

**Eager Free Public Library  
Board of Trustees Meeting  
Meeting Minutes from April 27, 2021**

**1. Call to Order**

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Gwen Clendenning, Mandi Firgens, Sharon Cybart, Wally Shannon, Vicki Lecy-Luebke

Also present: Library Director Megan Kloeckner

Absent: Susan Kruser

**2. Approval of March Regular Meeting Minutes**

Shannon moved to approve the March 30 minutes; Firgens seconded the motion. Motion carried.

**3. Public Comment**

None

**4. April Bills**

Cybart moved to accept the bills as presented; Clendenning seconded the motion.

Roll call: Ayes—Eager, Shannon, Firgens, Cybart, Clendenning, Lecy-Luebke.

Motion carried.

**5. Librarian's Report**

Kloeckner provided the Board with the "April Report" which documented statistics for circulation, programming, and technology usage. March 2021 circulation increased 23.38% as compared to March 2020. Items borrowed from SHARE libraries during that same period increased by 99.72% and those items lent to SHARE libraries increased by 93.21%. Programming statistics show a great number of participants in "self-directed activities." The total participation for 2021 was 709. Computer usage increased from February 2021 to March 2021 by 34.21%, but is still far below usage (-83.08%) when January-March 2021 is compared to the same time period last year.

**6. Treasurer's Report**

Clendenning gave an update on monetary accounts.

**7. ALS Board Report**

Kloeckner reported the Arrowhead Library System is looking at possibly sharing materials with Lakeshore System.

**8. Old Business**

a. Steps for Reopening

Kloeckner reported the library is currently in Phase 3 of reopening and would like to move to Phase 4 on June 7 if Rock County proceeds to do so.

Browsing would then be allowed everyday and study rooms could be reserved by appointment. Curbside pickup would still be offered. Shannon moved to proceed to Phase 4 on June 7; Firgens seconded the motion. Motion carried.

b. Strategic Plan

Kloeckner gave an update on the most recent meeting of the group. Goal statements are being formed; Kloeckner and Assistant Director Alison O'Brien will do the bulk of writing, with Eager and Lecy-Luebke as secondary support.

c. Library Fines

Kloeckner provided the Board with a chart showing weekly overdue counts beginning February 26. She also reported quarantining materials ended last week.

**9. New Business**

Clendenning moved to accept the "Statement of Gift" policy with the addition of the date of approval by Board at the bottom. Firgens seconded the motion. Motion carried.

**10. Adjourn**

Lecy-Luebke moved to adjourn the meeting; Cybart seconded the motion. Meeting adjourned at 5:55 p.m.

*Next meeting: May 25, 2021*

*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**