

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from June 25, 2019**

1. Call to order

Eloise Eager called the meeting to order at 5:30pm.

Trustees Present: Eloise Eager, Susan Kruser, Sharon Cybart, Gwen Clendenning, Mandi Firgens

Also Present: Alison O'Brien, Library Assistant Director

Absent: Vicki Lecy-Luebke & Wally Shannon

2. Additions to Agenda

3. Approval of the May regular meeting minutes

Cybart moved to approve the regular meeting minutes from 5/28/19. Kruser seconded. Motion carried.

4. Public Comment

None

5. June bills (roll call vote)

Cybart moved to approve the bills as presented. Kruser seconded.

Roll Call: Ayes - Clendenning, Eager, Cybart, Kruser, Firgens. Motion carried.

6. Librarian's Report

The circulation numbers for May was 6,283, with 722 people attending programming - Family Night & School Visits included. The 2020 budget process will begin in July.

7. Treasurer's Report

Eager & Clendenning reported on current monetary accounts.

8. ALS Board Report

None

9. Old Business

Expansion

- Open House set for Saturday, September 14, 2019.
- The Expansion "Punch List" was reviewed on June 4th. A few items are still scheduled to be completed - door frames, etc. There has been a design sent regarding the stair treads in order to enhance the safety. In the meantime, bright colored tape will be placed on each step.
- The drainage pipes on the front lawn are there to help move water away from the building. These pipes have been cut shorter to stop before the sidewalk, as a safety precaution.
- Cleaning continues on the exterior of the building.

Background Checks for Volunteers

- Continue to use current volunteer form, with approval from the Library Director or Assistant Director.

10. New Business

Library Bank Accounts & Signature Cards

- Reviewed current information. Will continue to discuss next month.

11. Adjourn

Cybart moved to adjourn the meeting. Kruser seconded. Motion carried. Meeting adjourned at 6:20 pm.

Next meeting: July 30, 2019

Minutes by: Mandi Firgens, Trustee

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.