

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from March 26, 2019**

1. Call to order

Eloise Eager called the meeting to order at 5:30pm.

Trustees Present: Eloise Eager, Susan Kruser, Gwen Clendenning, Mandi Firgens, Wally Shannon, Sharon Cybart

Also Present: Megan Kloeckner, Library Director

Absent: Vicki Lecy-Luebke

2. Additions to Agenda

3. Approval of the February regular meeting

Shannon moved to approve the regular meeting minutes from 2/26/19. Clendenning seconded. Motion carried.

4. Public Comment

None

5. March bills (roll call vote)

Kruser moved to approve the bills as presented. Shannon seconded.

Roll Call: Ayes - Clendenning, Eager, Cybart, Shannon, Kruser, Firgens. Motion carried.

6. Librarian's Report

The circulation numbers for February was 5,941, with 170 people attending programming. Teen Late Night, SteamPunks, and Book Buddies will meet again in April.

7. Treasurer's Report

Clendenning reported on current monetary accounts.

8. ALS Board Report

Transparent Languages is available for patrons to use. Our Mango subscription is current through September.

9. Old Business

Expansion

- Fascia Repair/Cleaning estimates sent to Ian Rigg. He is following up with a local company for more information. Once Ian finalizes estimate, Megan will move forward with securing the company.
- The Grand Opening will be Saturday, September 7, 2019 from 10am-12pm.
- Ian met with Megan to discuss current balance, with possible closing of current loan. The city would like to hold our reserves, allowing us to withdraw when needed. The board wants to keep the library money separate, as stated to the donors that it would be kept separate from the city.
- Landscaping on First Street entrance is being walked through and ruining the shrubs. Suggestion to add some type of barrier to prevent future destruction of the landscaping.

Tier 1 Standards - Job Descriptions

- Suggestions were presented for approval of job descriptions. Cybart moved to approve changes to the job descriptions. Clendenning seconded. Motion carried.

History Room Policy

- No additional information presented.

10. New Business

Background Checks for Volunteers

- Other Arrowhead libraries check on CCAP, or do not currently have anything in place.
- Suggested for recurring volunteers for programming.

Meeting Room Request

- June 19th - United Healthcare - Medicare open session to the public.
 - Shannon moved to approve the session. Cybart seconded. Motion carried.

11. Adjourn

Kruser moved to adjourn the meeting. Shannon seconded. Motion carried. Meeting adjourned at 6:36 pm.

Next meeting: April 30, 2019

Minutes by: Mandi Firgens

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.