

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from July 30, 2019**

1. Call to Order

Vice President Susan Kruser called the meeting to order at 5:30 p.m. Trustees present: Kruser, Mandi Firgens, Wally Shannon, Gwen Clendenning, Vicki Lecy-Luebke, Sharon Cybart (5:34)

Also present: Library Director Megan Kloeckner

Absent: Eloise Eager

2. Additions to Agenda

Annual Director Evaluation: Firgens will send survey to Board members

3. Approval of June Meeting Minutes

Shannon moved to approve the minutes from 6/25/2019; Clendenning seconded the motion. Motion carried.

4. Public Comment

None

5. July Bills

Shannon moved to approve the bills as presented; Firgens seconded the motion.

Roll call: Ayes—Kruser, Clendenning, Cybart, Firgens, Shannon, Lecy-Luebke.

Motion carried.

6. Librarian's Report

Kloeckner shared a draft of the 2020 budget, with highlighted areas to still be finalized. Board members will go over any revisions at the next Board meeting in August.

7. Treasurer's Report

Clendenning gave an update on monetary accounts.

8. ALS Board Report

None

9. Old Business

a. Expansion

No update on stairway treads or exterior cleaning

Donor signs were discussed; need to find an affordable company to create them

b. Library Bank Accounts and Signature Cards

A request from the State Bank of Cross Plains was received on June 27.

This request asks for EFPL Board minutes to recognize State Bank as an approved depository bank. Shannon agreed to draft a resolution for the

Board setting forth the requirements asked for by the bank. Said resolution will be provided to the Board, reviewed, and voted on next month.

10. New Business

- a. Computer Policy
Clendenning moved to approve the Computer Use Policy with some minor corrections; Cybart seconded the motion. All approved. Motion carried.
- b. Volunteer Policy
Firgens moved to approve the Volunteer Policy with slight changes; Cybart seconded the motion. All approved. Motion carried.
- c. Unpaid Pledges
Those pledges not fulfilled will be revisited next month. Kloeckner will contact individuals once more.
- d. Grand opening date to be determined

11. Closed Session

Lecy-Luebke moved to go into closed session as per Section 19.85 (1)c. Shannon seconded the motion. Roll call: Ayes—Kruser, Cybart, Clendenning, Firgens, Shannon, Lecy-Luebke. Entered closed session at 6:05 p.m.

Kloeckner presented budgetary information concerning staff and new hires.

Shannon moved to leave closed session; Clendenning seconded the motion. Roll call: Ayes—Kruser, Cybart, Firgens, Clendenning, Shannon, Lecy-Luebke. Closed session ended at 6:30 p.m.

12. Adjourn

Clendenning moved to adjourn the meeting; Kruser seconded the motion. All approved. Meeting adjourned at 6:31 p.m.

Next meeting: August 27, 2019
Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.