

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from June 30, 2020**

1. Call to Order

Presidents Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Susan Kruser, Mandi Firgens, Wally Shannon, Gwen Clendenning, Vicki Lecy-Luebke, Sharon Cybart (5:32)

Also present: Library Director Megan Kloeckner

2. Approval of May Meeting Minutes

Shannon moved to approve the minutes of May 26; Kruser seconded the motion. Motion carried.

3. Public Comment

None

4. June Bills

Kruser moved to accept the bills as presented; Firgens seconded the motion. Roll call: Ayes—Eager, Clendenning, Cybart, Shannon, Lecy-Luebke, Firgens, Kruser. Motion carried.

5. Librarian's Report

Kloeckner provided the Board with the "June Report" which documented numbers for circulation and technology usage. Due to the Coronavirus Pandemic, numbers continued to show significant decreases from similar time periods of last year. Programming numbers need to be tracked virtually and Kloeckner is waiting for tracking information from DPI. She also reported that Blake Winger recently had carpal tunnel surgery and will work on library landscaping as soon as possible. Kloeckner also reported work on the 2021 budget will begin next month with City Administrator Ian Rigg.

6. Treasurer's Report

Clendenning gave an update on library accounts.

7. ALS Board Report

None

8. Old Business

a. Expansion

Eager reported that signage people came and put up donor signs, although some corrections are needed. The two large signs were fine, although the ones that were individual letters did not match the color of what was already in the library. (They were supposed to be bronze but they were golden in color.) Total Awards will cover that correction cost. There were also eighteen smaller plaques (4x6) for individual areas, which were hung, throughout the library. The Open House is yet to be determined.

b. Steps for Reopening

We are currently in Phase Two; Phase Three will begin when “sneeze guards” (barriers by checkout areas) are delivered. They have been “on order” for one month.

9. New Business

- a. Library Bills: Shannon moved to accept the Library Bills Approval Policy as written. Lecy-Luebke seconded the motion. Motion carried.
- b. Pandemic Behavior Policy: With slight corrections to wording, Firgens moved to accept the Pandemic Acceptable Behavior Policy. Kruser seconded the motion. Motion carried.

10. Adjourn

Kruser moved to adjourn the meeting; Cybart seconded the motion. All agreed. Meeting adjourned at 5:58 p.m.

Next meeting: August 5, 2020

Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.