

**Eager Free Public Library**  
**Board of Trustees Meeting**  
**Meeting Minutes from September 27, 2022**

**1. Call to Order**

Vice President Susan Kruser called the meeting to order at 5:30 p.m. Trustees present: Kruser, Wally Shannon, Gwen Clendenning, Mandi Firgens, Greg Lipes, Vicki Lecy-Luebke  
Also present: Library Director Megan Kloeckner  
Absent: Eloise Eager

**2. Approval of August Meeting Minutes**

Shannon moved to approve the minutes of the August 30 meeting; Clendenning seconded the motion. Motion carried.

**3. Public Comment**

None

**4. August Bills**

Shannon moved to approve the bills as presented; Firgens seconded the motion. Roll call: Ayes—Kruser, Lipes, Clendenning, Lecy-Luebke, Firgens, Shannon. Motion carried.

**5. Friends of the Library Report**

Friends President Meg Wiltse was unable to attend so Kloeckner was given information to present. \$1800 was the profit from the February book sale and there are currently 2,000 books inventoried. Book donation days will be October 1 and November 5. Collaborations have been made with the Youth Center, Little Free Libraries, Bookaholics Book Club, and Summer Reading Activities. The annual meeting will take place on October 18.

**6. Librarian's Report**

Kloeckner provided the Board with the "September Report" which provided information on Circulation, Programming, and Technology. She also noted that Wireless Use was higher than last year. Computer Use also greatly increased over the past year. The 2023 budget was presented to the City Council; Kloeckner is waiting for results. She also noted that Hot Spots has not been used and will likely be eliminated.

**7. Treasurer's Report**

Clendenning provided the Board with an update on current accounts.

**8. ALS Board Report**

None

**9. Old Business**

a. Inclusive Services Statement

Shannon moved to adopt the statement created by the Department of Public Instruction; Lecy-Luebke seconded the motion. Discussion resulted in a vote of all nays and a decision to table this document until the next meeting.

b. Fiscal Accountability and Investment of Gift Funds Policy

This will also be reviewed at the next meeting so that Kloeckner can contact the city administrator about signature questions.

c. Gift Agreement Form

Shannon moved to accept the “Eager Free Public Library Gift Agreement Form: Non-Cash Contributions”; Lecy-Luebke seconded the motion. All ayes; motion carried.

**10. New Business: Employee Appreciation**

Lipes moved to appreciate the employees by way of buying lunch, up to \$300; Lecy-Luebke seconded the motion. Roll call: Ayes—Kruser, Clendenning, Shannon, Firgens, Lipes, Lecy-Luebke. Motion carried.

**11. Adjourn**

Shannon moved to adjourn the meeting; Firgens seconded the motion. Motion carried. Meeting adjourned at 6:10 p.m.

*Next meeting: October 25, 2022*

*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**