

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from June 29, 2021**

1. Call to order

Eloise Eager called the meeting to order at 5:30pm.

Trustees Present: Eloise Eager, Susan Kruser, Gwen Clendenning, Vicki Lecy-Luebke, Mandi Firgens, Wally Shannon, Sharon Cybart

Also Present: Megan Kloeckner, Library Director

2. Approval of the May Regular and Closed Meeting Minutes.

Shannon moved to approve the regular meeting minutes from 5/25/21. Kruser seconded. Motion carried.

Shannon moved to approve the closed session meeting minutes from 5/25/21. Kruser seconded. Motion carried.

3. Public Comment

None

4. June bills (roll call vote)

Kruser moved to approve the bills as presented. Lecy-Luebke seconded. Discussion.

Roll Call: Ayes - Clendenning, Eager, Cybart, Shannon, Kruser, Lecy-Luebke, Firgens. Motion carried.

5. Librarian's Report

Kloeckner provided the June report, which documented circulation and programming data, both showing positive changes.

No information has come out regarding the 2022 Budget process. We need to begin thinking about areas for cuts or increases for next year. QuickBooks subscription will be increasing \$10/month beginning in August. Eight applications have been submitted for the Assistant Director position. Interviews will begin next week.

6. Treasurer's Report

Clendenning reported on current monetary accounts.

7. ALS Board Report

No update.

8. Old Business

Steps for Reopening

Kloeckner - Moved into Phase 4 at the beginning of June - open everyday, along with curbside option. Things are going well with the new phase. There are six phases total with reopening.

Strategic Plan

Currently working on the draft, with the final cohort meeting mid-July. Our final draft will be complete prior to the cohort meeting.

Library Fines

Looked at updated graphs regarding how many books are “overdue”. No discussion needed regarding this until October 2021 to review before the end of the calendar year.

9. New Business

Policy Review - Confidentiality of Library Records

Shannon moved to approve the policy as presented. Lecy-Luebke seconded. Discussion. Motion carried.

Library Director Review & Evaluation

Firgens will send out the Library Director Review/Evaluation Survey for Board Members and Library Staff within the next couple of weeks.

Library Board Meetings

Should we move back to in-person meetings vs. Zoom meetings? Discussion. Plan for July meeting in-person, with the option to attend via Zoom.

10. Adjourn Regular Meeting

Cybart moved to adjourn the regular meeting. Kruser seconded. Motion carried. Meeting adjourned at **5:51** pm.

Next meeting: July 27, 2021

Minutes by: Mandi Firgens

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.