

**Eager Free Public Library  
Board of Trustees Meeting  
Meeting Minutes from December 19, 2019**

**1. Call To Order**

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Susan Kruser, Wally Shannon, Vicki Lecy-Luebke  
Also present: Library Director Megan Kloeckner  
Absent: Mandi Firgens, Gwen Clendenning, Sharon Cybart

**2. Additions to Agenda**

None

**3. Approval of November Meeting Minutes**

Shannon moved to approve the November 26 meeting minutes; Kruser seconded the motion. Motion carried.

**4. Public Comment**

None

**5. December Bills**

Shannon moved to approve the bills as presented; Kruser seconded the motion. Roll call: Ayes—Eager, Kruser, Shannon, Lecy-Luebke. Motion carried.

**6. Librarian's Report**

Kloeckner distributed "December Report" which documented circulation and programming statistics, technology usage, and budget expenditures. A comparison of "Items Out" during the past year shows an increase of 8.66% over the same period last year. Items lent to SHARE libraries showed an increase of 28.87%. Attendance at children, young adult, and adult programs (excluding Wednesday and Friday morning programs) totaled 2,636 individuals. 92% of the budget has been spent for this year. Kloeckner also reported the study rooms are being used everyday and credit card payments for fines are now being accepted.

**7. Treasurer's Report**

In Clendenning's absence, Kloeckner gave a brief report.

**8. ALS Board Report**

Eager and Kloeckner discussed the upcoming strategic planning that will occur. Three Board members are being requested to participate in the upcoming two sessions.

## **9. Old Business**

### a. Expansion

The stairs are in the process of being improved for safety reasons. Progress is being made on the signage and pictures will soon be hung in the meeting room, Eager explained. Historian Ruth Ann Montgomery has been faithfully organizing the History Room; the Board is most appreciative!!

### b. Strategic Plan

Kloeckner reported meeting times for this work will be in April and August. Board members discussed who might be available and interested in participating.

## **10. New Business**

### a. Fax Line

Kloeckner reported the library is losing money on retaining this service. It was recommended to seek an alternative service that wouldn't charge for long distance. Discussion centered on the need for this service in the community.

### b. Stained Glass Cleaning

It was recommended that Kloeckner seek bids for this job. She will check with the State Historical Society.

## **11. Adjourn**

Shannon moved to adjourn the meeting; Kruser seconded the motion. Meeting adjourned at 5:52 p.m.

*Next meeting: January 28, 2020*  
*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**