

**Eager Free Public Library
Board of Trustee Meeting
Meeting Minutes from May 28, 2019**

1. Call to Order

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Mandi Firgens, Wally Shannon, Susan Kruser, Vicki Lecy-Luebke, Gwen Clendenning (5:31), Sharon Cybart (5:36)

Also present: Assistant Library Director Alison O'Brien

2. Additions to Agenda

None

3. Approval of April Meeting Minutes

Kruser moved to approve the minutes of the April 30 meeting; Shannon seconded the motion. Motion carried.

Shannon moved to approve the minutes of the April 30 closed session meeting; Firgens seconded the motion. Motion carried.

4. Public Comment

None

5. May Bills

Shannon moved to approve the bills as presented; Firgens seconded the motion. Discussion of items occurred. Roll call: Ayes—Eager, Kruser, Clendenning, Cybart, Lecy-Luebke, Firgens, Shannon. Motion carried.

6. Librarian's Report

O'Brien distributed a graph, "EFPL Circulation," which provided information for the years 2017-present. Current April circulation is at 7,144. Results were very positive. O'Brien also reported 254 attendees at April activities and the signup for summer programs is going well.

7. Treasurer's Report

Clendenning gave an update on current monetary accounts.

8. ALS Board Report

Eager had no new information to report.

9. Old Business

a. Expansion

O'Brien reported the cleaning of the frieze has been confirmed. She also reported the "punch list" (final walkthroughs) has not occurred yet. Eager has been working on the donor signage with Library Director Kloeckner.

- b. Background Checks for Volunteers
Firgens checked on prices for scanning individuals and noted it was very expensive. O'Brien checked with Das Hund Haus about their program of handling animals in public places. She found out that dog and handler must attend classes to be certified. It was suggested that Library Director and Assistant Director be given the responsibility to use guidelines equivalent to Das Hund Haus'.
O'Brien distributed "Volunteer Policy" to the Board to consider for the next Board meeting in June. It is a combination of Cybart's research with that of Olbrich Gardens and current EFPL policy.
- c. Committee of the Whole Meeting
Eager attended and reported on topics discussed: Housing, Future of Referendum, Pool.

10. New Business

"Computer Use Policy" was reviewed and discussed. Shannon moved to approve the policy with a few minor corrections; Kruser seconded the motion. All approved. Motion carried.

11. Adjourn

Shannon moved to adjourn the meeting; Firgens seconded the motion. Meeting adjourned at 6:10 p.m.

Next meeting: June 25, 2019
Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.