

**Eager Free Public Library
Board of Trustees Special Meeting
Meeting Minutes from July 7, 2020**

1. Call to Order

Vice President Susan Kruser called the meeting to order at 5:30 p.m. Trustees present: Kruser, Wally Shannon, Gwen Clendenning, Mandi Firgens, Sharon Cybart, Vicki Lecy-Luebke

Absent: Eloise Eager

Also present: Library Director Megan Kloeckner

2. Public Comment

None

3. Next Phase of Reopening

Kloeckner provided information on the current state of affairs. Assistant Library Director Alison O'Brien will be on vacation for the next week and Library Director Kloeckner will be on vacation for the last two weeks in July. A staff member is planning to leave at the end of July/early August so we may be short-staffed.

Phase 3 opening is scheduled to begin August 3; sneeze guards should have arrived by then. Phase 3 will include browsing and curbside service. Computers will still be allowed by appointment for one hour. Bins will be placed out for patrons who touch the materials.

The City Hall is requiring face masks for those who enter its building. This prompted a discussion about the library's use of face masks. Shannon moved to amend the Pandemic Acceptance Behavior Policy to require all visitors to Eager Free Public Library to wear a mask; Lecy-Luebke seconded the motion. All agreed; motion carried.

The next discussion focused on the handling of Covid-19 positive test results. If a staff member tests positive, the library will shut down for two weeks. If a staff member comes in contact with a person testing positive, they will follow the advice of their doctor and stay home for 14 days, unless the doctor says otherwise. Staff will wear masks if they are not by themselves.

4. Adjourn

Firgens moved to adjourn the meeting; Shannon seconded the motion. Meeting adjourned at 5:50 p.m.

Next meeting: August 5, 2020

Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.