

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from March 30, 2021**

1. Call to Order

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Gwen Clendenning, Mandi Firgens, Susan Kruser, Sharon Cybart, Vicki Lecy-Luebke, Wally Shannon (6:10)

Also present: Library Director Megan Kloeckner

2. Approval of February Regular Meeting Minutes

Kruser moved to approve the February 23 minutes; Cybart seconded the motion. Motion carried.

3. Public Comment

None

4. March Bills

Kruser moved to accept the bills as presented; Cybart seconded the motion. Roll call: Ayes—Eager, Clendenning, Firgens, Kruser, Cybart, Lecy-Luebke. Motion carried.

5. Librarian's Report

Kloeckner provided the Board with the "March Report" which documented statistics for circulation, programming, and technology usage for the month of February. February 2021 circulation decreased 35.45% as compared to February 2020. Items lent to SHARE libraries increased during that same period by 3.30%. It was difficult to compare "in-person" and "virtual" program statistics due to the pandemic. There were definite increases in "self-directed" activities, compared to those of January-February 2020. Computer usage increased by 8.57% from January 2021 to February 2021. The comparison of January-February 2020 to January-February 2021, however, showed a decrease of 87.56%. Kloeckner also reported the library budget accounts are balanced through February with the City

6. Treasurer's Report

Clendenning gave an update on monetary accounts.

7. ALS Board Report

Eager reported no new information.

8. Old Business

a. Steps for Reopening

Changes for May are being anticipated. Staff is in the process of getting vaccinations. Library remains open for browsing on Tuesday, Thursday, Saturday and curbside pickup on Monday, Wednesday, and Friday.

b. Strategic Planning

Kloeckner reported our team is reviewing data, looking for themes. The next meeting will be April 20.

c. Library Fines

Kloeckner shared the document “Weekly Overdue Count” with the Board. Materials that are over ten weeks due are reported to the police. Kloeckner shared the “fine free” information with the City Council earlier, but will share with patrons on April 1.

9. New Business

Policy Review: Social Media Policy

After discussion of minor corrections, Cybart moved to approve the Social Media Policy with the changes discussed; Firgens seconded the motion. All approved. Motion carried.

10. Adjourn

Shannon moved to adjourn the meeting; Lecy-Luebke seconded the motion. Meeting adjourned at 6:12 p.m.

Next meeting: April 27, 2021

Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.