

**Eager Free Public Library  
Board of Trustees Meeting  
Meeting Minutes from January 26, 2021**

**1. Call to Order**

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Gwen Clendenning, Wally Shannon, Sharon Cybart, Mandi Firgens, Vicki Lecy-Luebke  
Also present: Library Director Megan Kloeckner  
Absent: Susan Kruser

**2. Approval of December Regular Meeting Minutes**

Firgens moved to approve the December 29 minutes; Shannon seconded the motion. Motion carried.

**3. Public Comment**

None

**4. January Bills**

Clendenning moved to accept the bills as presented; Cybart seconded the motion. Roll call: Ayes—Eager, Firgens, Shannon, Cybart, Clendenning, Lecy-Luebke. Motion carried.

**5. Librarian's Report**

Kloeckner provided the Board with the "January Report" which documented statistics for circulation, programming, and technology usage. Circulation decreased 37.21% in December 2020 as compared to December 2019. Items borrowed from SHARE libraries also slightly decreased during the same period, but items lent to SHARE libraries increased by 13.79%. In a "Year-to-Date Comparison," items out, borrowed from and lent to SHARE libraries showed decreases. Kloeckner also provided a detailed report on programming statistics per DPI's latest guidelines. Computer usage increased from November to December 2020 by 94.44%. The Year-to-Date comparison (January-December 2019/2020) showed a decrease of 73.51%. Included in her report were graphs depicting computer usage, circulation, and the number of items borrowed from SHARE libraries. There was no new information about the budget; an annual report will be share at the February meeting.

**6. Treasurer's Report**

Clendenning provided an update on all accounts.

**7. ALS Board Report**

No new information

## **8. Old Business**

- a. Expansion  
Painting still needs to be completed on donor signs.
- b. Steps for Reopening  
Curbside pickup is now online. No other changes; awaiting vaccine rollout.
- c. Strategic Plan  
Kloeckner and Assistant Library Director Alison O'Brien are creating a survey to go out to the public. In order to use Survey Monkey, funds would be needed. Discussion led to Clendenning's suggestion that money be taken from the Strategic Plan account.

## **9. New Business**

- a. Policy Review—EFPL Overdues Policy
- b. Library Fines  
Board members discussed possible ways to reword the current policy. They also included ideas from a video Kloeckner previously forwarded about libraries that eliminated library fines. After much discussion, Shannon moved to approve the current policy with different formatting; Cybart seconded the motion. Ayes—Eager, Clendenning, Firgens, Cybart, Shannon; Nays—Lecy-Luebke. Motion carried.

## **10. Adjourn**

Firgens moved to adjourn the meeting; Shannon seconded the motion. Meeting adjourned at 6:10 p.m.

*Next meeting: February 23, 2021*

*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**