

**Eager Free Public Library
Board of Trustees Meeting
Meeting Minutes from November 27, 2018**

1. Call to Order

President Eloise Eager called the meeting to order at 5:30 p.m. Trustees present: Eager, Mandi Firgens, Wally Shannon, Susan Kruser, Gwen Clendenning, Vicki Lecy-Luebke, Sharon Cybart (5:40)

Also present: Library Director Megan Kloeckner

2. Additions to Agenda

None

3. Approval of October Meeting Minutes

Kruser moved to approve the minutes of the October 30 meeting; Shannon seconded the motion. Discussion about misspelling of trustee's name; correction will be made. Motion carried.

4. Public Comment

None

5. November Bills

Firgens moved to accept the bills as presented; Clendenning seconded the motion. Roll call: Ayes—Eager, Shannon, Kruser, Lecy-Luebke, Firgens, Clendenning. Motion carried.

6. Librarian's Report

Circulation for October was 4,469; the lower number due to closure of library for two weeks during construction. Kloeckner also reported winter brochures are available indicating library activities. The budget for 2019 was approved at the City Council meeting; Kruser attended as our representative. Kloeckner also reported Carol Muchow's retirement. With regrets, Board members sent her their best wishes.

7. Treasurer's Report

Clendenning gave an update on current financial standing.

8. ALS Board Report

Eager reported no new information.

9. Old Business

Kloeckner reported on an issue with flooring in the lower level of the library. Discussion. She is also checking on the cleaning of the frieze; special attention is necessary. Kruser also gave an update on the stained glass insurance coverage after speaking with donor Larry Dobbs.

10. New Business

a. Unpaid pledges

Contacts will be made by Board members to a handful of individuals.

b. December meeting

Kloeckner will send out a poll for members to respond to since the last Tuesday of December falls on Christmas Day.

11. Adjourn

Firgens moved to adjourn the meeting; Shannon seconded the motion. Motion carried. Meeting adjourned at 6:15 p.m.

Next meeting: December 27, 2018

Minutes by: Trustee Lecy-Luebke

Note: Minutes of the Library Board of Trustees are not official until approved by the Library Board of Trustees at a meeting called and noticed for that purpose.