

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from November 30, 2021**

1. Call to Order

Treasurer Gwen Clendenning called the meeting to order at 5:30 p.m. Trustees present: Clendenning, Sharon Cybart, Mandi Firgens, Wally Shannon, Vicki Lecy-Luebke

Also present: Library Director Megan Kloeckner, Friends of the Library Rep Meg Wiltse

Absent: Eloise Eager, Susan Kruser

2. Approval of October Meeting Minutes

Cybart moved to approve the minutes of the regular meeting on October 26; Firgens seconded the motion. Motion carried. Firgens moved to approve the closed session minutes from the October 26 meeting; Cybart seconded the motion. Motion carried.

3. Public Comment

None

4. November Bills

Firgens moved to approve the bills as presented; Shannon seconded the motion.

Roll call: Ayes—Clendenning, Firgens, Shannon, Lecy-Luebke. Motion carried.

5. Friends of the Library Report

Wiltse indicated the Friends and community members want to get more involved. Gary Hoff will be helping to install Friends bookshelves; controlled donations of books is planned to start in the spring. More space will be needed for selling the books. The group is planning to apply for an Evansville Fund grant and will be organizing a membership list as well; lifetime members will be acknowledged.

6. Librarian's Report

Kloeckner provided the Board with the "November Report" which compared Circulation Statistics, Programming Statistics, and Technology from 2020 to the present. Kloeckner reported that since the library was open at the beginning of 2020, numbers may not be comparable. She also noted that in-person, as well as virtual, programs will be tried in December. November budget figures for the year indicate 77% has been spent.

7. Treasurer's Report

Clendenning updated the Board on deposits and debts still owed.

8. ALS Board Report

None

9. Old Business

a. Steps for Reopening

Kloeckner reported current situation will remain the same. Only the study rooms are currently being used by the public.

b. Library Fines

Kloeckner provided three charts to the Board, indicating weekly overdue counts. Discussion led to Shannon making a motion to extend the “fine free library” until July 1. Lecy-Luebke seconded the motion. Roll call: Ayes—Cybart, Firgens, Shannon, Lecy-Luebke. Motion carried.

c. 2022 Budget

City Council will take up the topic at an upcoming meeting.

10. New Business

Kloeckner’s focus on the Strategic Plan Timeline was presented to the Board. The plan will begin in January; Assistant Library Director Rebecca Van Dan will meet with Kloeckner and together they will decide what to “tackle” first. The handout “Ongoing Planning” was given as an overview.

11. Adjourn

Firgens moved to adjourn the meeting; Shannon seconded the motion. Motion carried. Meeting adjourned at 6:05 p.m.

Next meeting: December 28, 2021

Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.