

**Eager Free Public Library  
Board of Trustees Meeting  
Meeting Minutes from September 29, 2020**

**1. Call to Order**

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Wally Shannon, Susan Kruser, Mandi Firgens, Sharon Cybart, Gwen Clendenning, Vicki Lecy-Luebke

Also present: Library Director Megan Kloeckner

**2. Approval of August 25 Regular Meeting Minutes**

Kruser moved to approve the minutes of the August 25 meeting; Clendenning seconded the motion. All approved. Motion carried.

**3. Public Comment**

None

**4. September Bills**

Firgens moved to accept the bills as presented; Clendenning seconded the motion.

Roll call: Ayes—Eager, Kruser, Shannon, Cybart, Lecy-Luebke, Clendenning, Firgens. Motion carried.

**5. Librarian's Report**

Kloeckner provided the Board with the "September Report" which documented statistics for circulation and technology usage. Items lent to SHARE libraries increased by 8.60% as compared to August 2019. Due to the Coronavirus Pandemic, year to year comparisons still indicate a decrease in EFPL items out, and those borrowed and lent to SHARE libraries. Computer usage has also been down from last year at this time. Programming statistics will be updated at the end of the year and/or with the Annual Report. A budget spreadsheet was provided to the Board.

**6. Treasurer's Report**

Clendenning provided an update on accounts and included donations made in memory of Richard Luers.

**7. ALS Board Report**

None

## **8. Old Business**

### a. Expansion

Eager reported some work has been done on the signs; painting still remains to be completed. Eager also reported she donated an Oriental rug to the Friends area.

### b. Steps for Reopening

We are still in phase 3 at 25% capacity. Phase 4 will add the Study Room which currently is used for quarantined materials. November may be the possible opening for Phase 4.

### c. 2021 Budget

Kloeckner presented the budget to the City Council and reported no questions. The City awaits the pool referendum results. Kloeckner also reported City Administrator Ian Rigg will be moving to Minnesota in November.

## **9. New Business**

Kloeckner sent the Board two versions of the Circulation Policy to review. After much discussion, Kruser moved to accept the revised Circulation Policy; Shannon seconded the motion. All approved; motion carried.

## **10. Adjourn**

Firgens moved to adjourn the meeting; Cybart seconded the motion. Meeting adjourned at 6:00 p.m.

*Next meeting: October 27, 2020*

*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**