

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from September 24, 2019**

1. Call to Order

Vice President Susan Kruser called the meeting to order at 5:30 p.m. Trustees present: Kruser, Wally Shannon, Mandi Firgens, Gwen Clendenning, Sharon Cybart, Vicki Lecy-Luebke

Also present: Library Director Megan Kloeckner

Absent: Eloise Eager

2. Additions to Agenda

None

3. Approval of August Meeting Minutes

Regular meeting minutes: Clendenning moved to approve the minutes from the 8/27/2019 meeting; Cybart seconded the motion. Motion carried.

Closed meeting minutes: Clendenning moved to approve the minutes from the 8/27/2019 closed session; Cybart seconded the motion. Motion carried.

4. Public Comment

None

5. September Bills

Shannon moved to approve the bills as presented; Firgens seconded the motion.

Roll call: Ayes—Cybart, Kruser, Clendenning, Lecy-Luebke, Firgens, Shannon. Motion carried.

6. Librarian's Report

Kloeckner distributed the "September Report," which included Circulation Statistics, Programming Statistics, and Technology. The report shows significant increases in circulation and items lent to SHARE Libraries. Significant increases in computer usage were also shown from July to August. Kloeckner's report also showed 916 children and young adults participated in summer programs.

Kloeckner also reported the library website has been redone and the budget was sent to City Council this month. The use of the FAX machine will be evaluated over the next couple of months to determine its usefulness.

7. Treasurer's Report

Clendenning reported on the status of the account.

8. ALS Board Report

None

9. Old Business

a. Expansion

Kloeckner reported on the handrail situation. FEH designed the handrail correctly but Vogel didn't follow the original design. They have been notified. Kloeckner will also check on the cost of the stair strips. Discussion focused on the safety of the stairs that exist. Kloeckner also checked into signage costs for the library. Two companies came forward with costs. Lecy-Luebke moved to approve the contract with the Madison company for signage at a cost up to \$12,000. Shannon seconded the motion. Roll call: Ayes—Kruser, Cybart, Firgens, Clendenning, Shannon, Lecy-Luebke. Motion passed.

b. Landscaping

Kruser contacted a landscaper. The cost was well over what was approved by the Board at its last meeting. Kruser volunteered to donate \$1,000 to cover the rest of the cost. Discussion led to a motion. Clendenning moved to pay Parodi Cleaning and Landscaping LLC \$1500 for weeding and landscaping around the library; Firgens seconded the motion. Roll call: Ayes—Cybart, Shannon, Lecy-Luebke, Firgens, Clendenning. Kruser abstained. Motion carried.

c. Library Bank Accounts and Signature Cards

Shannon moved to approve the State Bank of Cross Plains as a depository bank for its funds; Clendenning seconded the motion. Roll call: Ayes—Kruser, Cybart, Firgens, Lecy-Luebke, Clendenning, Shannon. Motion carried.

After much discussion, Firgens moved to appoint Gwen Clendenning, Megan Kloeckner, and Eloise Eager as signors on any Library accounts held by the State Bank of Cross Plains; Shannon seconded the motion. Roll call: Ayes—Kruser, Cybart, Clendenning, Lecy-Luebke, Shannon, Firgens. Motion carried.

10. New Business

None

11. Adjourn

Lecy-Luebke moved to adjourn the meeting. Cybart seconded the motion. Meeting adjourned at 6:30 p.m.

*Next meeting: October 29, 2019
Minutes by: Trustee Lecy-Luebke*

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.