

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from August 28, 2018**

1. Call to Order

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Susan Kruser, Gwen Clendenning, Sharon Cybart, Mandi Firgens, Vicki Lecy-Luebke

Also present: Library Director Megan Kloeckner

Absent: Wally Shannon

2. Additions to Agenda

None

3. Approval of July Meeting Minutes

Kruser moved to approve the minutes of July 31; Firgens seconded the motion. Motion carried.

4. Public Comment

None

5. August Bills

Firgens moved to approve the bills as presented; Kruser seconded the motion.

Roll call: Ayes—Eager, Clendenning, Cybart, Lecy-Luebke, Kruser, Firgens.

Motion carried

6. Librarian's Report

Kloeckner reported circulation for July was 7,487. She also distributed "Library Activities" pamphlet for September/November and announced that a "Teen Service Club" was added to allow teens to assist with library activities. Seventy one teens attended the summer reading program.

Kloeckner also distributed budget figures for the past seven months and indicated she met with City Administrator Ian Rigg to look at the 2019 budget and increases in the areas of building repairs, utilities, and fuel. Final budgetary numbers will be presented to City Council on October 3.

7. Treasurer's Report

Clendenning reported on current monetary accounts.

8. ALS Board Report

Eager indicated no news to report.

9. Old Business

a. Expansion

The library will be closed September 30-October 14, Kloeckner reported. Moving assistance is being sought for the week of October 8. All help will be welcome. The library will reopen October 15.

b. Card Catalog

Cybart has been checking into options for the sale of the two card catalogs. She has communicated with antique dealers who provided her with wonderful information on their potential value. The Friends of the Eager Free Public Library have also expressed an interest in these items. Cybart will contact the Friends to relay the information she received from the antique dealers. Kloeckner will check with Rigg to determine whether there are any guidelines before selling community property.

c. Dedication Plaque

Kloeckner presented on paper, a model of what this plaque would look like. It was agreed upon by the Board.

10. New Business

a. Study Room Policy

Lecy-Luebke moved to accept the “Study, Conference, & Multipurpose Room Policy” with minor corrections. Cybart seconded the motion. All agreed; motion carried.

b. Public Library Redesign Project

Kloeckner reported that this is a movement to look at library systems and how they can change in the future. Recommendations will be given to DPI. Kloeckner suggested Board members should google this project for more detailed information.

11. Closed Session

Firgens moved to go into closed session as per Section 19.85(1)©; Lecy-Luebke seconded the motion. Roll call: Ayes—Firgens, Lecy-Luebke, Eager, Kruser, Cybart, Clendenning. Entered closed session at 6:20 p.m.

Kruser moved to leave closed session at 6:45; Cybart seconded the motion. Roll call: Ayes—Kruser, Cybart, Eager, Clendenning, Firgens, Lecy-Luebke. Closed session ended at 6:45 p.m.

12. Adjourn

Firgens moved to adjourn the meeting; Clendenning seconded the motion. All agreed. Meeting adjourned at 6:46 p.m.

Next meeting: September 25, 2018

Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.