

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from January 25, 2022**

1. Call to order

Eloise Eager called the meeting to order at 5:30pm.

Trustees Present: Eloise Eager, Susan Kruser, Mandi Firgens, Wally Shannon

Present Virtually via Zoom: Sharon Cybart, Vicki-Lecy-Luebke

Also Present: Megan Kloeckner, Library Director; Meg Wiltse, Friends of the Library

Absent: Gwen Clendenning

2. Approval of the January Regular Meeting Minutes.

Shannon moved to approve the regular meeting minutes from 1/6/22. Lecy-Luebke seconded. Motion carried.

3. Public Comment

None

4. January bills (roll call vote)

Shannon moved to approve the bills as presented. Kruser seconded. Discussion.

Roll Call: Ayes - Eager, Cybart, Shannon, Kruser, Lecy-Luebke, Firgens. Motion carried.

5. Friends of the Library Report - Meg Wiltse

Winter Book Sale dates are set for February 25 & 26.

April 2 & May 7 - Donations of books will be accepted on these dates. Members of the Friends Group will be here to sort through needed books. Not ALL books will be accepted.

June? Ice Cream Social is still up in the air. Looking for other possibilities to have a fundraiser at Emma's Table...possibly with Evansville Underground Music.

The November Pie Sale is hopeful to happen again this year.

Thanks to Kloeckner for submitting articles to EvansvilleToday.com and other local papers. Friends have submitted articles to the Sunday paper showcasing their events they've been able to hold this past year.

6. Librarian's Report

Kloeckner provided the January report and yearly wrap-up charts, which documented circulation and programming data. Numbers have increased throughout the year, but not back to pre-Covid numbers. The capability to print from personal devices is now accessible; this started just a couple weeks ago.

7. Treasurer's Report

Kloeckner provided a handout from Clendenning showing EFPL's financial status.

8. ALS Board Report

No update.

9. Old Business

Steps for Reopening

Would like to move into the next Phase in February. Conference Room, History Room, and Multipurpose Room will be available, otherwise everything else will stay the same. Shannon made the motion to approve the phase movement. Kruser seconded. Motion carried.

Library Fines

The average "overdue" materials is 150-200 per week. This includes 1 day overdue through 30 days overdue.

Playaway Collection

Order has been placed for 22 Playaways. A standing order has been placed for 5 orders/month.

10. New Business

Policy Review - Public Postings

Shannon moved to approve the changes made by Kloeckner on the Public Posting & Distribution of Information Policy. Kruser seconded. Discussion. In paragraph 3, add the following sentence before the previous addition of final two sentences: **Staff will need to approve any posting.** Changes were approved, and motion carried.

Strategic Plan

Goals for the year have been set: Completing the first section of the Inclusive Services Assessment, Diversity Audit for Children's Section, Increasing Program Attendance for Teens, and Creating Method for Evaluation of Library Program Services & Resources.

11. Adjourn Regular Meeting

Kruser moved to adjourn the regular meeting. Lecy-Luebke seconded. Motion carried. Meeting adjourned at **5:54** pm.

Next meeting: February 22, 2022

Minutes by: Mandi Firgens

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.