Arrowhead Library System
Librarians Meeting
Wednesday, August 15 2018
Clinton Public Library
214 Mill St, Clinton
9:30 a.m.

This meeting is being held at the <u>Clinton Public Library</u>, 214 Mill St. Clinton.

1. Call to order 9:30a.m. – Chair – Mary Bieber

2. Secretary – Tovah Anderson

3. Additions to Agenda

4. Approval of the July 2018 Minutes

5. Unfinished Business
    a. Shared System
        1. Share update
            a. Delivery Update
            b. July Statistics
    b. Technology
        1. BadgerNet – Router updates
    c. Hoopla
    d. WPLC/Overdrive
    e. Gale Courses/Lynda.com
    f. Budget 2018/2019
    g. Youth Services update- Jeni Schomber
    h. Public Library System Redesign Project
    i. ALS Board Report – Sarah Strunz

6. New Business
    a. Race to Equity – Vicki Brown
    b. 2019 ALS Resource Contract with Hedberg Public Library
    c. 2019 Intersystem Agreement with Lakeshores Library System

7. ALS Activities

8. Activities in Member Libraries

9. Adjourn

Dates to Remember:
ALS Board Meeting – September 12 – 6:00 pm @ OPL

Librarians Meeting Minutes

Wednesday, July 18, 2018 at 9:30 a.m.
Milton Public Library: 430 E. High Street, Milton, WI 53563

In attendance: Steve Platteter, Tovah Anderson, Lisa Brooks, Kirsten Almo, Megan Kloeckner, Michael DeVries, Charles Teval, Mary Bieber, Bryan McCormick, Jeni Schomber
Guests: Joe Davies (PLSR), Paula Kiely (PLSR), Bill Wilson (MPL & ALS Boards)

1. Call to order 9:34 a.m. – Chair – Megan Kloeckner

2. Secretary – Tovah Anderson

3. Additions to Agenda

4. Approval of the May 2018 Minutes
   a. Motioned by Kirsten Almo, Seconded by Lisa Brooks
   b. Approved unanimously with corrections

5. **Unfinished Business**
   a. Shared System
      i. SHARE update
         1. Delivery Update – still exploring third party delivery to/from VIP hub
         2. June Statistics – *See packet or email for spreadsheets*
            a. Circ went up and intersystem transit was slightly down
   b. Technology
      i. BadgerNet – Router updates
         1. Last Friday's cutover testing was favorable – Sophos has built a fix into their operating system (July 13)
         2. Cutover should be next Tuesday Morning at 6:30 a.m. (July 24)
   c. Hoopla
      i. *See statistics in packet for statistics and annual review*
   d. WPLC/Overdrive
      i. *OverDrive Stats are in packet*
      ii. Next board meeting is in September
   e. Gale Courses
      i. July Enrollment Stats – *Passed Out*
      ii. May Final Stats – *Passed Out*
   f. Budget 2018/2019
      i. ALS budget is due Monday (July 23)
   g. Youth Services update- Jeni Schomber
      i. BPL has new Head of Programming and Partnerhsips: Kristi Helmkamp from Appleton Public Library (Starts August 7)

  ii. Attending regional meeting to discuss fall programming today

h. Public Library System Redesign Project Presentation

  i. Speakers: *Joe Davies, Paula Kiely, Bryan McCormick*

  ii. Encouraged to look at proposals through state, system, and library lenses

  iii. Currently in the Recommendation Development Process – working with Russell Consulting

  iv. Take the online survey to give your feedback at (https://www.surveymonkey.com/r/PLSRStructureFeedback)

    1. First deadline: Midnight the 22nd (Sun/Mon)

    2. Second deadline: Noon on the 26th (Thur)

  v. Current State Funding Formula uses Population, Territory, and Local Funding to calculate state aid

  vi. Model W assumes increase in aid and suggests funding formula changes and system standards

  vii. Model Y reduces number of library systems to 6-8, adds statewide oversight, and statewide public service philosophy and more formalized regional structure. CE, Delivery, Technology Support (core services) – All regional.

    1. Online Portal and Statewide Discovery are viable with this model

  viii. QUESTIONS FROM ALS:

    1. How does each model handle system or regional crossover and multi-system card holders?

      a. Currently Ch. 43 allows patrons to have cards in multiple systems. The Ch. 43 committee has not pondered this in detail and will now explore it. Act 150 handles crossover. As circ of physical materials goes down the cost per circ is going up. Look at tech costs, RFID/self-checks, etc. what is the actual cost of circ

    2. What are the stars on the Deliver Regions Map?

      a. Current Resource libraries

    3. Was the state funding formula taken in to account when drawing the delivery region map?

      a. No. Had more to do with delivery feasibility

    4. With mergers comes more mileage for meetings etc. With regional technology centers, is there some sort of equity for paying technician miles or meeting miles? This would encourage more participation.

      a. Maybe make the reimbursement at the system level. Spread out meetings and staffing.

    5. Comment: W is appealing because there is less politics involved, and smaller regions offer similar patrons with similar needs.

      a. It's never going to be perfect, there are all sorts of demographic differences in all counties and regions.

    6. Are there any other states that are great examples or that PLSR has learned from?

      a. IL & MA are not encouraging examples. CO, ME, WA, GA and others were researched. CO has one library system and doesn't provide much in the way of services. PLSR committee and each work group contacted other states.

      b. Many can see W as a path to Y.

7. What happens to staff that is made redundant?
   a. The HR/Personnel committee is exploring this. Retirements are great, management structures change, less FTEs are needed with greater efficiencies. Will need consultants, current personnel's expertise would be useful.
8. At what point should we be having conversations with our city?
   a. Starting now is a good idea. Whatever areas that have consensus and are actionable will be in the final recommendation—so far statewide CE and Consulting Portal and improved system standards. Report is expected to be in the superintendent's hands by the end of October.
9. Is it likely to affect 2020 budgets?
   a. Probably not largely, it will be a time-consuming process.
10. What prompted PLSR?
    a. Facing a 10% cut to system budgets statewide in 2009-10. SRLAW decided it needed to look at state statutes because if state funding fell any lower systems were going to start falling apart. Then a lean study and development of a "road map" to a vision for WI library services. PLSR is part of this road map.

i. ALS Board Report – Steve Platteter
   i. It's all been covered

6. New Business
   a. 2019 ALS Charter
      i. Approved at last board meeting
      ii. Must present it to rock county as one of its departments
      iii. Acts as a county plan
   b. 2019 ALS Automation/SHARE Budget
      i. *See packet*
   c. Autism Society Books – *See packet*
      i. CPL and EPL will take a few

7. ALS Activities
   a. Outreach Activities
      i. 4-H Fair Sign up now available progress (5 Slots Open)
      ii. Registered booth for Rock County Community Baby Shower
   b. Publicity
      i. Lynda/Gale Stuff out
      ii. Big Library Read/OverDrive Info Out
      iii. BiblioBoard/Pressbooks/SELF-e/Wisconsin Author Project Info Out
   c. Other Activities
      i. Designed Guide to Library Resources Handout for fair & outreach
      ii. Working on MPL's website (EPL, CPL next)
      iii. Want to update All ALS ListServ
         1. Need a list of email address for all your employees
         2. Need updates when new employees are added/deleted
   d. Networking

         i. Aug. 8 – WI Library Systems Marketing Meeting in Wausau, WI

8. Activities in Member Libraries
   a. Edgerton Public Library
      i. Purchased new patron computers and using Lakeshores IT
   b. Milton Public library
      i. Milton Garden Guild did an 8-garden walk as a fundraiser for Story garden- about 200 tickets sold for $2,000 raised
      ii. 2,000 attendees to summer programs so far
      iii. Cassie Anderson hired as Youth Services and Technology Coordinator.
      iv. Thinking about going to 1 all ages brochure
   c. Clinton Public Library
      i. Main cataloger is retiring, will try to fill gap with current staff and more hours
      ii. Update on feasibility study August 27th
   d. Hedberg Public Library
      i. Combined SLP online is going well.
      ii. Posting for a full-time young adult librarian and part-time reference librarian
      iii. QuestCon August 4, 6:30 p.m. – HPL's comicon and SLP capstone event
   e. Beloit Public Library
      i. Hired new Head of Programming and Partnerships
      ii. Hired 5-6 new people, might be hiring a few more
      iii. Just hosted a volunteer and non-profit showcase – big hit
   f. Evansville Public Library
      i. EYC flooded so had to have some teen programs back at the library
      ii. Were closed Monday to relocate patron computers due to construction
      iii. Aug 2 construction party, kids can probably tour the construction site
      iv. Aug 14 Evansville night out
9. Adjourned at 11:43
   a. Moved by Charles Teval, Seconded by Kirsten Almo

Dates to Remember:
SHARE Directors Council – Tuesday, August 7 – 11:00 am @ Racine Public Library
ALS Board Meeting – Wednesday, August 8 – 6:00 pm @ ALS
ALS Librarians Meeting – Wednesday, August 15 – 9:30 am @ CPL – Mary Bieber

ALS Circ from all libraries
Checkouts

Item Library	Station Library							Total
	BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON	ORFORDVILL	
All	24531	2283	9518	6582	69339	9560	2628	124441
BELOIT	21431	184	353	492	1438	318	102	
BURLINGTON	47	18	40	30	167	32	8	
CLINTON	146	1449	78	76	285	62	46	
CL-S	74	5	41	50	196	35	16	
CL-TL	43	10	24	43	124	26	2	
DARIEN	36	5	11	19	45	10	6	
DELAVAN	133	13	53	39	316	30	15	
EAST_TROY	18	5	8	16	47	7	5	
EDGERTON	109	32	7505	115	410	124	35	
ELKHORN	140	21	56	69	293	48	24	
EVANSVILLE	64	15	41	4379	195	33	17	
FONTANA	46	5	12	15	60	15	3	
GENOA_CITY	33	6	12	19	87	14	8	
JANESV_BKM					878			
JANESVILLE	1010	228	638	485	61539	504	203	
KPL-BKM	15	4	5	2	31	6		
KPL-NS	101	9	59	41	243	37	9	
KPL-SI	19	7	8	22	65	9		
KPL-SW	203	44	105	102	362	66	23	
KPL-UP	5	3	2	4	12	3	2	
LAKEGENEVA	57	16	41	56	161	53	6	
LAKESHORES	1							
MILTON	178	61	155	145	923	7899	54	
ORFORDVILL	74	34	53	69	234	41	1967	
RACINE_BKM	8	2	7	6	24	3	1	
RACINEMAIN	284	36	113	160	632	95	36	
ROCHESTER	32	5	12	8	69	13	3	
SHARON	27	6	13	5	80	9	4	
UNDEFINED							1	
UNIONGROVE	25	25	8	8	46	7	3	
WALWORTH	21	14	9	13	36	11	3	
WATERFORD	100	10	34	62	234	34	18	
WILLIAMBAY	51	11	22	32	107	16	8	

2018 July ALS circ from LLS & KCLS

ALS Circ from LLS & KCLS								
Checkouts								
	Station Library							
Item Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON	ORFORDVILL	Total
BURLINGTON	47	18	40	30	167	32	8	342
CL-S	74	5	41	50	196	35	16	417
CL-TL	43	10	24	43	124	26	2	272
DARIEN	36	5	11	19	45	10	6	132
DELAVAN	133	13	53	39	316	30	15	599
EAST_TROY	18	5	8	16	47	7	5	106
ELKHORN	140	21	56	69	293	48	24	651
FONTANA	46	5	12	15	60	15	3	156
GENOA_CITY	33	6	12	19	87	14	8	179
KPL-BKM	15	4	5	2	31	6		63
KPL-NS	101	9	59	41	243	37	9	499
KPL-SI	19	7	8	22	65	9		130
KPL-SW	203	44	105	102	362	66	23	905
KPL-UP	5	3	2	4	12	3	2	31
LAKEGENEVA	57	16	41	56	161	53	6	390
LAKESHORES	1							1
RACINE_BKM	8	2	7	6	24	3	1	51
RACINEMAIN	284	36	113	160	632	95	36	1356
ROCHESTER	32	5	12	8	69	13	3	142
SHARON	27	6	13	5	80	9	4	144
UNDEFINED							1	1
UNIONGROVE	25	25	8	8	46	7	3	122
WALWORTH	21	14	9	13	36	11	3	107
WATERFORD	100	10	34	62	234	34	18	492
WILLIAMBAY	51	11	22	32	107	16	8	247
	1519	280	695	821	3437	579	204	7535

2018 July ALS items to LLS & KCLS

ALS Items to LLS								
Checkouts								
	Item Library							
Station Library	BELOIT	CLINTON	EDGERTON	EVANSVILLE	JANESVILLE	MILTON	ORFORDVILL	Total
BURLINGTON	205	30	32	24	281	41	10	623
CL-S	135	15	29	15	208	23	9	434
CL-TL	56	8	15	1	127	18	3	228
DARIEN	18	3	5	4	40	3	1	74
DELAVAN	114	13	18	21	229	25	2	422
EAST_TROY	42	14	10	9	58	14		147
ELKHORN	240	27	68	41	428	61	9	874
FONTANA	20	4	4	5	35	4	1	73
GENOA_CITY	69	7	8	9	73	8		174
JANESV_BKM					7			7
KPL-AD	5	2		1	7	1		16
KPL-BKM	52	4	13	8	73	8	3	161
KPL-NS	335	47	64	52	512	44	6	1060
KPL-SI	89	13	17	10	165	10	3	307
KPL-SW	691	62	144	87	979	127	35	2125
KPL-UP	52	1	6	10	81	10	1	161
LAKEGENEVA	141	20	24	26	240	34	2	487
LAKESHORES						1		1
RACINE_BKM	146	15	47	21	265	28	12	534
RACINEMAIN	940	85	142	84	1231	135	31	2648
ROCHESTER	41	3	7	4	66	6	2	129
SHARON	37	7	8	2	44	8	3	109
UNIONGROVE	116	14	21	12	113	19	1	296
WALWORTH	70	20	15	8	118	12	1	244
WATERFORD	187	18	50	41	284	39	6	625
WILLIAMBAY	96	7	11	16	124	29	3	286
WTFORDHS	1							1
	3898	439	758	511	5788	708	144	12246

Arrowhead - hoopla through July 2018

Library Name	Total Registered (All Time)	New Patrons (Last Month)	Patrons Served (Last Month)	Sales (Last Month)	Circs (Last Month)	Sales (YTD)	Circs (YTD)
Beloit Public Library	639	35	173	$1,063.54	511	$6,160.95	2915
Clinton Public Library	93	5	18	$123.40	45	$695.34	326
Eager Free Public Library	187	5	47	$288.48	153	$1,786.42	923
Edgerton Public Library	302	18	83	$504.05	228	$3,440.18	1587
Hedberg Public Library	1624	101	418	$2,896.26	1344	$18,142.21	8449
Milton Public Library (WI)	243	16	59	$467.49	217	$2,260.41	1059
Orfordville Public Library	110	0	30	$187.88	92	$1,290.70	610
Total	3198	180	828	$5,531.10	2590	$33,776.21	15869

2018 July Overdrive Statistics

	Ebooks	Audiobooks/Music	Video/Streaming Video	Total by Library	OD Users	Holds (8/1/18)
Clinton Public Library	119	91	3	213	41	123
Orfordville Public Library	132	72		204	24	87
Eager Free Public Library	365	277		642	109	392
Milton Public Library	381	153		534	102	303
Edgerton Public Library	426	327	1	754	132	441
Beloit Public Library	924	842	2	1768	294	907
Hedberg Public Library	3469	2598	4	6071	1008	3154
Total by type	5816	4360	10		1710	5407

Revenue		2016 Actual	2017 Request	2017	2017 Actual	2018 Request	2018 estimate	2019 Request
42200	State Aid	438,605	438,605	438,605	438,605	453,212	453,212	467,820
44120	Misc Fees	6,103	6,103	6,103	6,103	6,103	6,103	6,103
45504	Intergovt-Other libraries	216,460	230,649	230,649	223,360	212,764	213,564	240,765
46000	Contributions	2,000	2,000	2,000	2,000	2,000	2,000	2,000
46400	Funds Forwarded from prior Yr.			85,000			20,000	12,605	20,000
46900	Refund of prior years expense							
47000	Transfers in							
	Total Revenue*	663,168	677,357	762,357	670,068	694,079	687,484	736,688
	Total Fund Balance		204,313	119,313	238,887	218,887	227,782	
	Trust Accounts were terminated in 2015, associated funds were moved to the general fund balance.							
Expense								
61100	Regular Wages	176,178	227,668	197,668	176,603	174,669	180,321	184,972
61300	Per Diems	1,500	1,500	1,500	1,316	1,500	1,500	1,500
61400	FICA	13,326	17,417	17,417	13,580	13,363	13,795	14,149
61510	Retirement-Employers	11,294	15,482	15,482	10,613	11,703	12,082	12,116
61610	Heath Insurance	41,012	56,868	56,868	39,012	41,000	41,000	41,000
61620	Dental Insurance		2,160	2,160	1,556	1,513	1,513	1,513
61630	Life Insurance	140	135	135	126	180	130	180
62119	Other contracted services	52,159	54,035	99,035	85,180	150,158	145,000	183,893
62130	Audit Fees	1,100	1,200	1,200	1,200	1,200	1,200	1,200
62210	Telephone	1,370	2,000	2,000	1,334	2,000	1,300	2,000
62410	R&M-Vehicles	5,475	6,500	6,500	7,466	9,000	9,000	10,000
62420	R&M-Machinery&Equip.	0	100	100	0	100	0	100
63100	Office Supplies&Expenses	995	1,500	1,500	1,407	1,500	1,500	1,500
63101	Postage	318	1,000	1,000	402	1,000	450	1,000
63104	Printing & Duplication	3,166	5,000	5,000	3,859	5,000	4,000	5,000
63108	Public Information	3,647	4,000	4,000	2,466	5,000	5,000	5,000
63200	Publications/Subscriptions/Dues	1,220	1,500	1,500	1,341	1,500	1,400	1,500
63300	Travel	1,715	3,600	3,600	1,689	3,000	2,500	3,000
64200	Training Expense	1,941	4,000	4,000	1,864	4,000	2,500	4,000
64201	Convention Expense	1,709	4,000	4,000	2,116	4,000	3,000	4,000
64214	ILS Costs	129,510	133,892	218,892	173,845	194,393	194,393	193,265
64303	Extension Materials	3,000	3,000	3,000	2,925	3,000	4,000	4,000
64306	Resource Library	100,000	100,000	85,000	85,000	40,000	40,000	40,000
64307	Participating Libraries	920,775	953,539	953,539	953,539	1,001,938	1,001,938	1,025,967
64309	Intersystem Agreement	73,101	76,402	76,402	76,402	65,771	65,771	72,691
64904	Sundry Expense	487	1,000	1,000	852	1,000	900	1,000
64918	Advertising	0	300	300	0	300	0	300
65101	Insurance on Building	4,500	4,500	4,500	4,441	5,000	5,000	5,000
65321	Building/office Lease	14,000	14,000	14,000	14,000	14,000	14,000	14,000
67199	Misc. Equipment	19,000	12,500	12,500	2,803	6,500	2,000	3,000
	Total Expenses	1,582,638	1,708,798	1,793,798	1,666,937	1,763,288	1,755,193	1836846
	Expenses minus County funds	587,262	677,357	762,357	635,680	694,079	685,984	736,688

REFERENCE AND RESOURCE LIBRARY AGREEMENT – 2019
HEDBURG PUBLIC LIBRARY/ARROWHEAD LIBRARY SYSTEM

THIS AGREEMENT is by and between Arrowhead Library System, a public library system organized in accordance with Chapter 43 of the Wisconsin Statues, hereinafter called "Arrowhead," and the Hedberg Public Library, hereinafter called "HPL."

WHEREAS, Arrowhead is organized under authority of Wisconsin State Statutes chapter 43 to provide for the improvement of public library services to the residents of Rock County, and annual adopts a Plan of Library Service, and

WHEREAS, Section 43.16 Wisconsin Statutes requires that "each public library system shall have at least one system resource library," and

WHEREAS, HPL is a member of Arrowhead and meets all the statutory requirements to serve as a resource library.

NOW, THEREFORE, IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1.   HPL will serve as the resource library for Arrowhead.

This agreement between Arrowhead and HPL is in accordance with provisions of Chapter 43.24(2)(b) of the Wisconsin Statutes for backup reference and interlibrary loan services from the system resource library, including development of and access to specialized collections.

Definitions:

Clearinghouse – agency responsible for receiving and referring author, title and subject interlibrary loan requests out of system, and for receiving requests from outside the system for referral to libraries within the system.

Interlibrary loan – a transaction in which library materials, or copies of materials, are made available by one library to another upon request for a specific item or general or specific information.

Reference services – responses to interlibrary loan subject requests received from ALS Member and affiliate libraries or received from libraries outside the system through the ALS clearinghouse. Responses may require a fill from the HPL collection or a referral to Sources within system, or outside the system through the ALS clearinghouse.

Collection Development – the process of planning and acquiring a balanced collection of library materials of many formats, including books, periodicals, online resources, and other media. The materials purchased will help provide a diverse collection available for use through the ALS shared system.

WAN – Wide Area Network, a computer network that covers a large geographic area. The data network connecting the ALS member libraries is a WAN

Agreement:
Hedberg Public Library agrees to

- Provide reference services for ALS, its member and affiliate libraries, and to other libraries as requested through the ALS clearinghouse;

- Provide author/title interlibrary loan services on the same basis as other member libraries as outlined in the Member Agreement;

- Provide Rock County residents access to any specialized collections, including electronic collections such as Overdrive Advantage, on the same terms as City of Janesville residents and as outlined in the Member Agreement.

- Provide Arrowhead with statistics of reference services and author/title interlibrary loans provided to ALS member and affiliate libraries.

- Provide professional cataloging services, including contracting with SkyRiver, to ALS member and affiliate libraries.

- Provide support services in regard to the ALS WAN as needed.

In Return, Arrowhead Library System agrees to

- Pay the sum of $40,000 in one payment by March 1, 2019.

Terms and conditions of compensation for such services are as follow:

    a. Service to residents of Rock County with a library; reference services; collection development, reference collection development; cataloging services; WAN support

Total Amount: $40,000.

Payments agreed upon in this compensation agreement are to be made by Arrowhead promptly upon billing by HPL

This agreement shall be in effect as of January 1, 2019, and shall remain in effect until December 31, 2019. This agreement may be amended at any time by mutual agreement of both parties.

Dated this

In the presence of:

Hedberg Public Library

By_____
Adam Dinnes, President
Hedberg public Library Board of Trustees

By_____
Bryan J. McCormick, Director
Hedberg Public Library

Arrowhead Library System

By_____
Richard Bostwick, President
Arrowhead Library System Board of Trustees

By_____
Steven Platteter, Director
Arrowhead Library System

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2019 INTERSYSTEM AGREEMENT
between
Arrowhead Library System
and
Lakeshores Library System

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Whereas, it is to the advantage of the people of the Arrowhead Library System and the Lakeshores Library System that library materials be accessible to them; and

Whereas, library systems have been developed to promote access to materials available in organized collections in locally supported public libraries;

Therefore, the parties to this agreement, in order to fulfill their obligations and purposes in accordance with Sec. 43.17(6) and Sec. 43.24 of the Wisconsin Statutes,

Hereby, do agree on behalf of the people in their areas and the public libraries that constitute their systems to allow any person holding a valid borrower's card from any library belonging to either system to have access to all of the libraries belonging to either system. This arrangement, generally referred to as reciprocal borrowing, will be subject to the following conditions:

1. Patrons who borrow materials under this agreement are required to:
   a) conform to the rules and regulations of the library from which they borrow;
   b) present a valid borrower's card issued by their local library or by their library system as evidence of their eligibility for this service;
   c) pay promptly all delinquency charges which may accrue against them.

2. The systems agree to assist each other, if necessary and upon request, in recovering materials.

3. Participating libraries may limit reciprocal borrowing to specific classes of materials at their discretion, but are encouraged to provide unlimited access to materials that are available locally.

4. The systems agree to replace materials which are borrowed by their participating member libraries and are lost or destroyed as a result of intersystem borrowing in accordance with this agreement. They further agree that reasonable efforts will be made to reclaim such material or its value from the patron or library responsible for such loss or destruction.

5. Materials may be returned to any member library of either system; it will be the system's responsibility to return the materials to the originating library.

6. Should the circulation of materials from any member library to residents of the other system exceed five hundred (500), the member library may request remuneration according to Wisconsin Statutes 43.17(11), and may refuse to honor valid borrowers' cards if the request is denied by the other system.

7. Beginning in 2009, reimbursement to libraries for use of those libraries by residents of counties residing in areas not served by a public library will be increased or decreased by 5 percentage points per year until the 70% reimbursement level is met. The library systems involved will extend their financial services to disburse funds as provided for with local formulas.

This agreement shall become effective January 1, 2019, and remain in force until the end of the calendar year. This agreement shall be subject to such modification as may be mutually agreeable. Should either party wish to terminate this agreement, notice must be received by August 1.

– MEMORANDUM OF AGREEMENT –

Arrowhead/Lakeshores Library System
2019 Intersystem Agreement

70% state average unit cost - previous year		$	4.65
times Walworth Co. circulation to ALS residents without libraries			865
		$	4,022
	70%	$	2,816
ALS formula payment to LLS for Walworth County Libraries		**$**	**2,816**

70% state average unit cost - previous year		$	4.65
times ALS circulation to Walworth Co. residents without libraries			7,470
		$	34,736
	70%	$	24,315
LLS formula payment to ALS for Walworth County Libraries		**$**	**24,315**

Arrowhead Library System agrees to pay Lakeshores Library System in two equal payments on or before April 30 and September 30: **$2,816.**

Lakeshores Library System agrees to pay Arrowhead Library System in two equal payments on or before April 30 and September 30: **$24,315.**

Arrowhead Library System Board   Lakeshores Library System Board

_____	_____	_____	_____
Board President	*Date*	*Board President*	*Date*
_____	_____	_____	_____
System Administrator	*Date*	*System Administrator*	*Date*