

**Eager Free Public Library**  
**Board of Trustees Meeting**  
**Meeting Minutes from September 26, 2023**

**1. Call To Order**

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Gwen Clendenning, Greg Lipes, Brian Smith, Lindsay Reese, Vicki Lecy-Luebke  
Also present: Library Director Megan Kloeckner, City Administrator Jason Sergeant

**2. Approval of August Meeting Minutes**

Clendenning moved to approve the minutes of the August 29 meeting; Lecy-Luebke seconded the motion. Motion carried.

**3. Public Comment**

City Administrator Sergeant addressed the city audit finances and its need to comply with audit requests.

**4. September Bills**

Kloeckner explained expenditures. Lipes moved to approve the bills as presented; Clendenning seconded the motion. Roll call: Ayes—Eager, Smith, Reese, Clendenning, Lipes, Lecy-Luebke. Motion carried.

**5. Librarian's Report**

Kloeckner provided the Board a copy of the "September Report" which focused on Circulation, Programming, and Technology. She noted Overdrive is moving forward and she continues to work with City Hall on the budget.

**6. Treasurer's Report**

Clendenning gave an update on monetary accounts.

**7. Old Business**

a. 2024 Budget Proposal

Kloeckner will be presenting today

b. Policy Review---Programming Policy

After some discussion, Lipes volunteered to look at the possibility of reducing the verbiage.

c. Hoopla

Kloeckner gave an explanation of Hoopla and Libby, indicating a monetary cap is currently in place for Hoopla but the Board approves a cost increase for next year so Hoopla can accommodate more readers.

d. Library Board Vacancy

This is in the process of being decided.

## **8. New Business**

### **a. October Meeting Date**

Due to Halloween on October 31, the next Board meeting date will be October 24.

### **b. World Book Encyclopedia**

Cost was an issue. In order not to take from children's book fund, Smith moved to secure funds from the EFPL money market; Reese seconded the motion. Roll call: Ayes—Eager, Lipes, Clendenning, Reese, Smith, Lecy-Luebke. Motion carried.

### **c. Employee Appreciation**

After discussion, Reese moved to use EFPL credit card to provide staff lunch for Employee Appreciation; Lecy-Luebke seconded the motion. Motion carried.

## **9. Closed Session**

Clendenning moved to go into closed session as per Section 19.85 (1)c. Lipes seconded the motion. Roll call: Ayes—Eager, Lipes, Reese, Clendenning, Lecy-Luebke. (Smith exited 6:28 p.m.)

Lipes moved to end closed session; Clendenning seconded the motion. Roll call: Ayes—Eager, Reese, Clendenning, Lipes, Lecy-Luebke. Left closed session at 6:44 p.m.

## **10. Adjourn**

Lipes moved to adjourn the meeting; Clendenning seconded the motion. Meeting adjourned at 6:45 p.m.

*Next meeting: October 24, 2023*

*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**