

**Eager Free Public Library  
Board of Trustees Meeting  
Meeting Minutes from May 29, 2018**

**1. Call To Order**

Vice President Susan Kruser called the meeting to order at 5:30 p.m. Trustees present: Kruser, Gwen Clendenning, Sharon Cybart, Vicki Lecy-Luebke  
Also present: Library Director Megan Kloeckner, City Clerk Judy Walton  
Absent: Eloise Eager, Wally Shannon, Mandi Firgens

**2. Additions to Agenda**

None

**3. Approval of April 27 and May 8 Minutes**

Cybart moved to approve the minutes of the April 27 regular meeting;  
Clendenning seconded the motion. Motion passed. Clendenning moved to approve the minutes of the May 8 special meeting; Cybart seconded the motion. Motion carried.

**4. Public Comment**

None

**5. April Bills**

Clendenning moved to approve the bills as presented; Cybart seconded the motion. Discussion. Roll call: Ayes—Kruser, Lecy-Luebke, Cybart, Clendenning. Motion carried.

**6. Librarian's Report**

Kloeckner distributed "EFPL Circulation" for the years 2016-present. Numbers are quite consistent with a slight increase this year over 2017. Program attendance for the month of April was 485, with the largest participation during Family Night and the Construction Event. Another Construction Event will take place in August with a focus on older children. Blog views were 833 last month with a total of 30,708 since its beginning. Summer library club will begin in June; some programs will take place at the Youth Center.  
Kloeckner will be meeting with City personnel to balance budget numbers; the 2019 budget hasn't started yet.

**7. Treasurer's Report**

Clendenning gave an update on the library's finances.

**8. ALS Board Report**

Eager absent

## 9. Old Business

- a. Expansion  
New construction scheduled to be done end of September. Kloeckner reviewed furniture once again last week; appliances will be taken from the library budget. It was recommended to purchase locally where possible.
- b. Children's Table and Chairs  
Kloeckner will contact Grove Society to see if there would be interest in donating them there. She will also contact Friends of the Library to see if they are planning an auction, in case that would be an option. A decision needs to be made before the end of August.
- c. Record Retention Policy  
State Historical Society approved the shredding of cards and papers once they are digitized. Kloeckner will follow through.

## 10. New Business

- a. Library Hours  
Kloeckner discussed options of varying hours for operation once the expansion is completed. Hours will remain as is for the rest of 2018 and possibly 2019.
- b. Card Catalogs  
Kloeckner would like to repurpose a portion of one of the card catalogs. Board was fine with that. Decision needs to be made about what to do with the remaining ones.
- c. Strategic Plan  
Board members are to review this plan before the next meeting. Kloeckner would like to extend the strategic plan to 2020.
- d. July Meeting Date  
Kloeckner will be out for July 31 meeting date. Discussion. Clendenning moved to keep the July 31 date with Library Assistant Director Alison O'Brien acting in her place. Kruser seconded the motion. Motion carried.

## 11. Adjourn

Lecy-Luebke moved to adjourn the meeting; Clendenning seconded the motion. Meeting adjourned at 6:05 p.m.

*Next meeting: June 26, 2018*  
*Minutes by: Trustee Lecy-Luebke*

**Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.**