

**Eager Free Public Library**  
**Board of Trustees Meeting**  
**Meeting Minutes from February 28, 2023**

**1. Call to Order**

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Greg Lipes, Mandi Firgens, Wally Shannon, Vicki Lecy-Luebke  
Also present: Library Director Megan Kloeckner  
Absent: Susan Kruser, Gwen Clendenning

**2. Approval of the January Meeting Minutes**

Shannon moved to approve the minutes of the January 31 meeting; Lipes seconded the motion. Motion carried.

**3. Public Comment**

None

**4. February Bills**

Firgens moved to approve the bills as presented; Shannon seconded the motion. Roll call: Ayes—Eager, Lipes, Shannon, Firgens, Lecy-Luebke. Motion carried.

**5. Librarian's Report**

Kloeckner provided the Board with the "February Report" which focused on circulation, programming, and technology statistics. She commented that all areas increased as compared to last year. She also presented the 2023 Annual Budget to the Board. Kloeckner's next item focused on one area of our strategic plan, increasing diversity in our collection of materials. This area of concern was brought forth in a community survey. A more accurate way to study this is through an audit of our collection. Kloeckner investigated two companies that would address this issue. After much discussion, Lecy-Luebke moved to hire Collection HQ, at a onetime cost of \$4,000, in order to comply with our strategic plan to increase diversity in our library collection of materials. Shannon seconded the motion. Roll call: Ayes—Eager, Firgens, Lecy-Luebke. Nays—Shannon, Lipes. Motion passed.

**6. Treasurer's Report**

Absent

**7. Old Business: Fiscal Accountability and Investments**

Lipes presented the Board with a detailed "Gift Funds Investment Strategy," based on the information provided last month from financial planner Christine Sperry. The Board was most appreciative of the amount of effort put into this document and decided the full Board should be involved with its implementation. It will be presented again at the April meeting.

## **8. New Business**

### **a. Annual Report**

Kloeckner provided the Board with the Public Library Annual Report for the Year 2022.

Firgens moved to approve the annual report; Lecy-Luebke seconded the motion. Motion carried.

### **b. Policy Review—Circulation Policy**

This policy was reviewed by the Board and Shannon moved to approve the policy with one minor adjustment; Lecy-Luebke seconded the motion. Motion carried.

## **9. Closed Session**

Shannon moved to go into closed session as per Section 19.85 (1) ©. Lecy-Luebke seconded the motion. Roll call: Ayes—Eager, Firgens, Lipes, Shannon, Lecy-Luebke. Entered closed session at 6:20 p.m.

Shannon moved to end closed session; Firgens seconded the motion. Roll call: Ayes—Eager, Lipes, Firgens, Shannon, Lecy-Luebke. Motion carried. Left closed session at 6:40.

## **10. Adjourn**

Firgens moved to adjourn the meeting; Lipes seconded the motion. Motion carried. Meeting adjourned at 6:41 p.m.

*Next meeting: March 28, 2023*

*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and notified for that purpose.**