

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from October 27, 2020**

1. Call to Order

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Wally Shannon, Gwen Clendenning, Mandi Firgens, Sharon Cybart, Vicki Lecy-Luebke

Absent: Susan Kruser

Also present: Library Director Megan Kloeckner

2. Approval of September Regular Meeting Minutes

Shannon moved to approve the minutes of the September 29 meeting; Firgens seconded the motion. All approved. Motion carried.

3. Public Comment

None

4. October Bills

Firgens moved to accept the bills as presented; Cybart seconded the motion. Roll call: Ayes—Eager, Shannon, Clendenning, Lecy-Luebke, Cybart, Firgens. Motion carried.

5. Librarian's Report

Kloeckner provided the Board with the "October Report" which documented statistics for circulation and technology usage. Items lent to SHARE libraries increased by 19.87% compared to those of September 2019. Computer usage remains less than that of last year at this time. Programming statistics are unclear since DPI has not indicated what virtual programs will qualify. Kloeckner did state that the "Take and Make" kits were going well!! She also provided a Budget spreadsheet from the City of Evansville.

6. Treasurer's Report

Clendenning provided an update on accounts and included a donation made as a memorial to Diana Eager. Donations for the expansion are still coming in, she reported.

7. ALS Board Report

None

8. Old Business

- a. Expansion
Some work still needs to be completed on signs and donor boards. Also, payments in full need to be completed.
- b. Steps for Reopening
The library remains at Phase 3.
- c. 2021 Budget
Kloeckner reported that there will be no changes to the library's budget, even with the school referendum pending. November 5 is City Administrator Ian Rigg's last day.

9. New Business

- a. Policy Review
With some minor changes, Firgens moved to accept the "History Room Collection Development Policy"; Shannon seconded the motion. Motion carried.
- b. Employee Appreciation
Much discussion ensued about the wonderful work our library staff has been doing throughout this pandemic. Cybart moved to present each library employee with a \$25 Chamber gift certificate during the Thanksgiving period; Shannon seconded the motion. Roll call: Ayes—Eager, Clendenning, Firgens, Lecy-Luebke, Shannon, Cybart. Motion carried. Additional discussion included making this an annual event. Firgens volunteered to get the certificates and make them ready for distribution.
- c. Strategic Plan
Eager and Kloeckner updated the Board on our participation with five other libraries to develop a strategic plan. Completion is scheduled for the end of July. Assistant director Alison O'Brien and Board member Vicki Lecy-Luebke are also on this committee.

10. Adjourn

Firgens moved to adjourn the meeting; Shannon seconded the motion. All approved; motion carried. Meeting adjourned at 6:20 p.m.

Next meeting: November 24, 2020

Minutes by: Trustee Vicki Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.