

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from December 27, 2018**

1. Call to order

Eloise Eager called the meeting to order at 5:30pm.

Trustees Present: Susan Kruser, Gwen Clendenning, Mandi Firgens, Wally Shannon, Sharon Cybart

Also Present: Megan Kloeckner, Library Director

Absent: Vicki Lecy-Luebke

2. Additions to Agenda

History Room Policy - Check for any updates. Will read policy and bring comments to January meeting.

Remembrance Donation Form - Paper form is currently available, but could we add to the website?

3. Approval of the November regular meeting

Cybart moved to approve the regular meeting minutes from 11/27/2018. Shannon seconded. Motion carried.

4. Public Comment

None

5. December bills (roll call vote)

Kruser moved to approve the bills as presented. Clendenning seconded.

Roll Call: Ayes - Clendenning, Eager, Cybart, Shannon, Kruser, Firgens. Motion carried.

6. Librarian's Report

The circulation numbers for November was 5,761, with 126 people attended programming. A Youth Advisory Council is currently being formed, and all applications are due early January. Library Clerk applications have been submitted, and interviews will be held next week.

7. Treasurer's Report

Clendenning reported on current monetary accounts.

8. ALS Board Report

None

9. Old Business

Expansion - Per Ian Rigg, money will be transferred to city's account by December 31st for loan payment. Meeting held between Kloeckner, Rigg, Jason Sergeant regarding the original room floor in the old program/history rooms. The original floor will be left and will be refinished. The history room will begin to be put together this week, including shelving and stained glass.

Unpaid Pledges - Pledge holders have been contacted by board members.

10. New Business

Tier 1 Standards - The Dept. of Public Instruction released a self-evaluation tool for libraries to evaluate themselves. To be a Tier 1 Library, all standards in packet must be met. Kloeckner went through each of the standards and shared her results of the report.

Stained Glass Display in History Room - Firgens brought forth information regarding the stained glass display from Larry Dobbs. A brochure will be created for patrons to take regarding the stained glass history.

11. Adjourn

Kruser moved to adjourn the meeting. Shannon seconded. Motion carried. Meeting adjourned at 6:09 pm.

Next meeting: January 29, 2019

Minutes by: Mandi Firgens

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.