVA        | 191             | 54           | 115           | 136           | 459            | 165           | 20                   | 1140           |
|                             | LAKESHORES        | 3               |              |               | 1             | 4              | 8             |                      | 16             |
|                             | <b>MILTON</b>     | 542             | 187          | 490           | 436           | 2372           | <b>20341</b>  | 172                  |                |
|                             | <b>ORFORDVILL</b> | 232             | 92           | 131           | 191           | 729            | 133           | <b>4723</b>          |                |
|                             | RACINE_BKM        | 26              | 7            | 15            | 17            | 74             | 7             | 6                    | 152            |
|                             | RACINEMAIN        | 748             | 108          | 284           | 424           | 1830           | 357           | 96                   | 3847           |
|                             | ROCHESTER         | 73              | 11           | 51            | 39            | 248            | 41            | 16                   | 479            |
|                             | SHARON            | 78              | 22           | 36            | 28            | 222            | 26            | 20                   | 432            |
|                             | UNDEFINED         |                 | 1            |               |               |                |               | 1                    | 2              |
|                             | UNIONGROVE        | 59              | 59           | 27            | 42            | 142            | 22            | 10                   | 361            |
|                             | WALWORTH          | 48              | 18           | 27            | 43            | 144            | 30            | 8                    | 318            |
|                             | WATERFORD         | 255             | 38           | 148           | 183           | 658            | 121           | 56                   | 1459           |
|                             | WILLIAMSBAY       | 135             | 36           | 47            | 80            | 283            | 58            | 30                   | 669            |
|                             | WTFORDHS          | 3               | 2            | 1             | 3             | 7              | 2             |                      | 18             |
|                             |                   |                 |              |               |               |                |               | <b>Total Non-ALS</b> | <b>21,887</b>  |

## 2018 September ALS circ from LLS &amp; KCLS

| ALS Circ from LLS & KCLS |                 |            |            |            |              |            |            |              |
|--------------------------|-----------------|------------|------------|------------|--------------|------------|------------|--------------|
| Checkouts                |                 |            |            |            |              |            |            |              |
|                          | Station Library |            |            |            |              |            |            |              |
| Item Library             | BELOIT          | CLINTON    | EDGERTON   | EVANSVILLE | JANESVILLE   | MILTON     | ORFORDVILL | Total        |
| BURLINGTON               | 47              | 13         | 31         | 41         | 129          | 22         | 8          | 291          |
| CL-S                     | 55              | 15         | 31         | 36         | 150          | 31         | 4          | 322          |
| CL-TL                    | 48              | 3          | 36         | 24         | 99           | 19         | 7          | 236          |
| DARIEN                   | 19              | 7          | 22         | 14         | 52           | 11         | 4          | 129          |
| DELAVAN                  | 88              | 23         | 65         | 50         | 242          | 37         | 11         | 516          |
| EAST_TROY                | 14              | 5          | 14         | 11         | 59           | 17         | 3          | 123          |
| ELKHORN                  | 98              | 24         | 35         | 66         | 282          | 68         | 14         | 587          |
| FONTANA                  | 29              | 3          | 21         | 16         | 93           | 9          | 7          | 178          |
| GENOA_CITY               | 29              | 10         | 16         | 24         | 77           | 12         | 6          | 174          |
| KPL-BKM                  | 5               |            | 3          | 11         | 27           | 5          | 1          | 52           |
| KPL-NS                   | 90              | 19         | 50         | 47         | 187          | 48         | 11         | 452          |
| KPL-SI                   | 23              | 7          | 8          | 11         | 66           | 6          | 5          | 126          |
| KPL-SW                   | 165             | 35         | 74         | 89         | 393          | 67         | 19         | 842          |
| KPL-UP                   | 6               | 1          | 9          | 2          | 12           | 4          | 1          | 35           |
| LAKEGENEVA               | 61              | 16         | 39         | 40         | 136          | 47         | 6          | 345          |
| LAKESHORES               |                 |            |            | 1          | 1            | 6          |            | 8            |
| RACINE_BKM               | 12              | 3          | 5          | 9          | 23           | 3          | 1          | 56           |
| RACINEMAIN               | 215             | 32         | 80         | 142        | 576          | 134        | 32         | 1211         |
| ROCHESTER                | 20              | 3          | 14         | 17         | 85           | 17         | 8          | 164          |
| SHARON                   | 22              | 10         | 19         | 15         | 76           | 7          | 10         | 159          |
| UNIONGROVE               | 16              | 11         | 10         | 24         | 47           | 9          | 3          | 120          |
| WALWORTH                 | 14              | 3          | 10         | 16         | 57           | 12         | 1          | 113          |
| WATERFORD                | 67              | 15         | 74         | 72         | 209          | 41         | 18         | 496          |
| WILLIAMSBAY              | 36              | 15         | 11         | 25         | 82           | 22         | 9          | 200          |
| WTFORDHS                 | 3               | 2          | 1          | 3          | 7            | 2          |            | 18           |
|                          | <b>1,182</b>    | <b>275</b> | <b>678</b> | <b>806</b> | <b>3,167</b> | <b>656</b> | <b>189</b> | <b>6,953</b> |



2018 Quarter 3 ALS items from LLS & KCLS

| ALS Circ from LLS & KCLS |                 |            |              |              |              |              |            |               |
|--------------------------|-----------------|------------|--------------|--------------|--------------|--------------|------------|---------------|
| Checkouts                |                 |            |              |              |              |              |            |               |
|                          | Station Library |            |              |              |              |              |            |               |
| Item Library             | BELOIT          | CLINTON    | EDGERTON     | EVANSVILLE   | JANESVILLE   | MILTON       | ORFORDVILL |               |
| BURLINGTON               | 149             | 43         | 104          | 102          | 451          | 91           | 27         | 967           |
| CL-S                     | 221             | 38         | 99           | 130          | 488          | 100          | 34         | 1110          |
| CL-TL                    | 164             | 22         | 91           | 101          | 328          | 76           | 13         | 795           |
| DARIEN                   | 68              | 15         | 41           | 48           | 143          | 35           | 11         | 361           |
| DELAVAN                  | 345             | 67         | 186          | 134          | 846          | 115          | 42         | 1735          |
| EAST_TROY                | 51              | 19         | 39           | 36           | 155          | 33           | 10         | 343           |
| ELKHORN                  | 410             | 71         | 150          | 198          | 838          | 185          | 53         | 1905          |
| FONTANA                  | 109             | 17         | 50           | 50           | 220          | 42           | 14         | 502           |
| GENOA_CITY               | 118             | 25         | 39           | 69           | 234          | 39           | 17         | 541           |
| KPL-BKM                  | 29              | 5          | 13           | 27           | 76           | 16           | 2          | 168           |
| KPL-NS                   | 292             | 52         | 152          | 121          | 632          | 131          | 37         | 1417          |
| KPL-SI                   | 72              | 23         | 25           | 52           | 179          | 21           | 8          | 380           |
| KPL-SW                   | 581             | 109        | 261          | 279          | 1157         | 226          | 65         | 2678          |
| KPL-UP                   | 17              | 4          | 12           | 9            | 37           | 10           | 3          | 92            |
| LAKEGENEVA               | 191             | 54         | 115          | 136          | 459          | 165          | 20         | 1140          |
| LAKESHORES               | 3               |            |              | 1            | 4            | 8            |            | 16            |
| RACINE_BKM               | 26              | 7          | 15           | 17           | 74           | 7            | 6          | 152           |
| RACINEMAIN               | 748             | 108        | 284          | 424          | 1830         | 357          | 96         | 3847          |
| ROCHESTER                | 73              | 11         | 51           | 39           | 248          | 41           | 16         | 479           |
| SHARON                   | 78              | 22         | 36           | 28           | 222          | 26           | 20         | 432           |
| UNDEFINED                |                 | 1          |              |              |              |              | 1          | 2             |
| UNIONGROVE               | 59              | 59         | 27           | 42           | 142          | 22           | 10         | 361           |
| WALWORTH                 | 48              | 18         | 27           | 43           | 144          | 30           | 8          | 318           |
| WATERFORD                | 255             | 38         | 148          | 183          | 658          | 121          | 56         | 1459          |
| WILLIAMSBAY              | 135             | 36         | 47           | 80           | 283          | 58           | 30         | 669           |
| WTFORDHS                 | 3               | 2          | 1            | 3            | 7            | 2            |            | 18            |
|                          | <b>4,245</b>    | <b>866</b> | <b>2,013</b> | <b>2,352</b> | <b>9,855</b> | <b>1,957</b> | <b>599</b> | <b>21,887</b> |

2018 September ALS items to LLS & KCLS

| ALS Items to LLS & KCLS |              |            |            |            |              |            |            |               |
|-------------------------|--------------|------------|------------|------------|--------------|------------|------------|---------------|
| Checkouts               |              |            |            |            |              |            |            |               |
|                         | Item Library |            |            |            |              |            |            |               |
| Station Library         | BELOIT       | CLINTON    | EDGERTON   | EVANSVILLE | JANESVILLE   | MILTON     | ORFORDVILL | Total         |
| BURLINGTON              | 157          | 28         | 40         | 16         | 276          | 41         | 2          | 560           |
| CL-S                    | 127          | 17         | 34         | 15         | 196          | 33         | 9          | 431           |
| CL-TL                   | 59           | 7          | 8          | 11         | 72           | 13         | 2          | 172           |
| DARIEN                  | 19           |            | 5          | 2          | 54           | 7          |            | 87            |
| DELAVAN                 | 110          | 12         | 22         | 11         | 244          | 24         | 8          | 431           |
| EAST_TROY               | 49           | 5          | 20         | 7          | 56           | 10         | 7          | 154           |
| ELKHORN                 | 332          | 70         | 83         | 63         | 463          | 91         | 16         | 1118          |
| FONTANA                 | 23           | 7          | 3          | 3          | 29           | 11         |            | 76            |
| GENOA_CITY              | 52           | 5          | 12         | 1          | 73           | 6          | 1          | 150           |
| KPL-AD                  | 3            |            |            | 1          | 6            | 2          |            | 12            |
| KPL-BKM                 | 58           | 7          | 17         | 9          | 73           | 4          | 1          | 169           |
| KPL-NS                  | 339          | 36         | 51         | 41         | 494          | 33         | 23         | 1017          |
| KPL-SI                  | 84           | 12         | 22         | 12         | 158          | 14         | 1          | 303           |
| KPL-SW                  | 674          | 69         | 113        | 68         | 979          | 139        | 15         | 2057          |
| KPL-UP                  | 36           | 1          | 5          | 1          | 35           | 2          |            | 80            |
| LAKEGENEVA              | 166          | 15         | 32         | 17         | 210          | 22         | 6          | 468           |
| LAKESHORES              |              |            |            |            |              | 2          |            | 2             |
| RACINE_BKM              | 158          | 25         | 36         | 29         | 260          | 46         | 9          | 563           |
| RACINEMAIN              | 923          | 95         | 153        | 115        | 1228         | 132        | 28         | 2674          |
| ROCHESTER               | 23           | 7          | 8          | 5          | 37           | 8          | 2          | 90            |
| SHARON                  | 36           | 6          | 2          | 6          | 47           | 12         | 6          | 115           |
| UNIONGROVE              | 101          | 12         | 18         | 19         | 138          | 12         | 4          | 304           |
| WALWORTH                | 70           | 8          | 22         | 10         | 122          | 16         | 1          | 249           |
| WATERFORD               | 194          | 25         | 45         | 32         | 278          | 51         | 13         | 638           |
| WILLIAMBAY              | 72           | 9          | 12         | 13         | 127          | 20         | 3          | 256           |
| WTFORDHS                | 1            | 1          | 1          | 1          | 2            |            |            | 6             |
|                         | <b>3,866</b> | <b>479</b> | <b>764</b> | <b>508</b> | <b>5,657</b> | <b>751</b> | <b>157</b> | <b>12,182</b> |



2018 Quarter 3 ALS items to LLS & KCLS

| ALS Items to LLS & KCLS |               |              |              |              |               |              |            |               |
|-------------------------|---------------|--------------|--------------|--------------|---------------|--------------|------------|---------------|
| Checkouts               |               |              |              |              |               |              |            |               |
|                         | Item Library  |              |              |              |               |              |            |               |
| Station Library         | BELOIT        | CLINTON      | EDGERTON     | EVANSVILLE   | JANESVILLE    | MILTON       | ORFORDVILL | Total         |
| BURLINGTON              | 539           | 80           | 105          | 52           | 822           | 114          | 21         | 1733          |
| CL-S                    | 418           | 51           | 94           | 50           | 616           | 81           | 20         | 1330          |
| CL-TL                   | 177           | 27           | 30           | 15           | 296           | 45           | 6          | 596           |
| DARIEN                  | 55            | 8            | 10           | 9            | 212           | 15           | 1          | 310           |
| DEHAVAN                 | 326           | 34           | 59           | 51           | 724           | 77           | 11         | 1282          |
| EAST_TROY               | 145           | 24           | 42           | 30           | 189           | 41           | 9          | 480           |
| ELKHORN                 | 891           | 161          | 204          | 150          | 1314          | 216          | 34         | 2970          |
| FONTANA                 | 70            | 16           | 18           | 12           | 98            | 28           | 1          | 243           |
| GENOA_CITY              | 166           | 17           | 29           | 17           | 212           | 21           | 3          | 465           |
| JANESV_BKM              |               |              |              |              | 26            |              |            | 26            |
| KPL-AD                  | 18            | 2            |              | 3            | 30            | 6            |            | 59            |
| KPL-BKM                 | 177           | 18           | 39           | 26           | 220           | 25           | 5          | 510           |
| KPL-NS                  | 989           | 129          | 182          | 137          | 1489          | 122          | 37         | 3085          |
| KPL-SI                  | 284           | 32           | 62           | 31           | 505           | 34           | 4          | 952           |
| KPL-SW                  | 2087          | 186          | 415          | 220          | 2908          | 406          | 70         | 6292          |
| KPL-UP                  | 122           | 2            | 14           | 16           | 161           | 13           | 2          | 330           |
| LAKEGENEVA              | 466           | 63           | 83           | 55           | 700           | 100          | 21         | 1488          |
| LAKESHORES              | 1             |              |              |              |               | 4            |            | 5             |
| RACINE_BKM              | 462           | 63           | 117          | 77           | 776           | 109          | 30         | 1634          |
| RACINEMAIN              | 2819          | 285          | 460          | 320          | 3663          | 383          | 82         | 8012          |
| ROCHESTER               | 98            | 12           | 18           | 14           | 147           | 20           | 4          | 313           |
| SHARON                  | 125           | 19           | 26           | 15           | 132           | 35           | 14         | 366           |
| UNIONGROVE              | 346           | 34           | 63           | 44           | 400           | 47           | 7          | 941           |
| WALWORTH                | 264           | 47           | 56           | 25           | 387           | 41           | 2          | 822           |
| WATERFORD               | 558           | 69           | 133          | 115          | 839           | 144          | 25         | 1883          |
| WILLIAMBAY              | 277           | 26           | 43           | 50           | 388           | 74           | 7          | 865           |
| WTFORDHS                | 2             | 1            | 1            | 1            | 2             |              |            | 7             |
|                         | <b>11,882</b> | <b>1,406</b> | <b>2,303</b> | <b>1,535</b> | <b>17,256</b> | <b>2,201</b> | <b>416</b> | <b>36,999</b> |

Arrowhead - hoopla through September 2018

| Library Name               | Total Registered (All Time) | New Patrons (Last Month) | Patrons Served (Last Month) | Sales (Last Month) | Circs (Last Month) | Sales (YTD) | Circs (YTD) |
|----------------------------|-----------------------------|--------------------------|-----------------------------|--------------------|--------------------|-------------|-------------|
| Beloit Public Library      | 694                         |                          | 27                          | \$1,184.45         | 160                | \$8,537.80  | 3975        |
| Clinton Public Library     | 95                          |                          | 2                           | \$76.91            | 14                 | \$892.06    | 404         |
| Eager Free Public Library  | 199                         |                          | 9                           | \$353.89           | 50                 | \$2,539.41  | 1279        |
| Edgerton Public Library    | 328                         |                          | 6                           | \$482.50           | 79                 | \$4,414.34  | 2041        |
| Hedberg Public Library     | 1768                        |                          | 65                          | \$2,887.27         | 439                | \$23,980.34 | 11081       |
| Milton Public Library (WI) | 272                         |                          | 17                          | \$420.65           | 59                 | \$3,037.76  | 1414        |
| Orfordville Public Library | 115                         |                          | 3                           | \$230.06           | 31                 | \$1,737.09  | 821         |
| Total                      | 3471                        |                          | 129                         | \$5,635.73         | 832                | \$45,138.80 | 21015       |

ALS Hoopla for 2018 with additional content

|                                                                                                                                   | Beloit           | Clinton         | Eager Free      | Edgerton        | Janesville       | Milton          | Orfordville     | Total            |
|-----------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|-----------------|-----------------|------------------|-----------------|-----------------|------------------|
| 2018 ALS will cover \$25,000 base cost which will be broken down as below. Libraries may contribute funds for additional content. |                  |                 |                 |                 |                  |                 |                 |                  |
| 2018 Base                                                                                                                         | 6,352.72         | 565.95          | 1,347.50        | 1,536.85        | 13,522.59        | 1,276.98        | 397.41          | 25,000.00        |
| 2018 Contribution                                                                                                                 | 2,591.00         | 1,500.00        | 2,000.00        | 2,000.00        | 8,080.00         | 2,000.00        | 1,000.00        | 19,171.00        |
| 2018 Additional                                                                                                                   | 4,000.00         |                 |                 | 2,000.00        | 14,000.00        |                 | 800.00          | 20,800.00        |
| 2018 available for Library                                                                                                        | <b>12,943.72</b> | <b>2,065.95</b> | <b>3,347.50</b> | <b>5,536.85</b> | <b>35,602.59</b> | <b>3,276.98</b> | <b>2,197.41</b> | <b>64,971.00</b> |



# 2018 September Overdrive Statistics

| Library                    | All Ebooks | Audiobook/Music | Video/Streaming Video | Total by Library | OD users | Holds (10-3-18) |
|----------------------------|------------|-----------------|-----------------------|------------------|----------|-----------------|
| Orfordville Public Library | 96         | 81              |                       | 177              | 26       | 100             |
| Clinton Public Library     | 97         | 98              | 2                     | 197              | 31       | 91              |
| Eager Free Public Library  | 305        | 286             |                       | 591              | 114      | 396             |
| Milton Public Library      | 338        | 155             | 1                     | 494              | 106      | 339             |
| Edgerton Public Library    | 427        | 355             | 11                    | 793              | 133      | 486             |
| Beloit Public Library      | 870        | 883             | 1                     | 1754             | 280      | 1025            |
| Hedberg Public Library     | 3079       | 2331            | 9                     | 5419             | 965      | 3139            |
| Total by type              | 5212       | 4189            | 24                    |                  | 1655     | 5576            |

## **2019 Continuing Education Agreement**

Arrowhead Library System  
South Central Library System

### **Article I: General**

The Arrowhead Library System (ALS) Board of Trustees and the South Central Library System (SCLS) Board of Trustees do hereby enter into an agreement as authorized by Chapter 43, *Wisconsin Statutes*, for the provision of Continuing Education (CE) Services to ALS from SCLS.

### **Article II: Definitions**

For the purposes of this agreement:

- (1) ALS is the body established by the Board of Supervisors of Rock County in accordance with Section 43.19 of the *Wisconsin Statutes*.
- (2) ALS is the agency established under Section 43.15 of the *Wisconsin Statutes* and operating under the System Board to provide and administer the public library system for Rock County.
- (3) SCLS is the body established by the Boards of Supervisors of Adams, Columbia, Dane, Green, Portage, Sauk and Wood Counties in accordance with Section 43.19 of the *Wisconsin Statutes*.
- (4) SCLS is the agency established under Section 43.15 of the *Wisconsin Statutes* and operating under the System Board to provide and administer the public library system for Adams, Columbia, Dane, Green, Portage, Sauk and Wood Counties.

### **Article III: SCLS Responsibility**

It is mutually agree that SCLS shall make the following CE resources available to ALS.

- (1) Include ALS libraries in any emails about upcoming CE programs (webinars and in-person programs), with implicit invitation for ALS libraries to participate in any/all programs.
- (2) Include ALS libraries in any surveys about future CE topics.
- (3) Make SCLS CE Consultant Jean Anderson available to conduct CPI Prepare Training on a cost-recovery basis for any ALS member libraries.
- (4) Develop CE programs that mutually benefit SCLS and ALS library staff and offer ALS opportunity to co-sponsor programs at a mutually agreed upon cost.

### **Article IV: ALS Responsibilities**

It is mutually agreed that ALS shall:

- (1) Reimburse SCLS on a cost-recovery basis for any CPI Prepare Training (mileage, booklets, and staff time on site @ \$40/hour).
- (2) Pay the mutually agreed upon cost of any co-sponsored programs developed by SCLS.

## Article V: Mutual Understandings

It is mutually understood and agreed that:

- (1) This agreement shall become effective upon signing of the agreement by both parties. This agreement shall continue in force through December 31, 2019, or until superseded by a new agreement.
- (2) SCLS shall bill ALS for its agreed upon share of CE program costs when payment is requested from CE presenter.
- (3) Either party may terminate this agreement by giving notice to the other party thirty (30) days in advance of the date of termination.
- (4) In the event this agreement is terminated prior to December 31<sup>st</sup> of any calendar year, SCLS will not bill ALS for CE programs not already held.
- (5) This agreement may be amended in writing at any time as is mutually agreeable to both parties.
- (6) Neither ALS nor SCLS shall be considered an agent, servant, partner, employee or joint venture of the other.

For the SCLS:

Mary L. Nelson  
(Board President)

9/27/2018  
(Date)

For the ALS:

Rich Peters  
(Board President)

10/10/18  
(Date)



# ANNUAL TRUSTEE APPRECIATION EVENT -2018-

Presented by Lakeshores Library System

**NOV. 1, 5PM TO 8PM  
HAWKS VIEW GOLF CLUB  
7377 KRUEGER RD, LAKE GENEVA**

Join us for an evening of fellowship, ideas, and appreciation of the critical work performed by library trustees and staff.

\$15 Per Person

To RSVP visit:  
<https://goo.gl/forms/V4o2T2Dbsu4Sly5l2>







## SCHEDULE:

- 5pm - Gathering & Cocktail Hour
  - 6pm - Migrate to Dining Area, Begin Dinner
  - 6:30pm (Approx.) - Begin Program
  - 7:45pm (Approx.) - Ajourn
- 

## PRESENTER: MELISSA MCLIMANS

Melissa Mclimans is a consultant for WiLS, a non-profit membership organization that facilitates collaborative projects and services, primarily in the state of Wisconsin. Prior to WiLS, she coordinated digital projects for the University of Wisconsin. Melissa will present on innovative uses of data, and share examples of how libraries are using data dashboards and other methods to improve the library decision-making process.

