

Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from August 29, 2023

1. Call to Order

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Gwen Clendenning, Brian Smith, Vicki Lecy-Luebke, Lindsay Reese (5:55)

Also present: Library Director Megan Kloeckner

Absent: Greg Lipes

2. Approval of June and July Meeting Minutes

Clendenning moved to approve the minutes of the June 27 meeting; Smith seconded the motion. Motion carried. Clendenning moved to approve the July 25 meeting minutes; Eager seconded the motion. Motion carried.

3. Public Comment

None

4. August Bills

Kloeckner explained the expenditures. Clendenning moved to approve the bills as presented; Smith seconded the motion. Discussion. Roll call: Ayes—Eager, Reese, Smith, Clendenning, Lecy-Luebke. Motion carried.

5. Librarian's Report

Kloeckner provided the Board with the "July Report" which focused on Circulation, Programming, and Technology statistics. She noted circulation wasn't accurate since Overdrive is not currently in use; it will be running next month. Kloeckner is also working with the City to get budget information in a timely manner. She also commented that EFPL had to announce a lockdown on Friday, due to a danger in the area.

6. Treasurer's Report

Clendenning gave an update on monetary accounts.

7. Old Business

None

8. New Business

a. 2024 Budget Proposal

Kloeckner provided the Board with a copy of a proposed budget with highlighted areas of change. She also commented on the age of the elevator, noting the cost to upgrade it. This cost was shared with the City Administrator. Kloeckner's long term goals are the same as last year: 1. Expanding hours; 2. Creating more fulltime positions

b. Policy Review—Programming Policy

Tabled until next month

c. Policy Review—Personnel Policy

The Health portion of this policy was discussed. After comparing the City policy to our current one, Smith moved to adopt the pending changes to the City's upcoming Health Insurance Policy; Lecy-Luebke seconded the motion. Motion carried.

d. Hoopla

Kloeckner provided an explanation of Libby and Hoopla and their differences in usage and cost. She wants to get final numbers before any changes are made.

e. Library Board Vacancy

The Board currently has one vacancy. Members should contact Eager if they have anyone they would recommend. Those names will then be presented at our next meeting.

9. Adjourn

Reese moved to adjourn the meeting; Clendenning seconded the motion. Meeting adjourned at 6:30 p.m.

Next meeting: September 26, 2023

Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and notified for that purpose.