

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from February 23, 2021**

1. Call to Order

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Susan Kruser, Mandi Firgens, Sharon Cybart, Wally Shannon, Vicki Lecy-Luebke
Also present: Library Director Megan Kloeckner
Absent: Gwen Clendenning

2. Approval of January Regular Meeting Minutes

Cybart moved to approve the January 26 minutes; Firgens seconded the motion. After much discussion, motion was approved and carried.

3. Public Comment

None

4. February Bills

Cybart moved to accept the bills as presented; Shannon seconded the motion. Roll call: Ayes—Firgens, Kruser, Eager, Shannon, Cybart, Lecy-Luebke. Motion carried.

5. Librarian's Report

Kloeckner provided the Board with the "February Report" which documented statistics for circulation, programming, and technology usage during the month of January. January 2020 circulation decreased 42.67% as compared to January 2019. During that same period, items borrowed from SHARE libraries decreased by 8.28%; those items lent to SHARE libraries slightly decreased by .63%. Programming statistics showed a remarkable increase in self-directed activities due to the new Take-Home kits that were made available during the past year. Once again, there was a decrease in computer usage (88.05%) between January 2020 and January 2021. Kloeckner also presented the Board with the City of Evansville's portion of the budget that is focused on the library. Kloeckner indicated there were some slight differences that are being figured out. She also sent the Board a copy of the Annual Report which is shared with Arrowhead, DPI, and the City Hall.

6. Treasurer's Report

Our treasurer was absent.

7. ALS Board Report

None

8. Old Business

a. Expansion

Eager reported painting was completed on the donor boards, the final act of the expansion.

b. Steps for Reopening

Kloeckner reported the Rock County guidelines indicate opening is allowed so the library may begin three days in person browsing and three days curbside pickup. Shannon moved to begin this process on March 1; Firgens seconded the motion. All agreed. Motion carried.

c. Strategic Plan

Kloeckner reported the library survey is available on websites and information is given at curbside handouts. Four hundred sixty five individuals have completed the survey thus far. Kloeckner also reported on data being collected regarding other aspects of the library's function.

d. Library Fines

Kloeckner reported on her findings with Edgerton's library. They decided to suspend fines in November. After much discussion regarding the emerging trend nationwide to test suspending library fines, Shannon moved:

Due to the economic impacts of the COVID outbreak, the Library hereby waives all fines on overdue Library materials, except for fines/assessments made by the Library for damaged or lost materials as determined in the Library's sole discretion. This waiver is on all current fines due by patrons on overdue materials and on any future fines on overdue materials through December 31, 2021. This waiver overrides any previous Library policies that call for fines on overdue materials. The waiver will not apply if materials are checked out by Library patrons from another library that does charge fines on overdue materials.

Eager seconded the motion. Ayes—Cybart, Firgens, Lecy-Luebke, Eager, Shannon.
Nays—Kruser Motion carried.

9. New Business

a. Policy Review

After much discussion, Kruser moved to approve the "Meeting Room Policy" as amended. Shannon seconded the motion. Motion carried.

b. Friends Request

Members of the Friends of the Library wanted clarification on questions surrounding the Reopening Celebration. Discussion focused on recognition of those contributing; no date set yet for the celebration.

10. Adjourn

Kruser moved to adjourn the meeting; Lecy-Luebke seconded the motion. Motion carried. Meeting adjourned at 6:37 p.m.

Next meeting: March 30, 2021

Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.