

Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from November 28, 2023

1. Call to Order

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Gwen Clendenning, Brian Smith, Jonathan Hollingsworth, Vicki Lecy-Luebke

Also present: Assistant Library Director Rebecca Van Dan, Friends of the Library President Meg Wiltse

Absent: Greg Lipes, Lindsay Reese

2. Approval of October Meeting Minutes

Clendenning moved to approve the minutes of the October 24 meeting; Smith seconded the motion. Motion carried.

Clendenning moved to approve the minutes of the October 24 closed session meeting; Smith seconded the motion. Motion carried.

3. Public Comment

None

4. November Bills

Clendenning moved to approve the bills as presented; Hollingsworth seconded the motion.

After discussion, roll call was taken: Ayes—Eager, Smith, Hollingsworth, Clendenning, Lecy-Luebke. Motion carried.

5. Friends of the Library Report

Wiltse gave an overview of activities that occurred over the past year. Fundraisers brought in over \$7,000. Much of this income helped to provide programs for children and adults per library director request. For the calendar year 2023, ten book donation days were hosted with a total current inventory of approximately 2500 titles! (The next donation day/sale will be February 1, 2, and 3.) Wiltse also reported that this was the first year with the Pie Sale since 2019, due to Covid. Thirty three bakers made a great number of pies and other bakery goods. Wiltse also gave an overview of the Speaker Series, the Ruth Ann Montgomery Fund, Archiving Friends Documents, and Collaboration Activities with the Library. She also mentioned that the Friends would like to recruit new members. A larger board would bring more energy, input, and diversity to the group.

6. Librarian's Report

a. After Hours Program Request

Bookaholics group requested a space in the library to meet after hours. No alcohol would be brought into the library. A library staff member would oversee the situation. Smith

moved to allow them to judiciously use our library from 6:30-7:30 beginning in January; Hollingsworth seconded the motion. Motion carried.

b. New Format Ordering Approval

A grant that must be used by the end of the year will need further explanation. Van Dan will be checking with our outgoing librarian.

c. City Budget

Van Dan provided a copy to the Board for discussion.

7. Treasurer's Report

Clendenning was able to get clarification on a couple of items.

8. Old Business

a. Policy Review----Programming

Will review at January meeting

b. Vision for EFPL

Will review at January meeting. Strategic Plan included looking at diversity of materials. An audit was done; a followup was requested and Van Dan will take care of that.

9. New Business

a. December Meeting Date

December 19 at 5:30 has been set.

b. VP

With the present VP leaving, a new member was to be chosen. Clendenning moved to appoint Brian Smith as our Vice President of the Board; Lecy-Luebke seconded the motion. Motion carried. In addition to this, Lecy-Luebke moved to approve our gift fund investment strategy that includes splitting our funds between funds held in cash, a CD ladder, and money invested in the market as well as approving Eloise and Brian as signers for the brokerage account created to execute on this strategy. (LPL Financial at Lake Ridge) Clendenning seconded the motion. Roll call: Ayes—Eager, Smith, Hollingsworth, Clendenning, Lecy-Luebke. Motion carried.

c. New Member

Hollingsworth highly recommended a member in our community, Idalia Winger. After discussion, Hollingsworth moved to ask the mayor to appoint Idalia Winger to the Board; Smith seconded the motion. All ayes; motion carried. Eager will call the mayor to do so.

d. Assistant Director Interim Salary Increase (Van Dan steps out during this discussion.)

After some discussion, Hollingsworth moved to increase the Assistant Director's interim salary by \$625 per pay period, retroactive to November 1, until a new director is in place. Smith seconded the motion. Roll call: Ayes—Eager, Clendenning, Smith, Hollingsworth, Lecy-Luebke. Motion carried.

10. Adjourn

Clendenning moved to adjourn the meeting; Hollingsworth seconded the motion. Meeting adjourned at 7:10 p.m.

Next meeting: December 19, 2023

Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.