

**Eager Free Public Library  
Board of Trustees Meeting  
Meeting Minutes from August 25, 2020**

**1. Call To Order**

Vice President Susan Kruser called the meeting to order at 5:30 p.m. Trustees present: Kruser, Gwen Clendenning, Vicki Lecy-Luebke  
Absent: Sharon Cybart, Mandi Firgens, Wally Shannon, Eloise Eager  
Also present: Library Director Megan Kloeckner

**2. Approval of August Regular Meeting Minutes**

Kruser moved to approve the minutes of the August 5 meeting; Lecy-Luebke seconded the motion. Motion carried.

**3. Public Comment**

None

**4. August Bills**

Clendenning moved to accept the bills as presented; Kruser seconded the motion. Roll call: Ayes—Lecy-Luebke, Kruser, Clendenning. Motion carried.

**5. Librarian's Report**

Kloeckner provided the Board with the "August Report" which documented statistics for circulation and technology usage. Due to the Coronavirus Pandemic, numbers continued to show significant decreases from similar time periods of last year; however, there was a slight increase (10.21%) in items lent to SHARE libraries for July 2020 in comparison to July 2019. Programming statistics will be updated at the end of the year and/or with the Annual Report. A budget spreadsheet was provided to the Board.

**6. Treasurer's Report**

Clendenning gave an update on accounts.

**7. ALS Board Report**

None

**8. Old Business**

a. Expansion

Kloeckner reported donor boards still need to be fixed and painted.

b. Steps for Reopening

Kloeckner reported the library is open for browsing three days during the week (Tuesday, Thursday, Saturday) and for curbside pickup three days of the week (Monday, Wednesday, Friday). Kloeckner also reported a very positive comment from a patron about library procedures during this pandemic.

## **9. New Business**

### **a. Policy Review**

Kloeckner sent Board members a copy of the Art Policy for review. After discussion, Lecy-Luebke moved to approve the policy as written; Clendenning seconded the motion. Motion carried.

### **b. 2021 Budget**

Kloeckner explained rationale for budgetary amounts and will present the budget to the City Council on September 24.

### **c. Landscaping Request**

Landscaper Blake Winger relayed a concern to Kloeckner about the amount of cigarette butts tossed on the edge of the library lawn. He recommended the purchase of a receptacle so people wouldn't toss them on the lawn. After discussion, Lecy-Luebke moved to allow the purchase of a cigarette receptacle and an accompanying sign requesting smokers to deposit cigarette butts in the receptacle; Kruser seconded the motion. Roll call: Ayes—Clendenning, Kruser, Lecy-Luebke. Motion carried.

## **10. Adjourn**

Lecy-Luebke moved to adjourn the meeting; Kruser seconded the motion. Meeting adjourned at 6:00 p.m.

*Next meeting: September 29, 2020*

*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**